

## Waller County Check Request/Reimbursement Form

Employee submitting request: Julie Adams

Department: Road and Bridge Department

Total Amount Due: \$196,352.37

Please make check payable to:

Name: LJA Engineering, Inc.

Address: Dept. 803

P.O. Box 4346 Houston, TX 77210-4346

Please mail check to:

Name: LJA Engineering, Inc.

Address: Dept. 803

P.O. Box 4346 Houston, TX 77210-4346

Purpose of check: Invoice # 202549857 Project # PM5121-2471 #16

Professional Services Rendered October 4, 2025 through October 31, 2025.

Charge to GL line: 605-605-545405

Julie Adams 12-3-25  
Signature of Person Submitting Request Date

J. Ross McCullough 12-3-25  
Signature of Official/Department Head Submitting Request Date



Waller County  
775 Bus 290 East  
2000 NW Loop 410  
Hempstead, TX 77445  
Attention: J. Ross McCall, PE

Invoice Date: 11/25/2025  
Invoice No.: 202549857  
Project No.: PM5121-2471  
Bill No.: 16  
P.O. No.: 207745

## INVOICE

Description: Waller County 2023 Road Bond Program GEC

For Professional Services Rendered: 10/4/25 through 10/31/25.

Contract Amount: \$15,000,000.00

Authorized Amount: \$6,000,000.00

Invoice Amount: \$196,352.37

Previous Invoiced Amount: \$2,163,501.79

Invoiced to Date: \$2,359,854.16

Balance Remaining: \$3,640,145.84

**TOTAL AMOUNT DUE THIS INVOICE** **\$196,352.37**

This invoice is true and unpaid.

Approved By: John C. Tyler  
John Tyler

Mail checks payable to:

LJA Engineering, Inc.

DEPT. 803

P.O. BOX 4346

Houston, TX 77210-4346

Send ACH or Wire payments to:

Account Name LJA Engineering, Inc

Name of Bank Amegy Bank

ABA Routing Number 113011258

Account Number 5795329241

Swift Code ZFNBUS55

*Please email a remittance advice to AR@lja.com*



3600 W Sam Houston Pkwy S  
Suite 600  
Houston, TX 77042  
P: 713.953.5200  
F: 713.953.5026

Invoice Questions: [Billing@lja.com](mailto:Billing@lja.com)  
Payment Questions: [AR@lja.com](mailto:AR@lja.com)

[www.LJA.com](http://www.LJA.com)

Attention: J. Ross McCall, PE  
**Waller County**  
**775 Bus 290 East**  
**Hempstead, TX 77445**  
**United States**

**Invoice :** 202549857  
**Invoice Date :** 11/17/2025  
**Project :** PM5121-2471  
**Project Name :** Waller County Bond Program Management  
**PM Name :** John Charles Tyler

For Professional Services Rendered Through 10/31/2025

**PM5121-2471 - Waller County Bond  
Program Management**

		<b>Current Billings</b>
101 - Off-System Bridge Assessment/Planning		3,941.21
<i>Rate Labor</i>	3,941.21	
901 - Project Design Engineer Coord.		12,126.81
<i>Rate Labor</i>	12,126.81	
902 - Review of Project Plan Submittals		2,676.74
<i>Rate Labor</i>	2,676.74	
903 - Utility Coordination		26,567.11
<i>Rate Labor</i>	26,567.11	
904 - Program Management		150,545.86
<i>Rate Labor</i>	150,545.86	
905 - Project Coordination		406.89
<i>Rate Labor</i>	406.89	
Z99 - Other Direct Costs		87.75
<i>Expenses</i>	45.00	
<i>Unit Rate Expense</i>	42.75	
<i>Total Expense</i>	87.75	
		<b>Current Billings 0</b>
		<b>Amount Due This Bill</b>
		<b><u>196,352.37</u></b>
		<b><u>196,352.37</u></b>

<b>Outstanding Receivables</b>	<b>Invoice Number</b>	<b>Date</b>	<b>Amount</b>	<b>Balance Due</b>
	202539971	10/2/2025	313,974.50	313,974.50
	202547780	11/12/2025	224,475.03	224,475.03

538,449.53



**Mail Checks payable to:**

LJA Engineering, Inc  
DEPT. 803 P.O. BOX 4346 Houston,  
TX 77210-4346

**Send ACH or Wire Payments to:**

Account Name:.....LJA Engineering, Inc  
Name of Bank:.....Amegy Bank  
ABA Routing Number:.....113011258  
Account Number:.....5795329241  
Swift Code:.....ZFNBUS55  
Please email a remittance advice to: AR@lja.com

## 101 - Off-System Bridge Assessment/Planning

## Rate Labor

## Class / Employee

Class / Employee	Date	Hours	Rate	Amount
<b>Senior Engineer</b>				
Steven Jonathan Austin	10/15/2025	2.00	303.17	606.34
	Meeting with county to discuss bridge maintenance plan.			
	10/17/2025	2.00	303.17	606.34
	Compile meeting notes and develop bridge plan.			
	10/20/2025	2.00	303.17	606.34
	Update spreadsheet and collaboration with county staff on tracking recommendations for repairs.			
	10/22/2025	2.00	303.17	606.34
	Update spreadsheet and collaboration with county staff on tracking recommendations for repairs.			
	10/29/2025	5.00	303.17	1,515.85
	Waller County bridge recommendation prioritization			
<b>Total Steven Jonathan Austin</b>		13.00		3,941.21
<b>Total Senior Engineer</b>		13.00		3,941.21
			<b>Total Rate Labor</b>	<b>3,941.21</b>
<b>Total Bill Task: 101 - Off-System Bridge Assessment/Planning</b>				<b>3,941.21</b>

