Waller County Check Request/Reimbursement Form

Employee submitting request: Julie Adams

Department: Road and Bridge Department

Total Amount Due: $53,856.04

Please make check payable to:

Name: Schaumburg & Polk, Inc.

Address: 8865 College Street, Suite 100

Beaumont, TX 77707

Please mail check to:

Name: Schaumburg & Polk, Inc.

Address: 8865 College Street, Suite 100

Beaumont, TX 77707

Purpose of check: Invoice # 304200.00 - 17

Professional Services from August 03, 2026 to August 30, 2026

Pitts Road

Charge to GL line: 605-605-545405

Julie Adams — 10-15-26

Signature of Person Submitting Request — Date

J. Ross McCall — 10/15/2026

Signature of Official/Department Head Submitting Request — Date

Invoice

SCHAUMBURG & POLK, INC.

August 31, 2026
Invoice No: 0000304200.00 - 17

WALLER COUNTY
J. ROSS MCCALL, P.E.
775 BUS 290 EAST
HEMPSTEAD, TX 77445

Project 0000304200.00 PITTS ROAD
PROFESSIONAL ENGINEERING SERVICES
R.MCCALL@WALLERCOUNTY.US

Professional Services from August 03, 2026 to August 30, 2026

Fee

Phase	Contract Fee	Percent Complete	Billed To Date	Current Billing
GENERAL	260,499.20	42.50	110,712.17	6,512.49
PRELIM DESIGN	206,870.00	100.00	206,870.00	0.00
ENVIRONMENTAL	18,590.00	76.17	14,160.00	0.00
ADMENDMENT 1 - ENVIRONMENTAL (T&M)	58,487.00	0.00	0.00	0.00
GEOTECHNICAL	70,880.94	45.7418	32,422.23	0.00
STRUCTURAL	63,067.00	0.00	0.00	0.00
SUE	93,050.00	51.5585	47,975.16	0.00
SURVEY	100,426.00	87.6989	88,072.52	0.00
SURVEY (T&M)	20,000.00	83.15	16,630.00	0.00
TRAFFIC	81,873.84	29.8074	24,404.46	0.00
FINAL DESIGN	219,420.00	8.00	17,553.60	17,553.60
BID/CONSTRUCTION	150,000.00	0.00	0.00	0.00
AMENDMENT 1 - GENERAL	134,590.00	14.50	19,515.55	4,710.65
AMENDMENT 1 - PRELIM DESIGN	54,925.00	100.00	54,925.00	0.00
AMENDMENT 1 - FINAL DESIGN	60,580.00	6.00	3,634.80	3,634.80
AMENDMENT 1 - GEOMETRY REDESIGN	194,950.00	28.00	54,586.00	21,444.50
Total Fee	1,788,208.98		691,461.49	53,856.04
		Previous Fee Billing	637,605.45	
	Total Fee			**53,856.04**
			Total this Invoice	**$53,856.04**

Outstanding Invoices

Number	Date	Balance
16	8/12/2026	105,476.40
Total		**105,476.40**

Total Now Due **$159,332.44**

Billings to Date

	Current	Prior	Total
Fee	53,856.04	637,605.45	691,461.49
Totals	**53,856.04**	**637,605.45**	**691,461.49**

Waller County
23407 Pitts Rd
Progress Report

Work Period: August 03, 2026 to August 30, 2026

Previous Month:

General:

- SPI attended the Progress Meeting with LJA and prepared meeting minutes.
- SPI updated schedule (subject to change).
- SPI coordinated with PDE regarding the Level A SUE status and Hilcorp pipeline depth of cover.
- SPI coordinated with TEDSI on Traffic Engineering Study status and Commitment letter being requested by Harris County.
- SPI coordinated with Linfield, Hunter & Junius regarding project status.
- SPI sent latest pavement file to LJA as requested.
- SPI coordinated with DCCM regarding project status.

Final Design:

- SPI created pipeline crossing table to discuss pipeline coordination with LJA.
- SPI created intersection layout sheets.
- SPI designed driveways and modified roadway profile as needed.
- SPI updated plan and profile sheets.
- SPI created signing and striping sheets.
- SPI updated horizontal alignment sheet.
- SPI created general notes-utilities sheet.

