

Waller County Check Request/Reimbursement Form

Employee submitting request:

Julie Adams

Department:

Road and Bridge Department

Total Amount Due:

\$205,432.41

Please make check payable to:

Name: LJA Engineering, Inc.

Address: Dept. 803

P.O. Box 4346 Houston, TX 77210-4346

Please mail check to:

Name: LJA Engineering, Inc.

Address: Dept. 803

P.O. Box 4346 Houston, TX 77210-4346

Purpose of check: Invoice # 202555502 Project # PM5121-2471 #17

Professional Services Rendered October 31, 2025 through November 28, 2025.

Charge to GL line:

605-605-545405


Signature of Person Submitting Request

12-17-25

Date


Signature of Official/Department Head Submitting Request

12-17-25

Date



Program Management

512.439.470

TBPELS F-1425

www.LJAProgramManagement.com

7500 Rialto Boulevard, Building II, Suite 100, Austin, Texas 7873

Waller County
775 Bus 290 East
2000 NW Loop 410
Hempstead, TX 77445
Attention: J. Ross McCall, PE

Invoice Date: 12/17/2025
Invoice No.: 202555502
Project No.: PM5121-2471
Bill No.: 17
P.O. No.: 207745

INVOICE

Description: Waller County 2023 Road Bond Program GEC

For Professional Services Rendered: 10/31/25 through 11/28/25.

Contract Amount: \$15,000,000.00
Authorized Amount: \$6,000,000.00

Invoice Amount: \$205,432.41
Previous Invoiced Amount: \$2,359,854.16
Invoice to Date: \$2,565,286.57

Balance Remaining: \$3,434,713.43

TOTAL AMOUNT DUE THIS INVOICE	\$205,432.41
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This invoice is true and unpaid.

Approved By: John C. Tyler
John Tyler

Mail checks payable to:

LJA Engineering, Inc.
DEPT. 803
P.O. BOX 4346
Houston, TX 77210-4346

Send ACH or Wire payments to:

Account Name LJA Engineering, Inc
Name of Bank Amegy Bank
ABA Routing Number 113011258
Account Number 5795329241
Swift Code ZFNBUS55

Please email a remittance advice to AR@lja.com



3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042
P: 713.953.5200
F: 713.953.5026

Invoice Questions: Billing@lja.com
Payment Questions: AR@lja.com

www.lja.com

Attention: J. Ross McCall, PE
Waller County
775 Bus 290 East
Hempstead, TX 77445
United States

Invoice : 202555502
Invoice Date : 12/17/2025
Project : PM5121-2471
Project Name : Waller County Bond Program
Management
PM Name : John Charles Tyler

For Professional Services Rendered Through 11/28/2025

**PM5121-2471 - Waller County Bond
Program Management**

		Current Billings
101 - Off-System Bridge Assessment/Planning		454.76
Rate Labor	454.76	
901 - Project Design Engineer Coord.		14,663.89
Rate Labor	14,663.89	
902 - Review of Project Plan Submittals		22,168.45
Rate Labor	22,168.45	
903 - Utility Coordination		23,663.07
Rate Labor	23,663.07	
904 - Program Management		133,083.27
Rate Labor	133,083.27	
905 - Project Coordination		11,366.77
Rate Labor	11,066.77	
Expenses	300.00	
Z99 - Other Direct Costs		32.20
Unit Rate Expense	32.20	
Total Expense	32.20	
Current Billings 0		205,432.41
Amount Due This Bill		205,432.41

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	202547780	11/12/2025	224,475.03	224,475.03
	202549857	11/17/2025	196,352.37	196,352.37
				420,827.40



Mail Checks payable to:

LJA Engineering, Inc
DEPT. 803 P.O. BOX 4346 Houston,
TX 77210-4346

Send ACH or Wire Payments to:

Account Name:.....LJA Engineering, Inc
Name of Bank:.....Amegy Bank
ABA Routing Number:.....113011258
Account Number:.....5795329241
Swift Code:.....ZFNBUS55
Please email a remittance advice to: AR@lja.com

101 - Off-System Bridge Assessment/Planning**Rate Labor**

Class / Employee

Senior Engineer

Steven Jonathan Austin

Date

Hours

Rate

Amount

11/11/2025

0.50

303.17

151.59

Review and prepare justification for fuel expenses for billing.