## 901 - Project Design Engineer Coord.

## Rate Labor

## Class / Employee

Class / Employee	Date	Hours	Rate	Amount
<b>Senior Engineer</b>				
Magdy Mikhail	10/8/2025	1.00	303.17	303.17
	Review and discuss double culvert road			
	10/13/2025	1.50	303.17	454.76
	Review design for Cochran Rd and Mathis Road & ROBICHAUX ROAD			
	10/14/2025	2.00	303.17	606.34
	Provide rehab recommendations for Robichaux			
	10/23/2025	3.00	303.17	909.51
	Review Pavement Design for Mathis Road. Discuss Pavement Design for Morton Road. Review Pavement Design for ROBICHAUX ROAD			
	10/24/2025	1.50	303.17	454.76
	Review Pavement Design for Cochran Road and Mathis road			
	10/28/2025	1.00	303.17	303.17
	Meeting & Review of Mathis Road			
<b>Total Magdy Mikhail</b>		10.00		3,031.71
Michael David Keck				
	10/6/2025	2.00	303.17	606.34
	Management			
	10/7/2025	2.00	303.17	606.34
	Management			
	10/8/2025	2.00	303.17	606.34
	Management			
	10/13/2025	2.00	303.17	606.34
	Project Management			
	10/14/2025	2.00	303.17	606.34
	Project Management			
	10/15/2025	2.00	303.17	606.34
	Project Management			
	10/16/2025	2.00	303.17	606.34
	Project Management			
	10/17/2025	1.00	303.17	303.17
	Project Management			
	10/17/2025	1.00	303.17	303.17
	Project Management			

## 901 - Project Design Engineer Coord.

## Rate Labor

## Class / Employee

Senior Engineer	Date	Hours	Rate	Amount
	10/20/2025	2.00	303.17	606.34
Project Management	10/21/2025	2.00	303.17	606.34
Project Management	10/22/2025	2.00	303.17	606.34
Project Management	10/23/2025	2.00	303.17	606.34
Project Management	10/27/2025	1.00	303.17	303.17
Project Management	10/28/2025	1.00	303.17	303.17
Project Management	10/29/2025	1.00	303.17	303.17
Project Management	10/30/2025	1.00	303.17	303.17
Project Management	10/31/2025	2.00	303.17	606.34
Project Management	-----	30.00	-----	9,095.10
<b>Total Michael David Keck</b>	-----	40.00	-----	<b>12,126.81</b>
<b>Total Senior Engineer</b>				<b>12,126.81</b>
			<b>Total Rate Labor</b>	<b>12,126.81</b>

Total Bill Task: 901 - Project Design Engineer Coord.

## 902 - Review of Project Plan Submittals

## Rate Labor

## Class / Employee

Design Engineer	Date	Hours	Rate	Amount
Bradley Burnside	10/20/2025	0.50	207.43	103.72
	Double Culvert Rd, Adams Flat Rd			
Engineer-in-Training II				
Randy Robles	10/23/2025	3.00	143.61	430.83
	Morton Road review			
	10/28/2025	2.00	143.61	287.22
	Waller County Review, specs and plans			
<b>Total Randy Robles</b>	-----	5.00	-----	718.05
<b>Total Engineer-in-Training II</b>	-----	5.00	-----	718.05
Project Engineer				
Austin Porter McLean	10/15/2025	0.25	239.35	59.84
	discuss plan review and start to review files			
	10/17/2025	0.50	239.35	119.68
	review PER Double Culvert Rd.			
	10/24/2025	3.00	239.35	718.05
	review PERs and provide comments			
	10/27/2025	1.00	239.35	239.35
	finish reviewing PERs			
	10/28/2025	1.00	239.35	239.35
	Finish looking at Double Culvert Seg 1, discuss and start looking at Seg 2 PER			
<b>Total Austin Porter McLean</b>	-----	5.75	-----	1,376.27
Robert T. McBride	10/7/2025	2.00	239.35	478.70
	review plans			

**902 - Review of Project Plan Submittals**

Rate Labor	Class / Employee	Date	Hours	Rate	Amount
	<b>Total Project Engineer</b>		7.75		1,854.97
				<b>Total Rate Labor</b>	<b>2,676.74</b>
	<b>Total Bill Task: 902 - Review of Project Plan Submittals</b>				<b>2,676.74</b>

**903 - Utility Coordination**

Rate Labor	Class / Employee	Date	Hours	Rate	Amount
	<b>Design Engineer</b>				
	Alejandro Villarreal Guevara	10/6/2025	8.00	207.43	1,659.44
	Waller Co. utilities in ROW applications review				
	10/9/2025	8.00	207.43	1,659.44	
	Waller Co. utilities in ROW applications review				
	10/14/2025	6.00	207.43	1,244.58	
	Waller Co. utilities in ROW applications review				
	10/17/2025	8.00	207.43	1,659.44	
	Waller Co. utilities in ROW applications review				
	10/20/2025	8.00	207.43	1,659.44	
	Waller Co. utilities in ROW applications review				
	10/22/2025	1.00	207.43	207.43	
	Waller Co. utilities in ROW applications review				
	10/27/2025	8.00	207.43	1,659.44	
	Waller Co. utilities in ROW applications review				
	10/30/2025	5.00	207.43	1,037.15	
	Waller Co. utilities in ROW applications review				
			52.00		10,786.36
	<b>Total Alejandro Villarreal Guevara</b>				<b>10,786.36</b>
	<b>Total Design Engineer</b>				<b>10,786.36</b>

**Sr. Utilities Coordinator**

Lydia Mares	10/6/2025	2.00	255.30	510.60
	Pipeline UC			
	10/7/2025	1.00	255.30	255.30
	Pipeline UC			
	10/8/2025	3.00	255.30	765.90
	Morton Rd Pipelines			
	10/10/2025	3.00	255.30	765.90
	Pipelines for Morton Rd. Send out UCM for Penick to some utilities. Meetings			
	10/13/2025	2.00	255.30	510.60
	Morton Rd pipelines			
	10/14/2025	4.00	255.30	1,021.20
	Pipeline forms for Morton Rd			
	10/15/2025	4.00	255.30	1,021.20
	SBEC			
	10/16/2025	1.00	255.30	255.30
	Pipelines & Morton Rd			
	10/17/2025	2.00	255.30	510.60
	Pipelines & Morton Rd			
	10/20/2025	4.00	255.30	1,021.20
	Johnson Meeting. Docs & Pipelines			
	10/21/2025	2.00	255.30	510.60
	Morton Rd			
	10/22/2025	1.00	255.30	255.30
	Status updates from Pape-Dawson			

