



## MINUTES

# WALLER COUNTY COMMISSIONERS COURT REGULAR SESSION WEDNESDAY – DECEMBER 17, 2025

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 17<sup>th</sup> day of December 2025 at its meeting place at the Waller County Courthouse, Hempstead, Texas.

### CALL TO ORDER

The meeting was called to order by Waller County Judge Trey Duhon at 9:03 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Kendric D. Jones, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag by: Commissioner Beckendorff

### 1. Approval of Agenda.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith

Commissioner Beckendorff

– Yes

– Yes

### PUBLIC COMMENT

1. Larry Parr

### CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes – December 10, 2025 Regular Session
3. Request by County Treasurer for Approval of Biweekly Payroll and Longevity Payroll Disbursements.
4. Request by County Treasurer to approve disbursement of funds for Retiree Insurance Premiums.

5. Request by County Auditor to Approve and/or Ratify 2025 Budget Adjustments and Departmental Line-Item Transfers. *(no backup submitted)*
6. Request by County Engineer to approve the Final Plat of Bluestem Section 5 and accept the Construct Bond in Precinct 3.
7. Request by County Engineer to approve the Final Plat of Lakes of Cane Island Section 1 and accept the Construction Bond in Precinct 4.
8. Request by County Engineer to approve the Final Plat of Lakes of Cane Island Section 2 and accept the Construction Bond in Precinct 4.
9. Request by County Engineer for a Formal Notice from MCI-Metro Verizon for a Fiber Optic Cable installation within the right of way of Kingsland Blvd and Spindletree Ln. Project # 2025-1812.
10. Request by County Engineer for a Formal Notice from A M2T Communications for an Aerial and Buried Fiber Optic Cable within the right of way of Pine Shadows Dr, Joseph Rd, Wisteria Ln, James St, Kimbro Rd, Lady Eliza Dr, Camelot Ln, Desoto Dr, and Mercier Dr. - Project # 2025-2286.
11. Request by County Engineer for a Formal Notice from CenterPoint Energy for a major underground Electric line installation within the right of way of Pattison Rd. - Project # 2025-2603.
12. Request by County Engineer for a Formal Notice from Comcast of Houston, LLC for installation of a Fiber Optic Cable line with conduit and accessories within the right of way of Morton Rd.-Project # 2025-2143, and Beckendorff Rd.-Project #2025-3022.
13. Request by County Engineer for Formal Notices from Ezee Fiber TX, LLC for Fiber Optic Cable, Utility Communication Lines, with Conduit, and Accessories, within the County Right of Way, as follows:
  - \* Project #2025-2967 -Freeman Ranch Section 1, Mule Ridge Dr, Iron Woods Dr, Stone Gate Dr, Freeman Ranch Dr, Maple Fawn Dr, Bosworth Bay Dr, Bracken Hill Dr, Rustic Shad Dr, Texas Olive Dr, Bright Lantana Dr, Sapphire Stone Dr, Beechwood Hacienda Dr, Cardova Cliff Dr, and Mystic Slopes Dr.;
  - \* Project #2025-2968 -Beckendorff Road;
  - \* Project #2025-2767 -Roads within Willow Creek Farms Sections 2, 3, 4, 5, and 6;
  - \* Project #2025-2643 -Roads within Sunterra Sections 14, 15, 16, and 20;
  - \* Project #2025-2642 -Anna Blue Crest Court;
  - \* Project #2025-2605 -Freeman Ranch Sec. 2 & 3;
  - \* Project #2025-389 -Clay Road;
  - \* Project #2025-2562 -McAllister Rd;
  - \* Project #2025-2644 -Beckendorff Rd;
  - \* Project #2025-2809 -Jordan Ranch Blvd, Kingsland Blvd, and roads within Kingsland Heights Sections 1, 2, and 3;
  - \* Project #2025-2828 -Ash Creek Ct and Willowmoor Ln;

- \* Project #2025-2829 -Twinwood Parkway, Kingsland Blvd;
- \* Project #2025-2830 -Roads within Freeman Ranch Section 1, Iron Woods Dr, Mule Ridge Dr, Stone Gage Dr, Freeman Ranch Dr, Maple Fawn Dr, Bosworth Bay Dr, Texas Olive Dr, Bracken Hill Dr, Bright Lantana Dr, Sapphire Stone Dr, Rustic Shadow Dr, Beechwood Hacienda Dr, Cordova Cliff Cr, and Mystic Slopes Dr;
- \* Project #2025-2869 -Aurora Oaks Ln, Eden lake Ln, Schlipf Rd, Sunterra Shores Dr, Tantara Dr and roads within Sunterra Sections 26, 27, and 28;
- \* Project #2025-2601 -Tantara Bend Dr and roads within Sunterra Section 50.