11/14/2025

1.00

303.17

303.17

Bridge Repair Categories

1.50

454.93

Total Steven Jonathan Austin**Total Senior Engineer**

1.50

454.93

Total Rate Labor**454.93****Total Bill Task: 101 - Off-System Bridge Assessment/Planning****454.93****901 - Project Design Engineer Coord.****Rate Labor**

Class / Employee

Deputy Project Manager

Daniel Wayne Freeman

Date

Hours

Rate

Amount

11/17/2025

2.00

335.09

670.18

Design Status Meetings

11/19/2025

2.00

335.09

670.18

Design Status Meetings

11/20/2025

1.00

335.09

335.09

BKDD Coordination for Morrison Road; Penick Road Design Status

11/25/2025

1.00

335.09

335.09

Kickapoo Option Meeting

6.00

2,010.54

Total Daniel Wayne Freeman**Total Deputy Project Manager**

6.00

2,010.54

Design Engineer

Katlyn Nicole Dezarn

11/14/2025

1.00

207.43

207.43

Answering Consultant Questions

11/17/2025

2.00

207.43

414.86

Project progress meetings

11/18/2025

2.00

207.43

414.86

Project progress meetings

11/19/2025

2.00

207.43

414.86

Project progress meetings and Answering Consultant Questions

11/20/2025

2.00

207.43

414.86

Project progress meetings

11/24/2025

3.00

207.43

622.29

Project progress meetings

11/25/2025

2.00

207.43

414.86

Project progress meetings

14.00

2,904.00

Total Katlyn Nicole Dezarn**Total Design Engineer**

14.00

2,904.00

Project Engineer

Robert T. McBride

11/20/2025

1.00

239.35

239.35

Meeting

11/24/2025

1.00

239.35

239.35

Meeting

11/25/2025

2.00

239.35

478.70

Meeting

4.00

957.40

Total Robert T. McBride**Total Project Engineer**

4.00

957.40

901 - Project Design Engineer Coord.

Rate Labor		Date	Hours	Rate	Amount
Class / Employee					
Senior Engineer					
Michael David Keck		11/3/2025	2.00	303.17	606.34
	Project Management	11/4/2025	2.00	303.17	606.34
	Project Management	11/5/2025	2.00	303.17	606.34
	Project Management	11/6/2025	2.00	303.17	606.34
	Project Management	11/10/2025	2.00	303.17	606.34
	Project Management	11/11/2025	2.00	303.17	606.34
	Project Management	11/12/2025	2.00	303.17	606.34
	Project Management	11/13/2025	2.00	303.17	606.34
	Project Management	11/14/2025	2.00	303.17	606.34
	Project Management	11/17/2025	4.00	303.17	1,212.68
	Project Management	11/18/2025	2.00	303.17	606.34
	Project Management	11/19/2025	1.00	303.17	303.17
	Project Management	11/20/2025	2.00	303.17	606.34
	Project Management	11/25/2025	1.00	303.17	303.17
	Project Management	11/26/2025	1.00	303.17	303.17
Total Michael David Keck			29.00		8,791.13
Total Senior Engineer			29.00		8,791.13
Total Rate Labor					14,663.26
Total Bill Task: 901 - Project Design Engineer Coord.					14,663.26

902 - Review of Project Plan Submittals

Rate Labor		Date	Hours	Rate	Amount
Class / Employee					
Deputy Project Manager					
Daniel Wayne Freeman		11/25/2025	4.00	335.09	1,340.36
	Mathis PER Review				
Design Engineer					
Bradley Burnside		11/10/2025	7.00	207.43	1,452.01
	Owens	11/11/2025	5.50	207.43	1,140.77
	Owens	11/13/2025	9.00	207.43	1,866.87
	Owens, Penick	11/14/2025	2.00	207.43	414.86
	Penick	11/14/2025	1.50	207.43	311.15

902 - Review of Project Plan Submittals

Rate Labor

Class / Employee

Design Engineer

Date

Hours

Rate

Amount

Penick

11/17/2025

0.50

207.43

103.71

Penick

25.50

5,289.58

Total Bradley Burnside

Katlyn Nicole Dezarn

11/14/2025

2.00

207.43

414.86

Bartlett Road PER Review

11/17/2025

3.00

207.43

622.29

Bartlett Road PER Review and Penick Road Comments Review

11/19/2025

3.00

207.43

622.29

Bartlett Road PER Review

11/20/2025

2.00

207.43

414.86

Bartlett Road PER Review and Penick Road Comments Review

10.00

2,074.30

Total Katlyn Nicole Dezarn

Total Design Engineer

35.50

7,363.93

Engineer-in-Training I

Alana Rose Brown

11/17/2025

9.00

111.70

1,005.30

Bartlett PER

11/18/2025

9.00

111.70

1,005.30

Bartlett PER - cost est

11/19/2025

9.00

111.70

1,005.30

Bartlett PER

11/20/2025

9.00

111.70

1,005.30

Bartlett PER

36.00

4,021.20

Total Alana Rose Brown

Total Engineer-in-Training I

36.00

4,021.20

Project Engineer

Austin Porter McLean

11/4/2025

6.50

239.35

1,555.78

Update checklists for 4 projects, and review Double Culvert Rd. Seg 2

11/10/2025

1.00

239.35

239.35

double culvert PER comment matrix review, look into checklists and 70% Penick plan review

