

Waller County Check Request/Reimbursement Form

Employee submitting request:

Julie Adams

Department:

Road and Bridge Department

Total Amount Due:

\$196,352.37

Please make check payable to:

Name: LJA Engineering, Inc.

Address: Dept. 803

P.O. Box 4346 Houston, TX 77210-4346

Please mail check to:

Name: LJA Engineering, Inc.

Address: Dept. 803

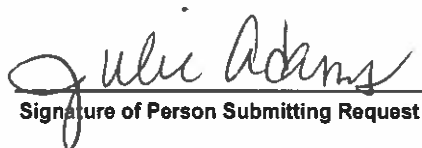
P.O. Box 4346 Houston, TX 77210-4346

Purpose of check: Invoice # 202549857 Project # PM5121-2471 #16

Professional Services Rendered October 4, 2025 through October 31, 2025.

Charge to GL line:

605-605-545405


Signature of Person Submitting Request

12-3-25

Date


Signature of Official/Department Head Submitting Request

12-3-25

Date



Program Management

512.439.4700

TBPELS F-14256

www.LJAProgramManagement.com

7500 Rialto Boulevard, Building II, Suite 100, Austin, Texas 78735

Waller County
775 Bus 290 East
2000 NW Loop 410
Hempstead, TX 77445
Attention: J. Ross McCall, PE

Invoice Date: 11/25/2025
Invoice No.: 202549857
Project No.: PM5121-2471
Bill No.: 16
P.O. No.: 207745

INVOICE

Description: Waller County 2023 Road Bond Program GEC

For Professional Services Rendered: 10/4/25 through 10/31/25.

Contract Amount: \$15,000,000.00

Authorized Amount: \$6,000,000.00

Invoice Amount: \$196,352.37

Previous Invoiced Amount: \$2,163,501.79

Invoiced to Date: \$2,359,854.16

Balance Remaining: \$3,640,145.84

TOTAL AMOUNT DUE THIS INVOICE	\$196,352.37
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This invoice is true and unpaid.

Approved By: John C. Tyler
John Tyler

Mail checks payable to:

LJA Engineering, Inc.
DEPT. 803
P.O. BOX 4346
Houston, TX 77210-4346

Send ACH or Wire payments to:

Account Name LJA Engineering, Inc
Name of Bank Amegy Bank
ABA Routing Number 113011258
Account Number 5795329241
Swift Code ZFNBUS55

Please email a remittance advice to AR@lja.com



3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042
P: 713.953.5200
F: 713.953.5026

Invoice Questions: Billing@lja.com
Payment Questions: AR@lja.com

www.lja.com

Attention: J. Ross McCall, PE
Waller County
775 Bus 290 East
Hempstead, TX 77445
United States

Invoice : 202549857
Invoice Date : 11/17/2025
Project : PM5121-2471
Project Name : Waller County Bond Program
Management
PM Name : John Charles Tyler

For Professional Services Rendered Through 10/31/2025

**PM5121-2471 - Waller County Bond
Program Management**

		Current Billings
101 - Off-System Bridge Assessment/Planning		3,941.21
Rate Labor	3,941.21	
901 - Project Design Engineer Coord.		12,126.81
Rate Labor	12,126.81	
902 - Review of Project Plan Submittals		2,676.74
Rate Labor	2,676.74	
903 - Utility Coordination		26,567.11
Rate Labor	26,567.11	
904 - Program Management		150,545.86
Rate Labor	150,545.86	
905 - Project Coordination		406.89
Rate Labor	406.89	
Z99 - Other Direct Costs		87.75
Expenses	45.00	
Unit Rate Expense	42.75	
Total Expense	87.75	

Current Billings 0	196,352.37
Amount Due This Bill	<u>196,352.37</u>

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	202539971	10/2/2025	313,974.50	313,974.50
	202547780	11/12/2025	224,475.03	224,475.03
				<u>538,449.53</u>



Mail Checks payable to:

LJA Engineering, Inc
DEPT. 803 P.O. BOX 4346 Houston,
TX 77210-4346

Send ACH or Wire Payments to:

Account Name:.....LJA Engineering, Inc
Name of Bank:.....Armedy Bank
ABA Routing Number:.....113011258
Account Number:.....5795329241
Swift Code:.....ZFNBUS55
Please email a remittance advice to: AR@lja.com

101 - Off-System Bridge Assessment/Planning

Rate Labor					
<i>Class / Employee</i>		<i>Date</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Senior Engineer					
Steven Jonathan Austin		10/15/2025	2.00	303.17	606.34
	Meeting with county to discuss bridge maintenance plan.	10/17/2025	2.00	303.17	606.34
	Compile meeting notes and develop bridge plan.	10/20/2025	2.00	303.17	606.34
	Update spreadsheet and collaboration with county staff on tracking recommendations for repairs.	10/22/2025	2.00	303.17	606.34
	Update spreadsheet and collaboration with county staff on tracking recommendations for repairs.	10/29/2025	5.00	303.17	1,515.85
	Waller County bridge recommendation prioritization				
Total Steven Jonathan Austin			13.00		3,941.21
Total Senior Engineer			13.00		3,941.21
Total Rate Labor					3,941.21
Total Bill Task: 101 - Off-System Bridge Assessment/Planning					3,941.21

901 - Project Design Engineer Coord.