## 903 - Utility Coordination

## Rate Labor

## Class / Employee

## Sr. Utilities Coordinator

Date

Hours

Rate

Amount

	10/23/2025	5.00	255.30	1,276.50
Waller Morton Rd	10/24/2025	4.00	255.30	1,021.20
Bi-Weekly Utility Mtg. Morton Rd. Pipelines	10/27/2025	3.00	255.30	765.90
Morton Rd - Pipelines	10/28/2025	3.00	255.30	765.90
Morton Rd - Pipelines	10/29/2025	2.00	255.30	510.60
Morton Rd - Pipelines	10/30/2025	2.50	255.30	638.25
Morton Rd - Pipelines	10/31/2025	3.00	255.30	765.90
Morton Rd - Pipelines	-----	-----	-----	-----
<b>Total Lydia Mares</b>		51.50		13,147.95
<b>Total Sr. Utilities Coordinator</b>		51.50		13,147.95

## Utility Coordinator

Jose Alejandro Ramirez Jr.	10/9/2025	3.00	175.52	526.56
Utilities	10/10/2025	3.00	175.52	526.56
utilities	10/17/2025	2.00	175.52	351.04
utility coordination	10/22/2025	4.00	175.52	702.08
review	10/24/2025	2.00	175.52	351.04
utility coordination	10/27/2025	1.00	175.52	175.52
utility coordination	-----	-----	-----	-----
<b>Total Jose Alejandro Ramirez Jr.</b>		15.00		2,632.80
<b>Total Utility Coordinator</b>		15.00		2,632.80

**Total Rate Labor** **26,567.11****Total Bill Task: 903 - Utility Coordination****26,567.11**

## 904 - Program Management

## Rate Labor

## Class / Employee

## Admin/Clerical

Date

Hours

Rate

Amount

## Deputy Project Manager

Patricia C. Alvarez	10/15/2025	1.00	111.70	111.70
final WA/send for signature/request docs and update files/send to accounting for files/update spreadsheet - NDS - B.Bakhtiari				
Daniel Wayne Freeman	10/6/2025	6.00	335.09	2,010.54
Review Bridge Replacement Spec	10/7/2025	6.00	335.09	2,010.54
ARM Pipeline Coordination; Project Progress Meetings	10/8/2025	6.50	335.09	2,178.09
Review Bridge Replacement Spec; Project Progress Meetings	10/9/2025	8.00	335.09	2,680.72
Utility Coordination; General Project Coordination				

## 904 - Program Management

## Rate Labor

## Class / Employee

## Deputy Project Manager

Class / Employee	Date	Hours	Rate	Amount
Deputy Project Manager	10/14/2025	4.00	335.09	1,340.36
	General Coordination; Invoice Coordination			
	10/15/2025	8.00	335.09	2,680.72
	Commissioner's Court; Precinct 4 Meeting; Project Status Meetings			
	10/16/2025	7.50	335.09	2,513.18
	Woods Road ILA Development; Project Status Meeting			
	10/17/2025	8.00	335.09	2,680.72
	Woods Road ILA Development; Morton Road Phasing			
	10/20/2025	8.00	335.09	2,680.72
	Coordination with Grange for Utilities; Project Status Meetings			
	10/21/2025	6.00	335.09	2,010.54
	Project Status Meetings; General Coordination			
	10/22/2025	6.00	335.09	2,010.54
	Morton Road Overlay Plan Review			
	10/23/2025	8.00	335.09	2,680.72
	Bartlett Road ROE Coordination, Pitts Road Geotech Report Review; Morton Road Overlay Review			
	10/24/2025	8.00	335.09	2,680.72
	Utility Coordination; Morton Road Plans, Estimate, Spec review			
	10/27/2025	8.00	335.09	2,680.72
	Internal Coordination; Project Status Meeting			
	10/28/2025	8.00	335.09	2,680.72
	Mathis Road Pavement Meeting; Update Project Schedule; Project Status Meetings			
	10/29/2025	8.00	335.09	2,680.72
	Commissioners Court; Developing Inspector and Material Testing Requirements for Morton Overlay Project			
	10/30/2025	8.00	335.09	2,680.72
	Schedule Update Meeting; Woods Road RID Meeting; Woods Road ILA			
	10/31/2025	8.00	335.09	2,680.72
	Woods Road ILA; Develop Inspector and Material Testing Requirements for Morton Road Overlay			
<b>Total Daniel Wayne Freeman</b>		130.00		43,561.71
<b>Total Deputy Project Manager</b>		130.00		43,561.71
<b>Design Engineer</b>				
Katlyn Nicole Dezarn	10/6/2025	9.00	207.43	1,866.87
	Attend project progress meetings, coordinating Clay Rd meeting, consultant coordination, review Double Culvert PER			
	10/7/2025	9.00	207.43	1,866.87
	Commissioner Meeting, project progress meeting, clay rod detention requirements meeting			
	10/8/2025	9.00	207.43	1,866.87
	Morton Rd utility coordination, invoice review, put together Flukinger contract, project progress meetings			
	10/9/2025	3.00	207.43	622.29
	meeting scheduling, exhibit review, finalizing contract documents			
	10/15/2025	9.00	207.43	1,866.87
	Precinct 4 commissioner meeting, project progress meetings, invoice review			
	10/16/2025	9.00	207.43	1,866.87
	invoice review, project progress meetings, review geotech reports, meeting coordination			
	10/17/2025	4.00	207.43	829.72
	document control, utility coordination help, project construction sign			
	10/17/2025	4.00	207.43	829.72
	Construction sign revisions, invoice review			
	10/20/2025	9.00	207.43	1,866.87