Amendment 1 – General:

- SPI coordinated with LJA regarding Harris County Exhibit and updated Exhibit as needed.
- SPI coordinated with Quiddity regarding their project status (intersection improvements and temporary traffic signal), location of the roadway crown, and drainage.
- SPI coordinated with Quiddity and TEDSI regarding the temporary traffic signal relocation (i.e traffic signal cabinet)
- SPI met with LJA to discuss Quiddity's project being cancelled, standard detail differences, proposed signs, and proposed asphalt thickness for Waller County and Harris County.

Amendment 1 – Geometry Redesign (due to the reduction of right-of-way at the Swift Gas station property)

- SPI updated roadway profile.
- SPI updated plan and profile sheets.
- SPI created signing and striping sheets.

Next Month:

General:

- SPI to attend Progress Meeting with LJA and prepare meeting minutes.

Environmental:

- Consor to start working on the WOTUS and wetland delineation.

SUE:

- PDE to update final deliverables and prepare Level A SUE certified exhibits.

Traffic:

- TEDSI to address comments from Harris County. [Commitment Letter is the last comment to be addressed. Pending direction from Harris County.]

Final Design:

- Continue updating proposed geometry/profile.
- Once we receive geometry approval from both Counties:
    - Update drainage.
    - Update traffic control as necessary (pending further discussion of the intersection closure).
    - Work towards 70% Submittal.

Amendment 1 – General

- SPI to continue coordination with Harris County
- SPI to continue coordination with BKDD, Quiddity and Consor.

Amendment 1 – Final Design

- Continue with final design scope due to additional linear footage of the project.

Amendment 1 – Geometry Redesign

- SPI to continue redesigning Pitts Rd/Clay Rd due to the reduction of right-of-way at the Swift Gas Station property.

Issues:

- Harris County/Waller County geometry approval in progress. Waller/Harris County coordination meeting is scheduled for 10/7/2026.

Schedule:

PER Submittal: 1/30/2026 (draft); 4/22/2026 (final)
70% Submittal: 12/1/2026
95% Submittal: 3/22/2027
100% Submittal: 6/23/2027

Note: Submittal dates for 70%, 95% and 100% are estimated dates. These dates assume that by 9/14/2026 SPI would have received Waller County and Harris County geometry approval.

Julie Adams

From: Natasha Medina <nmedina@lja.com>
Sent: Thursday, October 15, 2026 10:24 AM
To: Julie Adams
Subject: Re: 23407 Pitts Rd - 2023 Mobility Bond Project Invoice

CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.

Yes, $53,856.04 is what I show on our spreadsheet. I'm sorry, I must have mis-typed.

NATASHA MEDINA | Project Coordinator

Program Management

O: 713.380.4420 | D: 713.341.8017 | C: 305.495.6645

1904 W Grand Parkway N, Suite 100, Katy, Texas 77449

EMPLOYEE-OWNED. CLIENT FOCUSED.

www.lja.com

From: Julie Adams <j.adams@wallercounty.us>
Sent: Thursday, October 15, 2026 9:29 AM
To: Natasha Medina <nmedina@lja.com>
Subject: RE: 23407 Pitts Rd - 2023 Mobility Bond Project Invoice

[EXTERNAL EMAIL]

Good morning, Natasha.

Could you please confirm the invoice total? Your email shows the invoice total as $58,856.04. However, the invoice shows $53,856.04.

Thank you,

Julie Adams

Waller County Road and Bridge

775 Bus 290 East
Hempstead, Texas 77445
Ph. (979)826-7670

From: Natasha Medina <nmedina@lja.com>
Sent: Thursday, October 15, 2026 7:48 AM
To: Ross McCall <r.mccall@wallercounty.us>; Luke Fortkamp <l.fortkamp@wallercounty.us>
Cc: John Tyler <jtyler@lja.com>; Julie Adams <j.adams@wallercounty.us>
Subject: 23407 Pitts Rd - 2023 Mobility Bond Project Invoice

CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.

Good Morning

Attached is invoice 17 from SPI for Pitts Road.

Project #: 23407
Project Name: Pitts Road
Consultant: SPI
Percent spent so far: 20%
Design Schedule Changes: None

Invoice Date	Invoice #	Invoice $
08.31.26	34200.00-17	$58,856.04

Thanks,

NATASHA MEDINA | Project Coordinator

Program Management

O: 713.380.4420 | D: 713.341.8017 | C: 305.495.6645

1904 W Grand Parkway N, Suite 100, Katy, Texas 77449

EMPLOYEE-OWNED. CLIENT FOCUSED.

www.lja.com

[EXTERNAL EMAIL] Exercise caution. Do not open attachments or click links from unknown senders or unexpected email