11/11/2025

2.00

239.35

478.70

70% plan review

11/13/2025

2.50

239.35

598.38

review 70% Penick submittal

11/17/2025

0.50

239.35

119.68

discussion on Penick 70% review comments

11/19/2025

2.50

239.35

598.38

review of Robichaux preliminary 30% PER

15.00

3,590.25

Total Austin Porter McLean

Robert T. McBride

11/17/2025

2.00

239.35

478.70

Review Plans

11/19/2025

4.00

239.35

957.40

Review Plans

11/20/2025

2.00

239.35

478.70

Review Plans

11/24/2025

1.00

239.35

239.35

Review plans

11/25/2025

2.00

239.35

478.70

Review Plans

11/26/2025

3.00

239.35

718.05

Review Plans

902 - Review of Project Plan Submittals

Rate Labor

Class / Employee

Date

Hours

Rate

Amount

Project Engineer

Total Robert T. McBride

Total Project Engineer

Project Manager

John Charles Tyler

11/18/2025

2.00

357.42

714.84

Grange TIA/DA review. Morton/Schlipf/Bartlett requirements noted.

11/19/2025

0.50

357.42

178.71

Pitts Road intersection review.

11/20/2025

0.50

357.42

178.71

Penick 70% review.

11/21/2025

2.00

357.42

714.84

Mathis PER review.

11/24/2025

1.50

357.42

536.13

Mathis PER review.

11/26/2025

0.50

357.42

178.71

Pitts/Clay Intersection.

7.00

2,501.89

Total John Charles Tyler

Total Project Manager

7.00

2,501.89

Total Rate Labor

22,168.47

Total Bill Task: 902 - Review of Project Plan Submittals

22,168.47

903 - Utility Coordination

Rate Labor

Class / Employee

Date

Hours

Rate

Amount

Design Engineer

Alejandro Villarreal Guevara

11/3/2025

8.00

207.43

1,659.44

Waller Co. utilities in ROW applications review

11/6/2025

8.00

207.43

1,659.44

Waller Co. utilities in ROW applications review

11/10/2025

8.00

207.43

1,659.44

Waller Co. utilities in ROW applications review

11/13/2025

8.00

207.43

1,659.44

Waller Co. utilities in ROW applications review

11/14/2025

1.00

207.43

207.43

Waller Co. utilities in ROW applications review

11/17/2025

8.00

207.43

1,659.44

Waller Co. utilities in ROW applications review

11/21/2025

8.00

207.43

1,659.44

Waller Co. utilities in ROW applications review

11/24/2025

8.00

207.43

1,659.44

Waller Co. utilities in ROW applications review

57.00

11,823.52

Total Alejandro Villarreal Guevara

Total Design Engineer

57.00

11,823.52

Sr. Utilities Coordinator

Lydia Mares

11/3/2025

2.00

255.30

510.60

Morton Rd Pipelines

11/4/2025

2.00

255.30

510.60

Morton Rd Pipelines

11/6/2025

3.00

255.30

765.90

Morton Rd Pipelines

11/7/2025

4.00

255.30

1,021.20

903 - Utility Coordination

Rate Labor

Class / Employee

Date

Hours

Rate

Amount

Sr. Utilities Coordinator

Morton Rd Pipelines, Utility Mtg & other PER's

11/10/2025

2.00

255.30

510.60

Pipelines

11/11/2025

2.00

255.30

510.60

Pipelines

11/13/2025

1.50

255.30

382.95

LONO's

11/14/2025

2.25

255.30

574.43

Pipeline guidelines for PER's

11/17/2025

1.50

255.30

382.95

Morton Pipeline LONO's

11/18/2025

2.00

255.30

510.60

Morton Pipeline LONO's

11/19/2025

1.00

255.30

255.30

Morton Pipeline LONO's

11/20/2025

1.50

255.30

382.95

Morton Pipeline LONO's

11/21/2025

4.00

255.30

1,021.20

Status meeting & pipeline notes

11/24/2025

2.00

255.30

510.60

Pipelines

11/25/2025

3.00

255.30

765.90

Pipelines

11/26/2025

3.00

255.30

765.90

Pipelines

36.75

9,382.11

Total Lydia Mares

Total Sr. Utilities Coordinator

36.75

9,382.11

Utility Coordinator

Jose Alejandro Ramirez Jr.