## 904 - Program Management

## Rate Labor

## Class / Employee

## Design Engineer

	Date	Hours	Rate	Amount
arrange Adams flat PER meeting, review Morton Road Overlay, invoice review, weekly coordination meeting , project progress meetings	10/21/2025	9.00	207.43	1,866.87
Clay road PER review, project progress meetings, review geotech reports	10/22/2025	9.00	207.43	1,866.87
Morton Road Overlay review + Bid prep, invoice review	10/23/2025	9.00	207.43	1,866.87
Clay road PER meeting, Morton Road Overlay review + Bid prep, woods road estimate	10/27/2025	9.00	207.43	1,866.87
Morton Road Overlay Review, project progress meetings, weekly coordination meeting	10/28/2025	9.00	207.43	1,866.87
Project Progress Meetings, invoice review, Morton Overlay Quantities review, Re-estimate Woods Road	10/29/2025	9.00	207.43	1,866.87
Put together Construction sign, review Morton Road Overlay Bid Set	10/30/2025	9.00	207.43	1,866.87
review project schedules, finalize bid documents, re-estimate Schlipf Road	10/31/2025	4.00	207.43	829.72
meeting scheduling, design engineer corespondance, goetech report review				
<b>Total Katlyn Nicole Dezarn</b>		132.00		27,380.76
<b>Total Design Engineer</b>		132.00		27,380.76
<b>Engineer-in-Training I</b>				
Alana Rose Brown	10/16/2025	9.00	111.70	1,005.30
GIS mobility spreadsheet update	10/17/2025	4.00	111.70	446.80
Invoices	10/17/2025	4.00	111.70	446.80
Cost Estimates	10/20/2025	9.00	111.70	1,005.30
Waller Exhibit booklet	10/21/2025	9.00	111.70	1,005.30
Waller PER review	10/22/2025	9.00	111.70	1,005.30
Waller Exhibit Booklet	10/23/2025	9.00	111.70	1,005.30
Waller UC	10/27/2025	9.00	111.70	1,005.30
Exhibit booklet	10/31/2025	4.00	111.70	446.80
Production Rates excel				
<b>Total Alana Rose Brown</b>		66.00		7,372.20
<b>Total Engineer-in-Training I</b>		66.00		7,372.20
<b>Project Engineer</b>				
Robert T. McBride	10/6/2025	3.00	239.35	718.05
program management	10/7/2025	3.00	239.35	718.05
program management	10/8/2025	3.00	239.35	718.05
program management	10/9/2025	3.00	239.35	718.05
program management				

## 904 - Program Management

## Rate Labor

## Class / Employee

Class / Employee	Date	Hours	Rate	Amount
<b>Project Engineer</b>				
	10/20/2025	3.00	239.35	718.05
Program Management	10/21/2025	4.00	239.35	957.40
Program Management	10/22/2025	6.00	239.35	1,436.10
Program Management	10/23/2025	7.00	239.35	1,675.45
Program Management	10/27/2025	4.00	239.35	957.40
program management	10/28/2025	3.00	239.35	718.05
program management	10/29/2025	3.00	239.35	718.05
program management	10/30/2025	4.00	239.35	957.40
program management	10/31/2025	2.00	239.35	478.70
	-----	48.00	-----	11,488.80
<b>Total Robert T. McBride</b>		-----	-----	11,488.80
<b>Total Project Engineer</b>		48.00		11,488.80
<b>Project Manager</b>				
John Charles Tyler	10/6/2025	6.00	357.42	2,144.52
Prog admin. Pitts/Clay Intersection review. Wkly prog mtg.	10/7/2025	7.00	357.42	2,501.94
Prog Admin. Pct 3 Mtg. Proj mtgs. Clay/Bartlett drainage coord. Bond amount discussion.	10/8/2025	7.50	357.42	2,680.65
Prog Admin. RID coord. ILA comments/direction. Bartlett/Clay drainage. Clay/Pitts intersection coord. ARM permit coord.	10/9/2025	8.50	357.42	3,038.07
Prog Admin. RID coord. PVAM mtg. Pitts Mtg.	10/10/2025	7.00	357.42	2,501.94
prog admin. PVAM coord. Utility coord mtg.	10/13/2025	7.50	357.42	2,680.65
Prog admin. Mathis PER review. Cochran mtg/geo review. Adams Flat mtg.	10/14/2025	8.00	357.42	2,859.36
Prog Admin. Joseph/intersection mtg. Pct 4 mtg prep. ILA review/prep. HC coord.	10/15/2025	8.50	357.42	3,038.07
Prog admin. Crt mtg. Pct Mtg. Morrison mtg. Mathis mtg. ILA RID discussion.	10/16/2025	8.50	357.42	3,038.07
prog admin. RID ILA. Clay Rd mtg. HC coord. Future bond w/Ben.	10/17/2025	6.50	357.42	2,323.23
Prog admin. RID ILA. Grange coord. Pitts coord. HC coord.	10/18/2025	1.00	357.42	357.42
Morton phase 1 plan review/comments. Prog admin/contact protocol.	10/20/2025	7.50	357.42	2,680.65
Prog admin. Maint plng coord. RID coord. Morton Rd Phs 1 coord. Grange coord./mtg	10/21/2025	8.50	357.42	3,038.07
prog admin. RID coord. Morton/Schlifp contract coord. Grange coord. Clay PER prep. Morton overlay coord.	10/22/2025	8.00	357.42	2,859.36
Prog admin. Morton Ph1 plan coord. Pitts coord. Utility coord.				