Rate Labor					
<i>Class / Employee</i>		<i>Date</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Senior Engineer					
Magdy Mikhail		10/8/2025	1.00	303.17	303.17
	Review and discuss double culvert road	10/13/2025	1.50	303.17	454.76
	Review design for Cochran Rd and Mathis Road & ROBICHAUX ROAD	10/14/2025	2.00	303.17	606.34
	Provide rehab recommendations for Robichaux	10/23/2025	3.00	303.17	909.51
	Review Pavement Design for Mathis Road. Discuss Pavement Design for Morton Road. Review Pavement Design for ROBICHAUX ROAD	10/24/2025	1.50	303.17	454.76
	Review Pavement Design for Cochran Road and Mathis road	10/28/2025	1.00	303.17	303.17
	Meeting & Review of Mathis Road		10.00		3,031.71
Total Magdy Mikhail					
Michael David Keck		10/6/2025	2.00	303.17	606.34
	Management	10/7/2025	2.00	303.17	606.34
	Management	10/8/2025	2.00	303.17	606.34
	Management	10/13/2025	2.00	303.17	606.34
	Project Management	10/14/2025	2.00	303.17	606.34
	Project Management	10/15/2025	2.00	303.17	606.34
	Project Management	10/16/2025	2.00	303.17	606.34
	Project Management	10/17/2025	1.00	303.17	303.17
	Project Management	10/17/2025	1.00	303.17	303.17
	Project Management				

901 - Project Design Engineer Coord.**Rate Labor**

Class / Employee

Senior Engineer

Date

Hours

Rate

Amount

	10/20/2025	2.00	303.17	606.34
Project Management	10/21/2025	2.00	303.17	606.34
Project Management	10/22/2025	2.00	303.17	606.34
Project Management	10/23/2025	2.00	303.17	606.34
Project Management	10/27/2025	1.00	303.17	303.17
Project Management	10/28/2025	1.00	303.17	303.17
Project Management	10/29/2025	1.00	303.17	303.17
Project Management	10/30/2025	1.00	303.17	303.17
Project Management	10/31/2025	2.00	303.17	606.34
		30.00		9,095.10
		40.00		12,126.81

Total Michael David Keck

Total Senior Engineer

Total Rate Labor**12,126.81****Total Bill Task: 901 - Project Design Engineer Coord.****12,126.81****902 - Review of Project Plan Submittals****Rate Labor**

Class / Employee

Design Engineer

Date

Hours

Rate

Amount

Bradley Burnside	10/20/2025	0.50	207.43	103.72
Double Culvert Rd, Adams Flat Rd				
	10/23/2025	3.00	143.61	430.83
Morton Road review	10/28/2025	2.00	143.61	287.22
Waller County Review, specs and plans		5.00		718.05
		5.00		718.05

Total Randy Robles

Total Engineer-in-Training II

Project Engineer

Austin Porter McLean	10/15/2025	0.25	239.35	59.84
discuss plan review and start to review files	10/17/2025	0.50	239.35	119.68
review PER Double Culvert Rd.	10/24/2025	3.00	239.35	718.05
review PERs and provide comments	10/27/2025	1.00	239.35	239.35
finish reviewing PERs	10/28/2025	1.00	239.35	239.35
Finish looking at Double Culvert Seg 1, discuss and start looking at Seg 2 PER		5.75		1,376.27
Robert T. McBride	10/7/2025	2.00	239.35	478.70
review plans				

Total Austin Porter McLean

902 - Review of Project Plan Submittals

Rate Labor		Date	Hours	Rate	Amount
Class / Employee					
Total Project Engineer			7.75		1,854.97
Total Rate Labor					2,676.74
Total Bill Task: 902 - Review of Project Plan Submittals					2,676.74

903 - Utility Coordination

Rate Labor		Date	Hours	Rate	Amount
Class / Employee					
Design Engineer					
Alejandro Villarreal Guevara		10/6/2025	8.00	207.43	1,659.44
	Waller Co. utilities in ROW applications review	10/9/2025	8.00	207.43	1,659.44
	Waller Co. utilities in ROW applications review	10/14/2025	6.00	207.43	1,244.58
	Waller Co. utilities in ROW applications review	10/17/2025	8.00	207.43	1,659.44
	Waller Co. utilities in ROW applications review	10/20/2025	8.00	207.43	1,659.44
	Waller Co. utilities in ROW applications review	10/22/2025	1.00	207.43	207.43
	Waller Co. utilities in ROW applications review	10/27/2025	8.00	207.43	1,659.44
	Waller Co. utilities in ROW applications review	10/30/2025	5.00	207.43	1,037.15
	Waller Co. utilities in ROW applications review		52.00		10,786.36
Total Alejandro Villarreal Guevara					
Total Design Engineer			52.00		10,786.36