11/5/2025

4.00

175.52

702.08

PER Utility Review

11/7/2025

2.00

175.52

351.04

Utility Coordination

11/10/2025

1.00

175.52

175.52

PER Review

11/20/2025

4.00

175.52

702.08

Meeting

Utility coordination

11/21/2025

3.00

175.52

526.56

Utility meeting

Utility coordination

14.00

2,457.20

Total Jose Alejandro Ramirez Jr.

Total Utility Coordinator

14.00

2,457.20

Total Rate Labor

23,663.11

Total Bill Task: 903 - Utility Coordination

23,663.11

904 - Program Management

Rate Labor

Class / Employee

Date

Hours

Rate

Amount

Deputy Project Manager

Daniel Wayne Freeman

11/3/2025

8.00

335.09

2,680.72

904 - Program Management

Rate Labor

Class / Employee

Deputy Project Manager

Develop Inspection/Testing Responsibilities based on spec list for Morton Road; Project Status Meeting

Date	Hours	Rate	Amount
11/4/2025	8.00	335.09	2,680.72

Precinct 3 Meeting; Project Status Meeting;s Develop 2026 Encumbrance List

11/5/2025	8.00	335.09	2,680.72
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Review Woods Road RID ILA; Harris County Meeting

11/6/2025	8.00	335.09	2,680.72
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Update Cash Requirements; Morrison Road Meeting

11/7/2025	8.00	335.09	2,680.72
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Utility Coordination; Review Double Culvert/Cedar Creek PER

11/10/2025	8.00	335.09	2,680.72
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Project Progress Meetings; Neuman Road PER review

11/11/2025	8.00	335.09	2,680.72
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Project Progress Meetings

11/12/2025	8.00	335.09	2,680.72
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Commissioner's Court; Project Coordination.

11/13/2025	7.00	335.09	2,345.63
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Project Status Meetings; 2026 Encumbrances

11/14/2025	8.00	335.09	2,680.72
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Project Kickoff Meeting; Update Cash Flow Reqmts.

11/17/2025	6.00	335.09	2,010.54
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General Project Coordination

11/18/2025	8.00	335.09	2,680.72
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General Project Coordination; Signal Coordiantion

11/19/2025	6.00	335.09	2,010.54
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Commissioner's Court; General Project Coordiantion

11/20/2025	6.00	335.09	2,010.54
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General Project Coordination

11/21/2025	8.00	335.09	2,680.72
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Utility Coordination; General Project Coordination

11/24/2025	5.50	335.09	1,843.00
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Design Status Meetings; Kickapoo Options; Bartlett Road BKDD discussion

11/25/2025	3.00	335.09	1,005.27
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General Project Coordination

11/26/2025	6.00	335.09	2,010.54
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Woods Road ILA; General Project Coordination

127.50			42,723.00
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Total Daniel Wayne Freeman

Total Deputy Project Manager

127.50			42,723.00
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Design Engineer

Katlyn Nicole Dezarn

10/31/2025	4.00	207.43	829.72
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Schlipf Road scope adjustment and consultant coordination

11/3/2025	9.00	207.43	1,866.87
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invoice review, meeting agenda creation, internal meeting and project progress meetings

11/4/2025	9.00	207.43	1,866.87
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Adams Flat PER, project progress meetings, and consultant coordination

11/5/2025	6.00	207.43	1,244.58
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invoice coordination, Double Culvert + Cedar Creek PER review

11/6/2025	9.00	207.43	1,866.87
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Morrison Rd drainage discussion, Review Harris County meeting

11/7/2025	3.00	207.43	622.29
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Neuman Road PER Review

904 - Program Management

Rate Labor

Class / Employee

Design Engineer

Date

Hours

Rate

Amou.