**904 - Program Management****Rate Labor****Class / Employee****Project Manager**

	<u>Date</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Project Manager				
	10/23/2025	9.00	357.42	3,216.78
	Prog admin. Clay PER mtg. Bond discussion. RID planning discussion. P4 road discussion. Utility coord.			
	10/24/2025	4.00	357.42	1,429.68
	Prog admin. Utility mtg. Morton ovrl review.			
	10/25/2025	2.00	357.42	714.84
	Prog admin. ILA coord w/WC. TxDOT coord. Morton review/coord.			
	10/26/2025	0.50	357.42	178.71
	Prog admin.			
	10/27/2025	4.00	357.42	1,429.68
	prog admin. Morton ovrl review. Grange TIA coord.			
	10/28/2025	7.00	357.42	2,501.94
	prog admin. Neuman proj mtg. Mathis geotech mtg. Woods ILA/estimate. Morton Ovrl plan review. DC/CC PER rpt review.			
	10/29/2025	9.00	357.42	3,216.78
	Prog admin. Morton Ovrl Plans. Maintenance plan development. Crt mtg.			
	10/30/2025	9.00	357.42	3,216.78
	Prog admin. RID prep/mtg. Prog schedule review. Morton ovrl plan coord. RID ILA update. Clay PER review.			
	10/31/2025	5.00	357.42	1,787.10
	Prog Admin. Woods ILA revision. Morton ovrl admin. Monthly prog report. Pct 3 mtg prep.			
<b>Total John Charles Tyler</b>		149.50		53,434.29
<b>Total Project Manager</b>		149.50		53,434.29
<b>Quality Manager</b>				
James Robert Baker	10/27/2025	1.00	255.30	255.30
	Program Management			
<b>Senior Technical Advisor</b>				
Justin Allen Stuart	10/20/2025	4.00	462.74	1,850.96
	Prepared the schedule for updating.			
	10/31/2025	8.00	462.74	3,701.92
	Updating the November 2025 Production Schedule.			
<b>Total Justin Allen Stuart</b>		12.00		5,552.88
Sean Franklin Beal	10/15/2025	2.00	462.74	925.48
	Internal Coordination			
	10/21/2025	1.00	462.74	462.74
	Internal Coordination			
<b>Total Sean Franklin Beal</b>		3.00		1,388.22
<b>Total Senior Technical Advisor</b>		15.00		6,941.10
<b>Total Rate Labor</b>				<b>150,545.86</b>
<b>Total Bill Task: 904 - Program Management</b>				<b>150,545.86</b>

**905 - Project Coordination****Rate Labor****Class / Employee****Admin/Clerical**

	<u>Date</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Admin/Clerical				
Tanya Marie Wroblewski	10/6/2025	0.50	111.70	55.85
	courier			
<b>Technical Coordinator I</b>				
Kelly Joseph Petru	10/20/2025	1.00	175.52	175.52
	Waller County Logo			
	10/21/2025	1.00	175.52	175.52

## 905 - Project Coordination

## Rate Labor

## Class / Employee

## Technical Coordinator I

	Date	Hours	Rate	Amount
Waller County Logo	.....		.....	
Total Kelly Joseph Petru		2.00		351.04
Total Technical Coordinator I	.....	2.00	.....	351.04
			<b>Total Rate Labor</b>	<b>406.89</b>

Total Bill Task: 905 - Project Coordination

406.89

## Z99 - Other Direct Costs

## Expenses

## Account / Vendor

## Postage/Delivery

	Doc Number	Date	Cost	Multiplier	Amount
Sterling Express Services, Inc.	PRR000004792	10/31/2025	45.00	1.0000	45.00
	Courier Service - Sterling Express Inv. 127348 Ticket # 1789090 Conroe Office				
		<b>Total Expenses</b>			<b>45.00</b>
<b>Unit Rate Expenses</b>					
<b>Unit / Vendor</b>		<b>Quantity</b>		<b>Rate</b>	<b>Amount</b>
<b>11x17 Color Copy</b>					
LJA Print Room		27.00		1.25	33.75
<b>8.5x11 Clear Cover</b>					
LJA Print Room		2.00		1.00	2.00
<b>Black Backs</b>					
LJA Print Room		2.00		2.00	4.00
<b>GBC Bind</b>					
LJA Print Room		1.00		3.00	3.00
		<b>Total Unit Rate Expenses</b>			<b>42.75</b>
<b>Total Bill Task: Z99 - Other Direct Costs</b>					<b>87.75</b>

Total Project: PM5121-2471 - Waller County Bond Program Management

196,352.37



WALLER COUNTY  
ROAD BOND '23

## Monthly Progress Report

October 2025

Contract No: PM5121-2471

**Project Description:** Waller County Road Bond Program GEC

**Progress Reporting Period:** October 4, 2025 – October 31, 2025

**Project Manager:** John Tyler

---

### Progress Summary:

#### Project Design Engineer Coordination

- Summary of effort
  - Continued reviewing draft scopes and fees with prime engineers; Woods and Richards Roads.
  - Finalized agreement for Flukinger Road. Approved by court 10/29/2025.
  - Held monthly project meetings.
  - Managed the right of entry process, coordinating the field work of the surveyors and geotechnical engineers with the County.
  - Received final PER for Adams Flat Road project. Scheduled review meeting 11/4.
  - Reviewed/commented and received final Morton Road temporary overlay project plans.
- Deliverables
  - Plans, specifications, and estimate for Morton Road Phase 1, temporary overlay project.
- Problems Encountered:
  - Woods Road scope will be modified for RID results of meeting 10/30/2025. ILA will be drafted and sent to RID for review/comment.
- Progress Expected Next Month:
  - Review fee estimates from project engineering teams.
  - Continue to schedule project kick-off meetings after agreements are approved.
  - Assist with scoping for assigned engineering firms for projects.
  - Coordinate right of entry letters and respond to land owner questions.
  - Continue advancing project schedules.
  - Review draft PER's.
  - Schedule PER meetings.

#### Review of Project Plan Submittals

- Summary of effort
  - Morton Road Phase 1 plan review.
- Deliverables
  - GF completed plans for Morton Road Phase 1.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - Review preliminary schematic level layouts for inclusion in PER's.