Sr. Utilities Coordinator

Lydia Mares		10/6/2025	2.00	255.30	510.60
	Pipeline UC	10/7/2025	1.00	255.30	255.30
	Pipeline UC	10/8/2025	3.00	255.30	765.90
	Morton Rd Pipelines	10/10/2025	3.00	255.30	765.90
	Pipelines for Morton Rd. Send out UCM for Penick to some utilities. Meetings	10/13/2025	2.00	255.30	510.60
	Morton Rd pipelines	10/14/2025	4.00	255.30	1,021.20
	Pipeline forms for Morton Rd	10/15/2025	4.00	255.30	1,021.20
	SBEC	10/16/2025	1.00	255.30	255.30
	Pipelines & Morton Rd	10/17/2025	2.00	255.30	510.60
	Pipelines & Morton Rd	10/20/2025	4.00	255.30	1,021.20
	Johnson Meeting. Docs & Pipelines	10/21/2025	2.00	255.30	510.60
	Morton Rd	10/22/2025	1.00	255.30	255.30
	Status updates from Pape-Dawson				

903 - Utility Coordination

Rate Labor					
<i>Class / Employee</i>		<i>Date</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Sr. Utilities Coordinator					
		10/23/2025	5.00	255.30	1,276.50
	Waller Morton Rd				
		10/24/2025	4.00	255.30	1,021.20
	Bi-Weekly Utility Mtg. Morton Rd. Pipelines				
		10/27/2025	3.00	255.30	765.90
	Morton Rd - Pipelines				
		10/28/2025	3.00	255.30	765.90
	Morton Rd - Pipelines				
		10/29/2025	2.00	255.30	510.60
	Morton Rd - Pipelines				
		10/30/2025	2.50	255.30	638.25
	Morton Rd - Pipelines				
		10/31/2025	3.00	255.30	765.90
	Morton Rd - Pipelines				
			51.50		13,147.95
Total Lydia Mares					
Total Sr. Utilities Coordinator			51.50		13,147.95
Utility Coordinator					
Jose Alejandro Ramirez Jr.		10/9/2025	3.00	175.52	526.56
	Utilities				
		10/10/2025	3.00	175.52	526.56
	utilities				
		10/17/2025	2.00	175.52	351.04
	utility coordination				
		10/22/2025	4.00	175.52	702.08
	review				
		10/24/2025	2.00	175.52	351.04
	utility coordination				
		10/27/2025	1.00	175.52	175.52
	utility coordination				
			15.00		2,632.80
Total Jose Alejandro Ramirez Jr.					
Total Utility Coordinator			15.00		2,632.80
Total Rate Labor					26,567.11
Total Bill Task: 903 - Utility Coordination					26,567.11

904 - Program Management

Rate Labor					
<i>Class / Employee</i>		<i>Date</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Admin/Clerical					
Patricia C. Alvarez		10/15/2025	1.00	111.70	111.70
	final WA/send for signature/request docs and update files/send to accounting for files/update spreadsheet - NDS - B.Bakhtiari				
Deputy Project Manager					
Daniel Wayne Freeman		10/6/2025	6.00	335.09	2,010.54
	Review Bridge Replacement Spec				
		10/7/2025	6.00	335.09	2,010.54
	ARM Pipeline Coordination; Project Progress Meetings				
		10/8/2025	6.50	335.09	2,178.09
	Review Bridge Replacement Spec; Project Progress Meetings				
		10/9/2025	8.00	335.09	2,680.72
	Utility Coordination; General Project Coordination				

904 - Program Management

Rate Labor Class / Employee	Date	Hours	Rate	Amount
Deputy Project Manager				
	10/14/2025	4.00	335.09	1,340.36
General Coordination; Invoice Coordination				
	10/15/2025	8.00	335.09	2,680.72
Commissioner's Court; Precinct 4 Meeting; Project Status Meetings				
	10/16/2025	7.50	335.09	2,513.18
Woods Road ILA Development; Project Status Meeting				
	10/17/2025	8.00	335.09	2,680.72
Woods Road ILA Development; Morton Road Phasing				
	10/20/2025	8.00	335.09	2,680.72
Coordination with Grange for Utilities; Project Status Meetings				
	10/21/2025	6.00	335.09	2,010.54
Project Status Meetings; General Coordination				
	10/22/2025	6.00	335.09	2,010.54
Morton Road Overlay Plan Review				
	10/23/2025	8.00	335.09	2,680.72
Bartlett Road ROE Coordination, Pitts Road Geotech Report Review; Morton Road Overlay Review				
	10/24/2025	8.00	335.09	2,680.72
Utility Coordination; Morton Road Plans, Estimate, Spec review				
	10/27/2025	8.00	335.09	2,680.72
Internal Coordination; Project Status Meeting				
	10/28/2025	8.00	335.09	2,680.72
Mathis Road Pavement Meeting; Update Project Schedule; Project Status Meetings				
	10/29/2025	8.00	335.09	2,680.72
Commissioners Court; Developing Inspector and Material Testing Requirements for Morton Overlay Project				
	10/30/2025	8.00	335.09	2,680.72
Schedule Update Meeting; Woods Road RID Meeting; Woods Road ILA				
	10/31/2025	8.00	335.09	2,680.72
Woods Road ILA; Develop Inspector and Material Testing Requirements for Morton Road Overlay				
		130.00		43,561.71
Total Daniel Wayne Freeman				
Total Deputy Project Manager		130.00		43,561.71
Design Engineer				
Katlyn Nicole Dezarn	10/6/2025	9.00	207.43	1,866.87
Attend project progress meetings, coordinating Clay Rd meeting, consultant coordination, review Double Culvert PER				
	10/7/2025	9.00	207.43	1,866.87
Commissioner Meeting, project progress meeting, clay rod detention requirements meeting				
	10/8/2025	9.00	207.43	1,866.87
Morton Rd utility coordination, invoice review, put together Flukinger contract, project progress meetings				
	10/9/2025	3.00	207.43	622.29
meeting scheduling, exhibit review, finalizing contract documents				
	10/15/2025	9.00	207.43	1,866.87
Precinct 4 commissioner meeting, project progress meetings, invoice review				
	10/16/2025	9.00	207.43	1,866.87
invoice review, project progress meetings, review geotech reports, meeting coordination				
	10/17/2025	4.00	207.43	829.72
document control, utility coordination help, project construction sign				
	10/17/2025	4.00	207.43	829.72
Construction sign revisions, invoice review				
	10/20/2025	9.00	207.43	1,866.87