11/10/2025

9.00

207.43

1,866.8

Neuman Road PER Review, finalize Double Culvert PER review, project progress meetings, invoice reviews

11/11/2025

9.00

207.43

1,866.8

Project progress meetings, consultant correspondence, review geotech report, help with environmental review

11/12/2025

9.00

207.43

1,866.8

review ditch design standards, review invoices, review Bartlett Road PER

11/14/2025

4.00

207.43

829.7

Woods Road Exhibit, Flukinger Rd Kick Off meeting

11/14/2025

1.00

207.43

207.4

invoice Review

11/17/2025

3.00

207.43

622.3

invoice Review, weekly coordination meeting

11/18/2025

5.00

207.43

1,037.2

GIS website information update and Developer agreement discussion

11/19/2025

2.00

207.43

414.9

KMZ update

11/20/2025

5.00

207.43

1,037.2

review of county standards,

11/24/2025

4.00

207.43

829.7

GIS Website updates, Invoice Reviews, budget updating, weekly coordination meetings

11/25/2025

7.00

207.43

1,452.0

TXDOT updates, Invoice Reviews

11/26/2025

9.00

207.43

1,866.8

GIS Website updates, Invoice Reviews, budget updating and review standards

107.00

22,195.7

Total Katlyn Nicole Dezarn

Total Design Engineer

107.00

22,195.7

Engineer-in-Training I

Alana Rose Brown

10/31/2025

4.00

111.70

446.8

Production rates excel

11/3/2025

9.00

111.70

1,005.3

waller county mobility sign

11/4/2025

9.00

111.70

1,005.3

production rates excel

11/5/2025

9.00

111.70

1,005.3

waller county invoices

11/10/2025

9.00

111.70

1,005.3

invoices

11/11/2025

9.00

111.70

1,005.3

per review

11/14/2025

4.00

111.70

446.8

bartlett per

53.00

5,920.0

Total Alana Rose Brown

Total Engineer-in-Training I

53.00

5,920.0

Project Engineer

Robert T. McBride

10/31/2025

4.00

239.35

957.4

Program Management

11/3/2025

3.00

239.35

718.1

Program Management

11/4/2025

4.00

239.35

957.4

904 - Program Management

Rate Labor

Class / Employee

Project Engineer

	Date	Hours	Rate	Amou.
Program Management	11/5/2025	4.00	239.35	957.4
Program Management	11/6/2025	4.00	239.35	957.4
Program Management	11/10/2025	6.00	239.35	1,436.1
Program Management	11/11/2025	4.00	239.35	957.4
Program Management	11/12/2025	2.00	239.35	478.7
Program Management	11/13/2025	3.00	239.35	718.0
Program Management	11/14/2025	2.00	239.35	478.7
Program Management	11/18/2025	1.00	239.35	239.3
Program Management	11/19/2025	1.00	239.35	239.3
Program Management	11/20/2025	1.00	239.35	239.3
Program Management	11/24/2025	2.00	239.35	478.7
Program Management		41.00		9,813.3
Total Robert T. McBride		41.00		9,813.3
Total Project Engineer				
Project Manager				
John Charles Tyler	11/3/2025	5.00	357.42	1,787.1
Prg Admin. Morton Ovrly coord. TxDOT traffic mtg.	11/4/2025	8.50	357.42	3,038.1
Prog admin. Pct 3 monthly mtg. Dbl Clvert mtg. Adams Flat PER mtg. Woods ILA review.	11/5/2025	9.00	357.42	3,216.8
Prog admin. Woods RID review. HC Pct 4 mtg. Pitts/Clay coord.	11/6/2025	6.50	357.42	2,323.2
Prog admin. BKDD coord. Morrison proj mtg. Woods Rd ILA. Richards ESA review. Website review. 2026 prog est costs.	11/7/2025	4.50	357.42	1,608.4
Prog admin. Pitts/Clay intersection coord. Utility coord mtg.	11/10/2025	7.00	357.42	2,501.9
Prog admin. Neuman PER review. Dbl Culvert 2 PER review. Adams Flat mtg.	11/11/2025	6.50	357.42	2,323.2
Prog Admin. Joseph mtg. Joseph ENV review. Cochran mtg. ENV team review.	11/12/2025	8.50	357.42	3,038.1
Prog admin. Comm Crt mtg. Utility coord. Schlipf contract scope review. ENV reviews.	11/13/2025	7.00	357.42	2,501.9
Prog admin. ENV coord. Morton and Pitts mtgs. Website review.	11/14/2025	6.00	357.42	2,144.5
Prog Admin. Kickapoo MTP coord. Utility coord. Flukinger kick-off mtg. Mayer planning. Grange TIA review.	11/17/2025	6.00	357.42	2,144.5
Prog Admin. Robichaux mtg. Stockdick mtg. ROE coord.	11/18/2025	5.00	357.42	1,787.1
Prog Admin. Utility coord w/County. GF name change.				