14. Request by County Engineer for a Formal Notice from Ezee Fiber TX LLC for a Fiber Optic installation within the right of way of roads within Section 46-48, 56- Project # 2025-3017.

15. Request by County Engineer for a Formal Notice from Ezee Fiber Tx LLC for the installation of Fiber Optic Cables with conduit and accessories within the right of way of Kingsland Blvd., Stone Creek Ln., Walden Farms Ln., Willow Walk Ln., Hidden Creek Falls Ln., and Spring Creek Ln. -Project #2025-2827.

16. Request by County Engineer for a Formal Notice from Ezee Fiber Tx LLC, for the installation of Fiber Optic Cable within the right of way of roads within Sunterra Section 1, 3, and 32 on Joseph Rd. - Project #2025-3018.

**Requests to approve payments on the following:**

- 17. \$247,326.00 for Invoice #11202025G to Waller County Appraisal District from line item 125-437-540500 [Tax Appraisal District].
- 18. \$100,000.00 for Invoice #2737 to Waller County Economic Development from line item 125-411-547200 [Economic Development].
- 19. \$24,150.00 for Invoice #1000 to URSA Dynamics to be paid from line item 125-401-540900 [Professional Consulting Services].
- 20. \$2,098.40 for Invoice #SI-19991 to SylogistGov, Inc. relative to the FY26 SAVNS Maintenance Grant Program (OAG Contract No. C-02769) to be paid from line item 307-504-545000 [Maintenance].
- 21. \$40,000.00 for Invoice #2670 to Hawes Hill & Associates LLP to be paid from line item 125-401-540900 [Professional Consulting Services].
- 22. \$2,047.46 for Invoice #65 to King Architectural Consulting Services from line item 604-604-545405 [Professional Services].
- 23. \$25,339.00 for Invoice #12113 to Wald Relocation Services, LTD to be paid from line item 604-604-581839 [Soft Cost].
- 24. \$9,482.31 for Invoice #114270 to Hance Scarborough, LLP for Professional Services rendered from October 03, 2024 to August 20, 2025. Funds to be paid from line item 125-411-540300 [Legal].

25. \$1,237.50 for Invoice #3846195 to Husch Blackwell for Professional Services rendered through October 31, 2025. Funds to be paid from line item 125-411-540300 [Legal].

26. \$260,350.28 for Invoice #76606 to Binkley & Barfield, Inc. Professional Services rendered October 1, 2025 to October 31, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].

27. \$87,170.46 for Invoice #76428 to Binkley & Barfield, Inc. Professional Services from October 1, 2025 to October 31, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].

28. \$13,942.99 for Invoice #76186-6 to Civil Corp. Professional Services rendered through Sunday, October 26, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].

29. \$176,743.47 for Invoice #113226-5 to Edminster Hinsdale Russ & Assoc. dba EHRA Engineering. Professional Services for the date ending October 19, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].

30. \$17,468.55 for Invoice #GG-1571-3 to Gradient Group. Billing Period October 1, 2025 through October 31, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].

31. \$196,352.37 for Invoice #20254985 to JIA Engineering, Inc. for Professional Services rendered October 4, 2025 through October 31, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].

32. Request by County Auditor to Approve and/or Ratify Accounts Payable.

Motion to approve **Consent Agenda Item 41** carried by 5-0 vote. Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

**Advanced to Agenda Item 41**

41. Discuss and take action on possible donation to Fort Bend Seniors Meals on Wheels.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Judge Duhon made motion to make an additional donation to Fort Bend Seniors Meals on Wheels for \$70,000.00, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

**Proceeded with Agenda Item 33**

## COUNTY ENGINEER

33. Discuss and take action to approve a Formal Notice from San Bernard Electric Cooperative for the installation of an Electric Pole within the right of way of Joseph Rd.- Project # 2025-2928. **and**

34. Discuss and take action to approve a Formal Notice from Centric for the installation of Fiber Optic Line with Conduit within the right of way of Morton Rd. - Project #2025-2931.