904 - Program Management

Rate Labor

Class / Employee

Design Engineer

	Date	Hours	Rate	Amount
arrange Adams flat PER meeting, review Morton Road Overlay, invoice review, weekly coordination meeting , project progress meetings	10/21/2025	9.00	207.43	1,866.87
Clay road PER review, project progress meetings, review geotech reports	10/22/2025	9.00	207.43	1,866.87
Morton Road Overlay review + Bid prep, invoice review	10/23/2025	9.00	207.43	1,866.87
Clay road PER meeting, Morton Road Overlay review + Bid prep, woods road estimate	10/27/2025	9.00	207.43	1,866.87
Morton Road Overlay Review, project progress meetings, weekly coordination meeting	10/28/2025	9.00	207.43	1,866.87
Project Progress Meetings, invoice review, Morton Overlay Quantities review, Re-estimate Woods Road	10/29/2025	9.00	207.43	1,866.87
Put together Construction sign, review Morton Road Overlay Bid Set	10/30/2025	9.00	207.43	1,866.87
review project schedules, finalize bid documents, re-estimate Schlipf Road	10/31/2025	4.00	207.43	829.72
meeting scheduling, design engineer correspondance, goetech report review		132.00		27,380.76
		132.00		27,380.76

Total Katlyn Nicole Dezarn
Total Design Engineer

Engineer-in-Training I

Alana Rose Brown

	10/16/2025	9.00	111.70	1,005.30
GIS mobility spreadsheet update	10/17/2025	4.00	111.70	446.80
Invoices	10/17/2025	4.00	111.70	446.80
Cost Estimates	10/20/2025	9.00	111.70	1,005.30
Waller Exhibit booklet	10/21/2025	9.00	111.70	1,005.30
Waller PER review	10/22/2025	9.00	111.70	1,005.30
Waller Exhibit Booklet	10/23/2025	9.00	111.70	1,005.30
Waller UC	10/27/2025	9.00	111.70	1,005.30
Exhibit booklet	10/31/2025	4.00	111.70	446.80
Production Rates excel		66.00		7,372.20
		66.00		7,372.20

Total Alana Rose Brown
Total Engineer-in-Training I

Project Engineer

Robert T. McBride

program management	10/6/2025	3.00	239.35	718.05
program management	10/7/2025	3.00	239.35	718.05
program management	10/8/2025	3.00	239.35	718.05
program management	10/9/2025	3.00	239.35	718.05

904 - Program Management

Rate Labor

Class / Employee

Project Engineer

	Date	Hours	Rate	Amount
	10/20/2025	3.00	239.35	718.05
Program Management	10/21/2025	4.00	239.35	957.40
Program Management	10/22/2025	6.00	239.35	1,436.10
Program Management	10/23/2025	7.00	239.35	1,675.45
Program Management	10/27/2025	4.00	239.35	957.40
program management	10/28/2025	3.00	239.35	718.05
program management	10/29/2025	3.00	239.35	718.05
program management	10/30/2025	4.00	239.35	957.40
program management	10/31/2025	2.00	239.35	478.70
	-----	48.00		11,488.80
	-----	48.00		11,488.80

Total Robert T. McBride

Total Project Engineer

Project Manager

John Charles Tyler

	10/6/2025	6.00	357.42	2,144.52
Prog admin. Pitts/Clay Intersection review. Wkly prog mtg.	10/7/2025	7.00	357.42	2,501.94
Prog Admin. Pct 3 Mtg. Proj mtgs. Clay/Bartlett drainage coord. Bond amount discussion.	10/8/2025	7.50	357.42	2,680.65
Prog Admin. RID coord. ILA comments/direction. Bartlett/Clay drainage. Clay/Pitts intersection coord. ARM permit coord.	10/9/2025	8.50	357.42	3,038.07
Prog Admin. RID coord. PVAM mtg. Pitts Mtg.	10/10/2025	7.00	357.42	2,501.94
prog admin. PVAM coord. Utility coord mtg.	10/13/2025	7.50	357.42	2,680.65
Prog admin. Mathis PER review. Cochran mtg/geo review. Adams Flat mtg.	10/14/2025	8.00	357.42	2,859.36
Prog Admin. Joseph/intersection mtg. Pct 4 mtg prep. ILA review/prep. HC coord.	10/15/2025	8.50	357.42	3,038.07
Prog admin. Crt mtg. Pct Mtg. Morrison mtg. Mathis mtg. ILA RID discussion.	10/16/2025	8.50	357.42	3,038.07
prog admin. RID ILA. Clay Rd mtg. HC coord. Future bond w/Ben.	10/17/2025	6.50	357.42	2,323.23
Prog admin. RID ILA. Grange coord. Pitts coord. HC coord.	10/18/2025	1.00	357.42	357.42
Morton phase 1 plan review/comments. Prog admin/contact protocol.	10/20/2025	7.50	357.42	2,680.65
Prog admin. Maint plng coord. RID coord. Morton Rd Phs 1 coord. Grange coord./mtg	10/21/2025	8.50	357.42	3,038.07
prog admin. RID coord. Morton/Schlipf contract coord. Grange coord. Clay PER prep. Morton overlay coord.	10/22/2025	8.00	357.42	2,859.36
Prog admin. Morton Ph1 plan coord. Pitts coord. Utility coord.				