904 - Program Management**Rate Labor**

Class / Employee

Project Manager

Date

Hours

Rate

Amount

11/19/2025

6.00

357.42

2,144.52

Prog Admin. Court. Pct 2 status coord/update.

11/20/2025

5.50

357.42

1,965.81

Prog Admin. Utility coord. ILA/RID coord. Annex law review for Woods. Maint. brg discussion.

11/21/2025

4.50

357.42

1,608.39

Prog admin. Morrison drainage coord. Utility coord mtg. Joseph/Kickapoo intersection alternatives.

11/24/2025

5.50

357.42

1,965.81

Prog Admin. Weekly staff/coord mtg. Utility coord. Kickapoo alignment at Joseph. Brookshire coord. Drainage coord. Triparty ILA for Woods.

11/25/2025

8.00

357.42

2,859.36

Prog admin. Kickapoo/Joseph MTP discussion. Neuman mtg. Utility coord. Woods ILA draft.

11/26/2025

7.00

357.42

2,501.94

Prog admin. Woods ILA draft. DA review of Morton developments. HC review information.

116.00

41,460.32

Total John Charles Tyler**Total Project Manager**

116.00

41,460.32

Quality Manager

James Robert Baker

11/6/2025

1.00

255.30

255.30

GEC

11/7/2025

1.00

255.30

255.30

GEC

11/10/2025

1.00

255.30

255.30

GEC

11/17/2025

1.00

255.30

255.30

GEC

4.00

1,021.20

Total James Robert Baker**Total Quality Manager**

4.00

1,021.20

Senior Technical Advisor

Justin Allen Stuart

11/3/2025

8.00

462.74

3,701.92

Updated the Program Schedule.

11/4/2025

8.00

462.74

3,701.92

Updated the Program Schedule.

11/5/2025

4.00

462.74

1,850.96

Updated the Program Schedule.

20.00

9,254.56

Total Justin Allen Stuart

Sean Franklin Beal

11/18/2025

1.50

462.74

694.11

Internal coordination

21.50

9,948.67

Total Senior Technical Advisor**Total Rate Labor****133,083.85****Total Bill Task: 904 - Program Management****133,083.85****905 - Project Coordination****Rate Labor**

Class / Employee

Deputy Project Manager

Date

Hours

Rate

Amount

Daniel Wayne Freeman

11/24/2025

1.00

335.09

335.09

Internal Coordination Meeting

Design Engineer

Katlyn Nicole Dezarn

11/17/2025

1.00

207.43

207.43

project coordination

905 - Project Coordination

Rate Labor

Class / Employee

Design Engineer

Date

Hours

Rate

Amount

11/18/2025

2.00

207.43

414.86

project coordination

11/19/2025

2.00

207.43

414.86

project coordination

11/24/2025

2.00

207.43

414.86

consultant coordination

7.00-----
1,452.00

Total Katlyn Nicole Dezarn

Total Design Engineer

7.00

1,452.00

Environmental Project Director

John Keith Morgan

11/24/2025

3.00

233.63

700.89

Review PER and constraints reports and draft opinion email.

11/25/2025

1.00

233.63

233.63

Further review of PER for environmental impacts.

4.00-----
934.55

Total John Keith Morgan

Total Environmental Project Director

4.00

934.55

GIS Analyst

Scott Henry Kingsley Jr.

11/20/2025

1.00

92.55

92.55

GIS Services: Aerial/Parcels for Kickapoo Rd (T. Janak)

11/21/2025

2.00

92.55

185.10

GIS Services: Additional Data for Kickapoo Rd (T. Janak)

3.00-----
277.65

Total Scott Henry Kingsley Jr.

Total GIS Analyst

3.00

277.65

Project Manager

John Charles Tyler

11/17/2025

1.00

357.42

357.42

ENV coord.

11/18/2025

1.00

357.42

357.42

Schlipf scope review/comment.

11/19/2025

2.50

357.42

893.55

Woods coord. on ILA. Pitts, Mathis, Morrison proj mtgs.

11/20/2025

1.00

357.42

357.42

Clay mtg. Morrison/BKDD mtg review.

11/24/2025

1.00

357.42

357.42

Bartlett/BKDD mtg review.

11/25/2025

0.50

357.42

178.71

Morton Road coord.

7.00-----
2,501.55

Total John Charles Tyler

Total Project Manager

7.00

2,501.55

Senior Project Engineer

Herbert Benjamin Janak III

11/20/2025

1.00

255.30

255.30

Kickapoo Rd.