## Utility Coordination

- Summary of effort
  - Coordinated with pipeline companies on Morton Road Phase 1 plans.
  - Confirmed pipeline clearances for design for 2 pipelines crossing Penick Road.
  - Continued research on potential conflicts for projects.
  - Provided information for use in project estimates.
  - Review installation/relocation requests from utility companies along projects using county's MGO software.
  - Met with Johnson Development to share pipeline contacts and information that they have accumulated for their Grange development. Information can be used for Morton, Bartlett, and Schlipf Road projects.
- Deliverables
  - None.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - Will continue to support the project estimates.
  - Continue developing utility conflict lists.

## Program Management

- Summary of effort
  - Continued discussions on potential additional project assignments; Major Thoroughfare Plan. HGAC will be the lead. PMgr will review and comment.
  - Updated program schedule.
  - Determined bond funding will not be increased until 2027. PMgr will review status in April to determine order of projects to begin in 2026.
  - Continued adjusting program expenditures in accordance with updated schedule.
  - Continued contact with TxDOT to coordinate program with current TxDOT projects in Waller County. Signal at FM 529/FM 362 was installed by TxDOT.
  - Held monthly commissioner meetings, Precincts 3 and 4.
  - Reviewed subconsultant invoices and submitted to County Engineer's office.
  - Scheduled meeting with Harris County to coordinate Clay and Pitts Road projects. Meeting 11/4/2025 will finalize the layout of the intersection.
  - Responded to calls from landowners receiving ROE letters.
  - Met with Woods Road RID developer to discuss responsibilities for the roadway. WC will be responsible for the design and construction. ILA for agreement was drafted and forwarded to DA's office for review prior to sending to RID. Discussions will continue.
  - Organized off-system bridge maintenance needs from the TxDOT BRNSAP reports. Developed plan with R&B staff to address issues as needed.
- Deliverables
  - None.
- Problems Encountered:
  - RID discussions at Woods Road will continue until County agrees with direction.
- Progress Expected Next Month:

- Finalize direction for Woods Road design with RID. Submit to Court ILA for approval.
- Complete negotiations with prime engineers for remaining projects.
- Organize and finalize engineering agreements to gain approval at Commissioners Court.
- Submit engineering invoices to County for approval at Commissioners Court.
- Continue meeting with agencies impacted by project in road bond.

### **Project Coordination**

- Summary of effort
  - Clay Road PER has moved to final design.
  - Continue monthly project meetings.
  - Coordinated between projects and County.
  - Coordinated project team survey and geotechnical field work with County.
  - Provide PER comments to address.
  - Schedule PER meetings with Commissioners.
- Deliverables
  - Updated project information.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - Draft PER reviews for a few projects.
  - Schedule PER presentations/meetings.

### **Right of Way Coordination**

- Summary of effort
  - Bartlett property owner has been contacted. Owner requested changes to ROE form prior to signing. Being coordinated with DA.
- Deliverables
  - None.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - Continue to provide/develop information necessary for acquisitions.

### **GIS**

- Summary of effort
  - Updated website to current information.
  - Updated sharefile for program use.
- Deliverables
  - None.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - None.

### **Bidding Phase Services**

- Summary of effort
  - Began coordination with County to bid Morton Road Phase 1.
- Deliverables
  - None.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - Morton Road Phase 1 will bid. Review bids and support County to award contract.
  - Effort will begin on other projects when first project design is 50% complete.

# Request for Katlyn Dezarn : Print Request #REQ-172267

by Katlyn Dezarn (kdezarn@lja.com) on Wed, Oct 8 11:30 AM via Portal

Requested for : Katlyn Dezarn (kdezarn@lja.com)

QAQC (2)

NOT REQUESTED

Location

SL  
WMA

THU

## TICKET PROPERTIES

Workspace	Priority	Status	Source
Regraphics	Medium	Open	Portal
Type	Urgency	Impact	Group
Request	Low	Low	Print
Agent	Department	Category	Sub-Category
Savannah Shikle	LJA Engineering, Inc. - Transportation	Regraphics	Printing
		Item	Tags
		--	--

## Due by

Thu, Oct 9 4:30 PM

W000-2

W022-27

## DESCRIPTION

W006-2

## REQUESTED ITEMS (1)

Print Request

## DESCRIPTION

Print Request

Stage	Reference Name for this	Job Number	Date and Time Needed
Requested	Print Request	PM5121-2471	Thu, 2025 Oct 9, 4:00 PM
Katlyn Dezarn			
Type of Job	SF Quantity Sets	Color Option	SF Paper Size
Small Format	1	Color	11x17
Reduce/Enlarge	Trim Print	Single or Double Sided	SF Media Type
No	No	Single Sided	Uncoated
Binding	List of Tabs, if required	Front Cover	BIDSET Stamp
GBC Bind	--	Clear Cover	No
Back Cover	Map Pockets	Special Instructions	Scan Type
Black Back	No	If I could keep the order of pages the same that would be great!	--
			Additional Information or Requests
			the file is here and titled "WC Bond Program_Exhibit Booklet_Full"
			S:\Sectors\Transportation\PM5



Sterling Express Services, Inc.  
1940 Fountain View Drive, #508  
Houston, TX 77057

Courier Service \$45.00

# Invoice

Customer Number
5649
Invoice Number
127348
Invoice Date
10/15/2025
Invoice Period
10/1/2025-10/15/2025
Invoice Amount
\$7,683.00

Accounts Payable  
Lia Mail Room  
3600 W Sam Houston Pkwy S  
Houston TX 77042

Sterling Express Services, Inc.  
1940 Fountain View Drive, #508  
Houston, TX 77057  
(713) 827-8100

PLEASE NOTE: Our liability is limited to \$60 per shipment. Please return this portion with payment.