904 - Program Management**Rate Labor**

Class / Employee

Project Manager

	Date	Hours	Rate	Amount
	10/23/2025	9.00	357.42	3,216.78
Prog admin. Clay PER mtg. Bond discussion. RID planning discussion. P4 road discussion. Utility coord.				
	10/24/2025	4.00	357.42	1,429.68
Prog admin. Utility mtg. Morton ovrl review.				
	10/25/2025	2.00	357.42	714.84
Prog admin. ILA coord w/WC. TxDOT coord. Morton review/coord.				
	10/26/2025	0.50	357.42	178.71
Prog admin.				
	10/27/2025	4.00	357.42	1,429.68
prog admin. Morton ovrl review. Grange TIA coord.				
	10/28/2025	7.00	357.42	2,501.94
prog admin. Neuman proj mtg. Mathis geotech mtg. Woods ILA/estimate. Morton Ovrl plan review. DC/CC PER rpt review.				
	10/29/2025	9.00	357.42	3,216.78
Prog admin. Morton Ovrl Plans. Maintenance plan development. Crt mtg.				
	10/30/2025	9.00	357.42	3,216.78
Prog admin. RID prep/mtg. Prog schedule review. Morton ovrl plan coord. RID ILA update. Clay PER review.				
	10/31/2025	5.00	357.42	1,787.10
Prog Admin. Woods ILA revision. Morton ovrl admin. Monthly prog report. Pct 3 mtg prep.				
		149.50		53,434.29
		-----		-----
		149.50		53,434.29
Total John Charles Tyler				
Total Project Manager				
Quality Manager				
James Robert Baker	10/27/2025	1.00	255.30	255.30
Program Management				
Senior Technical Advisor				
Justin Allen Stuart	10/20/2025	4.00	462.74	1,850.96
Prepared the schedule for updating.				
	10/31/2025	8.00	462.74	3,701.92
Updating the November 2025 Production Schedule.				
		12.00		5,552.88
Total Justin Allen Stuart				
Sean Franklin Beal	10/15/2025	2.00	462.74	925.48
Internal Coordination				
	10/21/2025	1.00	462.74	462.74
Internal Coordination				
		3.00		1,388.22
Total Sean Franklin Beal				
Total Senior Technical Advisor		15.00		6,941.10
Total Rate Labor				150,545.86
Total Bill Task: 904 - Program Management				150,545.86

905 - Project Coordination**Rate Labor**

Class / Employee

Admin/Clerical

	Date	Hours	Rate	Amount
Tanya Marie Wroblewski	10/6/2025	0.50	111.70	55.85
courier				
Technical Coordinator I				
Kelly Joseph Petru	10/20/2025	1.00	175.52	175.52
Waller County Logo				
	10/21/2025	1.00	175.52	175.52

905 - Project Coordination

Rate Labor					
<i>Class / Employee</i>		<i>Date</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technical Coordinator I					
	Waller County Logo				
Total Kelly Joseph Petru			2.00		351.04
Total Technical Coordinator I			2.00		351.04
Total Rate Labor					406.89
Total Bill Task: 905 - Project Coordination					406.89

Z99 - Other Direct Costs

Expenses					
<i>Account / Vendor</i>	<i>Doc Number</i>	<i>Date</i>	<i>Cost</i>	<i>Multiplier</i>	<i>Amount</i>
Postage/Delivery					
Sterling Express Services, Inc.	PRR000004792	10/31/2025	45.00	1.0000	45.00
Courier Service - Sterling Express Inv. 127348 Ticket # 1789090 Conroe Office					
Total Expenses					45.00
Unit Rate Expenses					
<i>Unit / Vendor</i>		<i>Quantity</i>		<i>Rate</i>	<i>Amount</i>
11x17 Color Copy					
LJA Print Room		27.00		1.25	33.75
8.5x11 Clear Cover					
LJA Print Room		2.00		1.00	2.00
Black Backs					
LJA Print Room		2.00		2.00	4.00
GBC Bind					
LJA Print Room		1.00		3.00	3.00
Total Unit Rate Expenses					42.75
Total Bill Task: Z99 - Other Direct Costs					87.75

Total Project: PM5121-2471 - Waller County Bond Program Management**196,352.37**



**WALLER COUNTY
ROAD BOND '23**

Monthly Progress Report October 2025

Contract No: PM5121-2471

Project Description: Waller County Road Bond Program GEC

Progress Reporting Period: October 4, 2025 – October 31, 2025

Project Manager: John Tyler

Progress Summary:

Project Design Engineer Coordination

- **Summary of effort**
 - Continued reviewing draft scopes and fees with prime engineers; Woods and Richards Roads.
 - Finalized agreement for Flukinger Road. Approved by court 10/29/2025.
 - Held monthly project meetings.
 - Managed the right of entry process, coordinating the field work of the surveyors and geotechnical engineers with the County.
 - Received final PER for Adams Flat Road project. Scheduled review meeting 11/4.
 - Reviewed/commented and received final Morton Road temporary overlay project plans.
- **Deliverables**
 - Plans, specifications, and estimate for Morton Road Phase 1, temporary overlay project.
- **Problems Encountered:**
 - Woods Road scope will be modified for RID results of meeting 10/30/2025. ILA will be drafted and sent to RID for review/comment.
- **Progress Expected Next Month:**
 - Review fee estimates from project engineering teams.
 - Continue to schedule project kick-off meetings after agreements are approved.
 - Assist with scoping for assigned engineering firms for projects.
 - Coordinate right of entry letters and respond to land owner questions.
 - Continue advancing project schedules.
 - Review draft PER's.
 - Schedule PER meetings.

Review of Project Plan Submittals

- **Summary of effort**
 - Morton Road Phase 1 plan review.
- **Deliverables**
 - GF completed plans for Morton Road Phase 1.
- **Problems Encountered:**
 - None.
- **Progress Expected Next Month:**
 - Review preliminary schematic level layouts for inclusion in PER's.

Utility Coordination

- Summary of effort
 - Coordinated with pipeline companies on Morton Road Phase 1 plans.
 - Confirmed pipeline clearances for design for 2 pipelines crossing Penick Road.
 - Continued research on potential conflicts for projects.
 - Provided information for use in project estimates.
 - Review installation/relocation requests from utility companies along projects using county's MGO software.
 - Met with Johnson Development to share pipeline contacts and information that they have accumulated for their Grange development. Information can be used for Morton, Bartlett, and Schlipf Road projects.
- Deliverables
 - None.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Will continue to support the project estimates.
 - Continue developing utility conflict lists.

Program Management

- Summary of effort
 - Continued discussions on potential additional project assignments; Major Thoroughfare Plan. HGAC will be the lead. PMgr will review and comment.
 - Updated program schedule.
 - Determined bond funding will not be increased until 2027. PMgr will review status in April to determine order of projects to begin in 2026.
 - Continued adjusting program expenditures in accordance with updated schedule.
 - Continued contact with TxDOT to coordinate program with current TxDOT projects in Waller County. Signal at FM 529/FM 362 was installed by TxDOT.
 - Held monthly commissioner meetings, Precincts 3 and 4.
 - Reviewed subconsultant invoices and submitted to County Engineer's office.
 - Scheduled meeting with Harris County to coordinate Clay and Pitts Road projects. Meeting 11/4/2025 will finalize the layout of the intersection.
 - Responded to calls from landowners receiving ROE letters.
 - Met with Woods Road RID developer to discuss responsibilities for the roadway. WC will be responsible for the design and construction. ILA for agreement was drafted and forwarded to DA's office for review prior to sending to RID. Discussions will continue.
 - Organized off-system bridge maintenance needs from the TxDOT BRNSAP reports. Developed plan with R&B staff to address issues as needed.
- Deliverables
 - None.
- Problems Encountered:
 - RID discussions at Woods Road will continue until County agrees with direction.
- Progress Expected Next Month:

- Finalize direction for Woods Road design with RID. Submit to Court ILA for approval.
- Complete negotiations with prime engineers for remaining projects.
- Organize and finalize engineering agreements to gain approval at Commissioners Court.
- Submit engineering invoices to County for approval at Commissioners Court.
- Continue meeting with agencies impacted by project in road bond.

Project Coordination

- Summary of effort
 - Clay Road PER has moved to final design.
 - Continue monthly project meetings.
 - Coordinated between projects and County.
 - Coordinated project team survey and geotechnical field work with County.
 - Provide PER comments to address.
 - Schedule PER meetings with Commissioners.
- Deliverables
 - Updated project information.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Draft PER reviews for a few projects.
 - Schedule PER presentations/meetings.

Right of Way Coordination

- Summary of effort
 - Bartlett property owner has been contacted. Owner requested changes to ROE form prior to signing. Being coordinated with DA.
- Deliverables
 - None.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Continue to provide/develop information necessary for acquisitions.

GIS

- Summary of effort
 - Updated website to current information.
 - Updated sharefile for program use.
- Deliverables
 - None.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - None.

Bidding Phase Services

- Summary of effort
 - Began coordination with County to bid Morton Road Phase 1.
- Deliverables
 - None.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Morton Road Phase 1 will bid. Review bids and support County to award contract.
 - Effort will begin on other projects when first project design is 50% complete.