11/21/2025

5.00

255.30

1,276.50

Kickapoo Rd.

11/24/2025

6.00

255.30

1,531.80

Kickapoo Rd.

11/25/2025

6.00

255.30

1,531.80

Kickapoo Rd.

18.00-----
4,595.40

Total Herbert Benjamin Janak III

Total Senior Project Engineer

18.00

4,595.40

Sr. Environmental Specialist

Susan Delaine Alford

11/16/2025

1.00

242.54

242.54

905 - Project Coordination					
Rate Labor					
Class / Employee	Date	Hours	Rate	Amount	
Sr. Environmental Specialist					
Review Env Constraints	11/17/2025	1.00	242.54	242.54	
Review ENV constraints and coordinate with SME's	11/26/2025	2.00	242.54	485.08	
Review findings					
		4.00		970.62	
Total Susan Delaine Alford				970.62	
Total Sr. Environmental Specialist		4.00		970.62	
Total Rate Labor				11,066.17	
Expenses					
Account / Vendor	Doc Number	Date	Cost	Multiplier	Amount
Contract Labor					
Ximena M. Simmons	VO0000022167	11/28/2025	300.00	1.0000	300.00
Total Expenses					300.00
Total Bill Task: 905 - Project Coordination					11,366.17

Z99 - Other Direct Costs				
Unit Rate Expenses				
Unit / Vendor		Quantity	Rate	Amount
Standard Mileage				
John Charles Tyler		46.00	0.70	32.20
Total Unit Rate Expenses				32.20



**WALLER COUNTY
ROAD BOND '23**

Monthly Progress Report November 2025

Contract No: PM5121-2471

Project Description: Waller County Road Bond Program GEC

Progress Reporting Period: October 31, 2025 – November 28, 2025

Project Manager: John Tyler

Progress Summary:

Project Design Engineer Coordination

- **Summary of effort**
 - Continued reviewing draft scopes and fees with prime engineers; Mathis, Schlipf, Woods, and Richards Roads.
 - Held monthly project meetings.
 - Managed the right of entry process, coordinating the field work of the surveyors and geotechnical engineers with the County.
 - Received final PER for Mathis Road project.
 - Morton Road temporary overlay project was advertised for bidding by County.
- **Deliverables**
 - None.
- **Problems Encountered:**
 - Woods Road scope will be modified to a triparty ILA due to Katy extending their City limits to a portion of project. ILA will be modified accordingly and sent to parties for review.
- **Progress Expected Next Month:**
 - Review fee estimates from project engineering teams.
 - Continue to schedule project kick-off meetings after agreements are approved.
 - Assist with scoping for assigned engineering firms for projects.
 - Coordinate right of entry letters and respond to land owner questions.
 - Continue advancing project schedules.
 - Review draft PER's.
 - Schedule PER meetings.

Review of Project Plan Submittals

- **Summary of effort**
 - 70% plans for Penick reviewed.
- **Deliverables**
 - None.
- **Problems Encountered:**
 - None.
- **Progress Expected Next Month:**
 - Review preliminary schematic level layouts for inclusion in PER's.

Utility Coordination

- Summary of effort
 - Continue coordination with pipeline companies on Morton Road Phase 1 plans. Most LONO's have been received. Working with a few companies to obtain remaining ones.
 - Penick Road: pipeline companies (2) have confirmed road design provides proper clearance for each.
 - Continued research on potential conflicts for projects.
 - Provided information for use in project estimates.
 - Review installation/relocation requests from utility companies along projects using county's MGO software.
- Deliverables
 - Completed LONO's in project sharefile.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Will continue to support the project estimates.
 - Continue developing utility conflict lists.

Program Management

- Summary of effort
 - Updated program schedule.
 - Provided estimated encumbrances in 2026 and determined bond funding is adequate until early 2027.
 - Continued adjusting program expenditures in accordance with updated schedule.
 - Continued contact with TxDOT to coordinate program with current TxDOT projects in Waller County.
 - Held monthly commissioner meetings, Precincts 3 and 4.
 - Reviewed subconsultant invoices and submitted to County Engineer's office.
 - Met with Harris County to coordinate Clay and Pitts Road projects. Finalized layout of the intersection and provided revised plans to Harris County for acceptance.
 - Responded to calls from landowners receiving ROE letters.
 - Revising ILA for Woods Road to include City of Katy and RID their respective responsibilities for the roadway. Will require additional meetings to coordinate.
 - Provided support for the draft off-system bridge maintenance planning/schedule with R&B staff.
 - Updated program website with current data.
- Deliverables
 - None.
- Problems Encountered:
 - RID discussions at Woods Road will continue with City of Katy participation.
- Progress Expected Next Month:
 - Finalize direction for Woods Road ILA. Submit ILA to Court for approval.
 - Complete negotiations with prime engineers for remaining projects.
 - Organize and finalize engineering agreements to gain approval at Commissioners Court.