Sterling Express Services, Inc.  
1940 Fountain View Drive, #508  
Houston, TX 77057

## PAYMENT DUE UPON RECEIPT

Customer Number	Invoice Date
5649	10/15/2025
Invoice Number	Invoice Amount
127348	\$7,683.00

## Summary - Reference

Description	Total Price
0074-4012D	\$75.00
0218-3074.401A	\$46.00
0386-5504 & 2085-6010	\$55.00
0389-0020D	\$150.00
0389-0040D	\$75.00
0389-0050D	\$75.00
0389-0060D	\$75.00
0451-2501	\$150.00
0474-0242P, 0247P, 0249P SPLIT 3	\$155.00
0474-0247P	\$75.00
0474-0249	\$75.00
0474-1033	\$75.00
0474-7004.Z99	\$75.00
1019-3081	\$75.00
1019-3224.310	\$65.00
1104-6215P	\$65.00
1173-1112	\$65.00
1415-1505	\$40.00
1417-1551B	\$40.00
1417-1572	\$40.00
1417-1603B	\$45.00
1417-1603B & 1575P	\$35.00
1417-1701	\$80.00
1475-1505D	\$40.00
1501-2402 & 1415-2206	\$40.00
1585-1400	\$65.00
1628-1704	\$40.00

## Summary - Reference

<b>Description</b>	<b>Total Price</b>
1760-8001P	\$75.00
1931-1343	\$20.00
1931-25001.Z99	\$75.00
1931-4151	\$75.00
1931-4159B.Z99	\$75.00
1931-6074A	\$75.00
1931-8065	\$40.00
1931-8069A.Z99A	\$40.00
1931-8105	\$45.00
1968-11034	\$20.00
1968-11035	\$75.00
2022-0202	\$75.00
2022-2107	\$75.00
2022-2115	\$65.00
2022-2118	\$25.00
2025-0201	\$75.00
2025-0206	\$75.00
2085-6010.403	\$65.00
2085-6101D	\$40.00
2085-6103	\$40.00
2085-6103D	\$40.00
2085-6201D	\$120.00
2085-6202	\$75.00
2085-6203	\$40.00
2085-6203D	\$40.00
2085-6204D	\$40.00
2088-07012	\$75.00
2135-0102A.Z99	\$105.00
2139-3110	\$75.00
2139-3111	\$75.00
2274-2407	\$75.00
2274-2407B	\$45.00
2331-2501	\$75.00
2493-0143	\$40.00
2493-0145.310	\$20.00
2493-0148	\$45.00
2495-1003	\$75.00
2636-0160.Z99	\$25.00
2638-4101	\$80.00
2772-0021	\$75.00
2791-02004-9	\$140.00
2791-09001-12	\$65.00
2791-5201.Z99	\$65.00

## Summary - Reference

Description	Total Price
2794-8501	\$75.00
2946-0801	\$75.00
2946-0801.401 / 2085-6202D.403 /	\$75.00
3028-1023 B&C	\$225.00
3096-0101	\$75.00
3096-0115	\$75.00
3126-6500	\$45.00
3141-3001	\$75.00
3883-25001	\$40.00
3928-23002.600	\$40.00
4198-2501	\$45.00
4597-0201	\$75.00
4683-1302	\$40.00
6965-1310.902	\$150.00
6969-1472	\$75.00
6969-1483P	\$65.00
7041-0002	\$75.00
G&A 200	\$65.00
G&A.200	\$281.00
G&A.202	\$20.00
JACQULINE PEREZ	\$65.00
JORGE GONZALEZ	\$80.00
PM 5121-2471.Z99	\$75.00
PRINTRECAP.000	\$651.00
PRINTRECAP.001	\$310.00
SAL-04.01	\$55.00
SAL-07.05	\$65.00
SAL-07.21	\$75.00
WESTWOOD MAGNOLIA PKWY	\$65.00
<b>Totals</b>	<b>\$7,683.00</b>



Sterling Express Services, Inc.  
1940 Fountain View Drive, #508  
Houston, TX 77057

# Invoice

Customer Number
5649
Invoice Number
127348
Invoice Date
10/15/2025
Invoice Period
10/1/2025-10/15/2025
Invoice Amount
\$7,683.00

Accounts Payable  
Lja Mail Room  
3600 W Sam Houston Pkwy S  
Houston TX 77042

Sterling Express Services, Inc.  
1940 Fountain View Drive, #508  
Houston, TX 77057  
(713) 827-8100

PLEASE NOTE: Our liability is limited to \$60 per shipment. Please return this portion with payment.

## PAYMENT DUE UPON RECEIPT



Sterling Express Services, Inc.  
1940 Fountain View Drive, #508  
Houston, TX 77057

Customer Number
5649
Invoice Number
127348
Invoice Date
10/15/2025
Invoice Amount
\$7,683.00

### On Demand

Date Ready Order Type Deliver Date	Order ID Caller	Origin	Destination	References Billing Group
10/1/2025 8:07 AM ASAP	1788491	LJA Engineering, Inc. 480 Wildwood Forest Dr Ste 500	Public Works Director 200 N Bell St	0474-7004.Z99 DeAndre Rucker-Alyssa M
10/1/2025 9:26 AM	LJAMailroom 7133418022	Spring TX 77380	Willis TX 77378	3600
			ASAP	\$75.00
			Pieces	\$0.00
			Weight	\$0.00
POD: Wendy Rangel			Order Total:	\$75.00
10/1/2025 8:12 AM ASAP	1788492	Lja Engineering, Inc. 3600 W Sam Houston Pkwy S Suit	LJA Engineering, Inc. 1904 W Grand Pkwy N Suite 100	PrintRecap.000 Katy Office - DeAndre Ruc
10/1/2025 9:52 AM	LJAMailroom 7133418022	Houston TX 77042-3768	Katy TX 77449	3600
			ASAP	\$31.00
			Pieces	\$0.00
			Weight	\$0.00
POD: T. Wroblewski			Order Total:	\$31.00
10/1/2025 8:31 AM ASAP	1788497	Lja Engineering, Inc. 3600 W Sam Houston Pkwy S Mail	Ashton Woods 4920 Westway Park Blvd Suite 1	2022-2118 DeAndre Rucker-Sumer A
10/1/2025 9:33 AM	LJAMailroom 7133418022	Houston TX 77042-3768	Houston TX 77041	3600
			ASAP	\$25.00
			Pieces	\$0.00
			Weight	\$0.00
POD: D Vidito			Order Total:	\$25.00