Request for Katlyn Dezarn : Print Request #REQ-172267

by Katlyn Dezarn (kdezarn@lja.com) on Wed, Oct 8 11:30 AM via Portal

Requested for : Katlyn Dezarn (kdezarn@lja.com)

QAQC (2)

NOT REQUESTED

Location.

hvu

TICKET PROPERTIES

Workspace	Priority	Status	Source
Reprographics	Medium	Open	Portal
Type	Urgency	Impact	Group
Request	Low	Low	Print
Agent	Department	Category	Sub-Category
Savannah Shikle	LJA Engineering, Inc. - Transportation	Reprographics	Printing
		Item	Tags
		--	--

Due by

Thu, Oct 9 4:30 PM

W000-2

W022-27

DESCRIPTION

W006-2

REQUESTED ITEMS (1)

W031-1

Print Request

DESCRIPTION

Print Request

Stage	Reference Name for this	Job Number	Date and Time Needed
Requested	Print Request Katlyn Dezarn	PM5121-2471	Thu, 2025 Oct 9, 4:00 PM
		Type of Original Digital (attached)	Shipping Method Pick up from Houston reprographics
Type of Job	SF Quantity Sets	Color Option	SF Paper Size
Small Format	1	Color	11x17
Reduce/Enlarge	Trim Print	Single or Double Sided	SF Media Type
No	No	Single Sided	Uncoated
Binding	List of Tabs, if required	Front Cover	BIDSET Stamp
GBC Bind	--	Clear Cover	No
Back Cover	Map Pockets	Special Instructions	Scan Type
Black Back	No	If I could keep the order of pages the same that would be great!	--

Additional Information or Requests

the file is here and titled "WC
Bond Program_Exhibit
Booklet_Full"
S:\Sectors\Transportation\PM5



Sterling Express Services, Inc.
1940 Fountain View Drive, #508
Houston, TX 77057

Invoice

Courier Service \$45.00

Customer Number
5649
Invoice Number
127348
Invoice Date
10/15/2025
Invoice Period
10/1/2025-10/15/2025
Invoice Amount
\$7,683.00

Accounts Payable
Lja Mail Room
3600 W Sam Houston Pkwy S
Houston TX 77042

Sterling Express Services, Inc.
1940 Fountain View Drive, #508
Houston, TX 77057
(713) 827-8100

PLEASE NOTE: Our liability is limited to \$60 per shipment. Please return this portion with payment.



Sterling Express Services, Inc.
1940 Fountain View Drive, #508
Houston, TX 77057

PAYMENT DUE UPON RECEIPT

Customer Number	Invoice Date
5649	10/15/2025
Invoice Number	Invoice Amount
127348	\$7,683.00

Summary - Reference

Description	Total Price
0074-4012D	\$75.00
0218-3074.401A	\$46.00
0386-5504 & 2085-6010	\$55.00
0389-0020D	\$150.00
0389-0040D	\$75.00
0389-0050D	\$75.00
0389-0060D	\$75.00
0451-2501	\$150.00
0474-0242P, 0247P, 0249P SPLIT 3	\$155.00
0474-0247P	\$75.00
0474-0249	\$75.00
0474-1033	\$75.00
0474-7004.Z99	\$75.00
1019-3081	\$75.00
1019-3224.310	\$65.00
1104-6215P	\$65.00
1173-1112	\$65.00
1415-1505	\$40.00
1417-1551B	\$40.00
1417-1572	\$40.00
1417-1603B	\$45.00
1417-1603B & 1575P	\$35.00
1417-1701	\$80.00
1475-1505D	\$40.00
1501-2402 & 1415-2206	\$40.00
1585-1400	\$65.00
1628-1704	\$40.00

Summary - Reference

Description	Total Price
1760-8001P	\$75.00
1931-1343	\$20.00
1931-25001.Z99	\$75.00
1931-4151	\$75.00
1931-4159B.Z99	\$75.00
1931-6074A	\$75.00
1931-8065	\$40.00
1931-8069A.Z99A	\$40.00
1931-8105	\$45.00
1968-11034	\$20.00
1968-11035	\$75.00
2022-0202	\$75.00
2022-2107	\$75.00
2022-2115	\$65.00
2022-2118	\$25.00
2025-0201	\$75.00
2025-0206	\$75.00
2085-6010.403	\$65.00
2085-6101D	\$40.00
2085-6103	\$40.00
2085-6103D	\$40.00
2085-6201D	\$120.00
2085-6202	\$75.00
2085-6203	\$40.00
2085-6203D	\$40.00
2085-6204D	\$40.00
2088-07012	\$75.00
2135-0102A.Z99	\$105.00
2139-3110	\$75.00
2139-3111	\$75.00
2274-2407	\$75.00
2274-2407B	\$45.00
2331-2501	\$75.00
2493-0143	\$40.00
2493-0145.310	\$20.00
2493-0148	\$45.00
2495-1003	\$75.00
2636-0160.Z99	\$25.00
2638-4101	\$80.00
2772-0021	\$75.00
2791-02004-9	\$140.00
2791-09001-12	\$65.00
2791-5201.Z99	\$65.00