Motion to **approve 33 and 34** made by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 4-0 vote with 1 Abstained.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Abstained

Commissioner Beckendorff

– Yes

## IT DEPARTMENT

35. Discuss and take action to approve 2026 I.T. following Professional Service Agreements:

A – PC & Network (IT Department Labor) 125-441-540900 [Professional Services]

B – Mobile Device Management 125-411-542505 [County Cell Phones]

C – Security Information and Event Management 125-441-581700 [Equipment]

D – Data Backup and Archival and Management (Backup/ Protection) 125-441-540905 [Recovery & Retention].

Item **WITHDRAWN**.

## GRANT MANAGER

36. Discuss and take action to approve a contract extension with the Motor Vehicle Crime Prevention Authority for a term not to exceed August 31, 2026 relative to the County's FY25 SB224 Catalytic Converter Grant. **and**

37. Discuss and take action to approve a scope of work amendment to the 2019 Officer Down Memorial Page grant application.

Motion to **approve 36 and 37** made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff

– Yes

## PROCUREMENT DIRECTOR

38. Discuss and approve the award recommendation of Bid 25-004, Construction of Morton Road Overlays for Waller County Engineering to Forde Construction Company, Inc., low bidder meeting specifications, in the amount of \$1,578,235.40. Funds to be paid from line item 605-601-582006 [Road Construction].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff

– Yes

## TREASURER

39. Discuss and take action to approve the 2026 Salary Order effective January 01, 2026.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff

– Yes

## AUDITOR

40. Discuss and take action to approve annual review of Fund Balance Policy.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler  
Commissioner Jones

– Yes  
– Yes

Commissioner Smith – Yes  
Commissioner Beckendorff – Yes

## COUNTY JUDGE

41. Court addressed Agenda item 41 earlier in the meeting (page 4).

## DIRECTOR OF FACILITIES

42. Discuss and take action to approve payment of \$47,966.15 for Estimate #37885-P to Officemakers for 4-Quad Cubicles to be paid from line item 125-600-581620 [Justice Center Modular Buildings].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Judge Duhon made motion to amend 42 for the correct amount of \$63,703.77, seconded by Commissioner Jones.

**Amendment carried** by 3-1 vote with 1 Abstained.

Judge Trey Duhon – Yes

Commissioner Amsler  
Commissioner Jones

– Abstained  
– Yes

Commissioner Smith – Yes  
Commissioner Beckendorff – No

**Amended Motion carried** by 3-1 vote with 1 Abstained.

Judge Trey Duhon – Yes

Commissioner Amsler  
Commissioner Jones

– Abstained  
– Yes

Commissioner Smith – Yes  
Commissioner Beckendorff – No

## MISCELLANEOUS

43. Discuss and take action to authorize the District Attorney's Office to commence legal action on behalf of the Commissioners Court related to property located in Hempstead, Texas, which is held in trust for the Waller County Hospital by the Waller County Commissioners Court as trustee.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler  
Commissioner Jones

– Yes  
– Yes

Commissioner Smith – Yes  
Commissioner Beckendorff – Yes

44. Discuss and take action to approve official bond and oaths for Elected Officials.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler  
Commissioner Jones

– Yes  
– Yes

Commissioner Smith – Yes  
Commissioner Beckendorff – Yes

45. ~~Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons. Item WITHDRAWN.~~

46. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons. Item **WITHDRAWN**.

## EXECUTIVE SESSION

47. Consultation with District Attorney related to advice about pending or contemplated litigation or a settlement offer. Item **WITHDRAWN**.

48. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725. Item **WITHDRAWN**.

49. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725. Item **WITHDRAWN**.

50. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item **WITHDRAWN**.

## ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Jones – Yes

Commissioner Smith – Yes  
Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 9:46 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as Ex-Officio for the Commissioners' Court of Waller County.

Debbie Hollan  
Waller County Clerk

**APPROVED** this the 7<sup>th</sup> day of January 2026.

Carbett "Trey" J. Duhon, III  
County Judge