- Submit engineering invoices to County for approval at Commissioners Court.
- Continue meeting with agencies impacted by project in road bond.

Project Coordination

- Summary of effort
 - Adams Flat Road has moved to final design.
 - Continue monthly project meetings.
 - Coordinated between projects and County.
 - Coordinated project team survey and geotechnical field work with County.
 - Provide PER comments to address.
 - Schedule PER meetings with Commissioners.
- Deliverables
 - Updated project information.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Draft PER reviews for a few projects.
 - Schedule PER presentations/meetings.

Right of Way Coordination

- Summary of effort
 - Bartlett property owner has executed ROE form.
- Deliverables
 - Property owners ROE form at Bartlett Road.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Continue to provide/develop information necessary for acquisitions.

GIS

- Summary of effort
 - Updated website to current information.
 - Updated sharefile for program use.
- Deliverables
 - None.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - None.

Bidding Phase Services

- Summary of effort
 - Coordinated with County to bid Morton Road Phase 1.
- Deliverables

- None.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Review Morton Road Overlay bids. Support County to award contract.
 - Effort will begin on other projects when first project design is 50% complete.

John Tyler: 11/28/25
Mileage \$32.20

Directions from 1904 W Grand Pkwy N to 7600 Washington Ave

Get step by step walking or driving directions from 1904 W Grand Pkwy N, Katy, TX to 7600 Washington Ave, Houston, TX. Avoid traffic with optimized routes.

A

1904 W Grand Pkwy N, Katy, TX 77...

B

7600 Washington Ave, Houston, T...

+

Add stop

⚙

Route settings

Choose Your Route

Route #1

Route #2

Via I-10

0hr 24min 23mi

IRS Reimbursement: \$32.20

View route directions

Advertisement

BUY

SHOULD THE BOX.

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VO # 22167 ✓

Ximena Simmons ✓

REVIEWED

By Julie Harper at 7:46 am, Dec 08, 2025

19022 Sweet Springs Lane
Cypress, TX 77429

Date: 12/1/2025 ✓
Invoice # Nov 2025 - 2 ✓
For: LCRR Program Mngmnt Services /DEIS

Bill To: LJA Environmental, LLC
14701 St. Mary's Lane, Suite 400
Houston TX 77079

Org-10

Approved DDH ✓

Service Dates	Rate	Hours	Project #	Amount \$
NEXT Draft EIS - Ch 3/4	\$75.00 / hr	25.5	EV5742-24291-8.400.10 ✓	\$1,912.50 ✓
LCRR Planning	\$75.00 / hr	8	ENV-ENV_Water 341 ✓	\$600.00 ✓
Waller County Envr Constraints	\$75.00 / hr	4	PM5121-2471-905 ✓	\$300.00 ✓
TOTAL		37.5		\$2,812.50 ✓

12.1.2025 for Period 11

EV5742-24291-8.400.10 GL#5030-Contract Labor - \$1,912.50

PM5121-2471.905-\$300.00

G&A.200 \$600.00

L. Adair

Acct # 510000 → Contract Labor

Acct # 712000 → Contract Labor

Date: 12.5.25

Approved: Dawn Wang

Julie Adams

From: Lynden Andrada <landrada@lja.com>
Sent: Wednesday, December 17, 2025 11:05 AM
To: Ross McCall; Julie Adams; Luke Fortkamp
Cc: John Tyler; Andrea Hill-Stevens; Wendy Moore
Subject: LJA Program Management (PM5121-2471) - Waller County Bond Program Mgmt. - November Invoice 202555502 11/28/25
Attachments: LJA Engineering Inc._Waller County_Invoice 202555502_112825.pdf

CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.

Please find attached November's invoice for processing. Kindly let me know if you require any additional information.

Could you please confirm receipt of this invoice?

Thank you, and please let me know if you need anything further.

Best Regards,

Lynden A. Andrada | Project Accounting Specialist
Accounting
O: 713.380.4420 | D: 346.608.7059 | C: 281.870.6748
2002 W Grand Parkway N, Suite 200, Katy, TX 77449
EMPLOYEE-OWNED. CLIENT FOCUSED.

www.lja.com