Sterling Express Services, Inc.  
1940 Fountain View Drive, #508  
Houston, TX 77057

Customer Number
5649
Invoice Number
127348
Invoice Date
10/15/2025

### On Demand

Date Ready	Order ID	Origin	Destination	References
Order Type	Order ID	Origin	Destination	Billing Group
Deliver Date	Caller			
10/6/2025 8:19 AM	1789086	Fort Bend County Engineering	Lja Engineering, Inc.	2493-0143
ASAP		301 Jackson St Suite 401	3600 W Sam Houston Pkwy S M	DeAndre Rucker-T.J. Titor
10/6/2025 10:32 AM	LJAMailroom 7133418022	Richmond TX 77469	Houston TX 77042-3768	3600
			ASAP	\$40.00
			Pieces	\$0.00
			Weight	\$0.00
POD: DeAndre Rucker			Order Total:	\$40.00
10/6/2025 8:25 AM	1789088	Fort Bend County Engineering	Lja Engineering, Inc.	1931-8065
ASAP		301 Jackson St Suite 401	3600 W Sam Houston Pkwy S M	DeAndre Rucker-Jerad A.
10/6/2025 10:28 AM	LJAMailroom 7133418022	Richmond TX 77469	Houston TX 77042-3768	3600
			ASAP	\$40.00
			Pieces	\$0.00
			Weight	\$0.00
POD: DeAndre Rucker			Order Total:	\$40.00
10/6/2025 8:54 AM	1789090	Lja Engineering Inc	LJA Engineering	PM 5121-2471.Z99
Regular		1904 W Grand Pkwy N Suite 100	2014 Airport Rd Suite 100	John Tyler
10/6/2025 2:00 PM	LJA Group 7133804420	Katy TX 77449	Conroe TX 77301	
			Regular	\$75.00
			Pieces	\$0.00
			Weight	\$0.00
POD: S. Steffie			Order Total:	\$75.00
10/6/2025 8:58 AM	1789091	Fort Bend County Engineering Dep	LJA Engineering	4683-1302
Regular		301 Jackson St 4th Floor	3600 W Sam Houston Parkway S	McKenna Gros
10/6/2025 10:33 AM	LJA Group 7133804420	Richmond TX 77469	Houston TX 77042	
			Regular	\$40.00
			Pieces	\$0.00
			Weight	\$0.00
POD: DeAndre Rucker			Order Total:	\$40.00
10/6/2025 9:28 AM	1789097	LJA Engineering, Inc.	Lja Engineering, Inc.	0386-5504 & 2085-6010
ASAP		2011 E Broadway St Suite 130	3600 W Sam Houston Pkwy S M	DeAndre Rucker-Michael I
10/6/2025 11:36 AM	LJAMailroom 7133418022	Pearland TX 77581	Houston TX 77042-3768	3600
			ASAP	\$55.00
			Pieces	\$0.00
			Weight	\$0.00
POD: D.Rucker			Order Total:	\$55.00
10/6/2025 9:30 AM	1789098	Lja Engineering, Inc.	LJA Engineering, Inc.	PrintRecap.000
ASAP		3600 W Sam Houston Pkwy S Suit	1904 W Grand Pkwy N Suite 100	Katy Office - DeAndre Ruc
10/6/2025 10:42 AM	LJAMailroom 7133418022	Houston TX 77042-3768	Katy TX 77449	3600
			ASAP	\$31.00
			Pieces	\$0.00
			Weight	\$0.00
POD: tanya wroblewski			Order Total:	\$31.00



# Tracking ID: 1789090

**Origin**

Lja Engineering Inc  
1904 W Grand Pkwy N Suite 100  
Katy, TX 77449

**Destination**

LJA Engineering  
2014 Airport Rd Suite 100  
Conroe, TX 77301

**Ordered By** Lja Engineering Inc  
713-380-4420

**Pieces** 1  
**Weight** 1

**References** PM 5121-2471.Z99

**Dispatched** 2025-10-06 12:48 PM CDT

**Reference 2** John Tyler

**Total Charges** \$75.00

**Service Type**

**Billing Group** BillingGoup

**Order Type** Regular

**Dispatched** 2025-10-06 12:48 PM CDT

**Ordered** 2025-10-06 8:54 AM CDT

**Ready** 2025-10-06 9:35 AM CDT

**Picked Up** 2025-10-06 11:59 AM CDT

**Delivered** 2025-10-06 2:00 PM CDT

**Proof of Delivery:**

**Name** S. Steffle

**Comment**

**Date/Time** 2025-10-06 2:00 PM CDT

A handwritten signature in black ink, appearing to read "S. Steffle", is placed over a yellow rectangular background.

## Julie Adams

---

**From:** Andrea Hill-Stevens <ahillstevens@lja.com>  
**Sent:** Tuesday, November 25, 2025 3:40 PM  
**To:** Ross McCall  
**Cc:** Julie Adams; John Tyler; Luke Fortkamp  
**Subject:** LJA Program Management (PM5121-2471) - Waller County Bond Program Mgmt - March Invoice 202549857 103125  
**Attachments:** LJA Engineering, Inc.\_Waller County\_Invoice 202549857\_103125.pdf

**CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.**

Please find attached our invoice for October services. If you require any additional information or have any questions, please do not hesitate to reach out.

Best regards,

Andrea Hill-Stevens | Project Accounting Specialist  
Accounting  
O: 713.380.4420 | D: 281.666.8858 | C: 512.517.2072  
2002 W Grand Parkway N, Suite 200, Katy, TX 77449  
EMPLOYEE-OWNED. CLIENT FOCUSED.

[www.lja.com](http://www.lja.com)  