Summary - Reference

Description	Total Price
2794-8501	\$75.00
2946-0801	\$75.00
2946-0801.401 / 2085-6202D.403 /	\$75.00
3028-1023 B&C	\$225.00
3096-0101	\$75.00
3096-0115	\$75.00
3126-6500	\$45.00
3141-3001	\$75.00
3883-25001	\$40.00
3928-23002.600	\$40.00
4198-2501	\$45.00
4597-0201	\$75.00
4683-1302	\$40.00
6965-1310.902	\$150.00
6969-1472	\$75.00
6969-1483P	\$65.00
7041-0002	\$75.00
G&A 200	\$65.00
G&A.200	\$281.00
G&A.202	\$20.00
JACQUILINE PEREZ	\$65.00
JORGE GONZALEZ	\$80.00
PM 5121-2471.Z99	\$75.00
PRINTRECAP.000	\$651.00
PRINTRECAP.001	\$310.00
SAL-04.01	\$55.00
SAL-07.05	\$65.00
SAL-07.21	\$75.00
WESTWOOD MAGNOLIA PKWY	\$65.00
Totals	\$7,683.00



Sterling Express Services, Inc.
1940 Fountain View Drive, #508
Houston, TX 77057

Invoice

Customer Number	5649
Invoice Number	127348
Invoice Date	10/15/2025
Invoice Period	10/1/2025-10/15/2025
Invoice Amount	\$7,683.00

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1940 Fountain View Drive, #508
Houston, TX 77057

PAYMENT DUE UPON RECEIPT

Customer Number	5649	Invoice Date	10/15/2025
Invoice Number	127348	Invoice Amount	\$7,683.00

On Demand

Date Ready Order Type Deliver Date	Order ID Caller	Origin	Destination	References Billing Group
10/1/2025 8:07 AM ASAP	1788491	LJA Engineering, Inc. 480 Wildwood Forest Dr Ste 500 Spring TX 77380	Public Works Director 200 N Bell St Willis TX 77378	0474-7004.Z99 DeAndre Rucker-Alyssa N 3600
10/1/2025 9:26 AM	LJAMailroom 7133418022		ASAP Pieces Weight	\$75.00 \$0.00 \$0.00
POD: Wendy Rangel		Order Total:	\$75.00	
10/1/2025 8:12 AM ASAP	1788492	Lja Engineering, Inc. 3600 W Sam Houston Pkwy S Suite Houston TX 77042-3768	LJA Engineering, Inc. 1904 W Grand Pkwy N Suite 100 Katy TX 77449	PrintRecap.000 Katy Office - DeAndre Ruc 3600
10/1/2025 9:52 AM	LJAMailroom 7133418022		ASAP Pieces Weight	\$31.00 \$0.00 \$0.00
POD: T. Wroblewski		Order Total:	\$31.00	
10/1/2025 8:31 AM ASAP	1788497	Lja Engineering, Inc. 3600 W Sam Houston Pkwy S Mail Houston TX 77042-3768	Ashton Woods 4920 Westway Park Blvd Suite 1 Houston TX 77041	2022-2118 DeAndre Rucker-Sumer A 3600
10/1/2025 9:33 AM	LJAMailroom 7133418022		ASAP Pieces Weight	\$25.00 \$0.00 \$0.00
POD: D Vidito		Order Total:	\$25.00	



Sterling Express Services, Inc.
1940 Fountain View Drive, #508
Houston, TX 77057

Customer Number
5649
Invoice Number
127348
Invoice Date
10/15/2025

On Demand

Date Ready Order Type Deliver Date	Order ID Caller	Origin	Destination	References Billing Group
10/6/2025 8:19 AM ASAP	1789086	Fort Bend County Engineering 301 Jackson St Suite 401 Richmond TX 77469	Lja Engineering, Inc. 3600 W Sam Houston Pkwy S M Houston TX 77042-3768	2493-0143 DeAndre Rucker-T.J. Titor 3600
10/6/2025 10:32 AM	LJAMailroom 7133418022		ASAP Pieces Weight	\$40.00 \$0.00 \$0.00
POD: DeAndre Rucker		Order Total:		\$40.00
10/6/2025 8:25 AM ASAP	1789088	Fort Bend County Engineering 301 Jackson St Suite 401 Richmond TX 77469	Lja Engineering, Inc. 3600 W Sam Houston Pkwy S M Houston TX 77042-3768	1931-8065 DeAndre Rucker-Jerad A. 3600
10/6/2025 10:28 AM	LJAMailroom 7133418022		ASAP Pieces Weight	\$40.00 \$0.00 \$0.00
POD: DeAndre Rucker		Order Total:		\$40.00
10/6/2025 8:54 AM Regular	1789090	Lja Engineering Inc 1904 W Grand Pkwy N Suite 100 Katy TX 77449	LJA Engineering 2014 Airport Rd Suite 100 Conroe TX 77301	PM 5121-2471.Z99 John Tyler
10/6/2025 2:00 PM	LJA Group 7133804420		Regular Pieces Weight	\$75.00 \$0.00 \$0.00
POD: S. Steffle		Order Total:		\$75.00
10/6/2025 8:58 AM Regular	1789091	Fort Bend County Engineering Dep 301 Jackson St 4th Floor Richmond TX 77469	LJA Engineering 3600 W Sam Houston Parkway Houston TX 77042	4683-1302 McKenna Gros
10/6/2025 10:33 AM	LJA Group 7133804420		Regular Pieces Weight	\$40.00 \$0.00 \$0.00
POD: DeAndre Rucker		Order Total:		\$40.00
10/6/2025 9:28 AM ASAP	1789097	LJA Engineering, Inc. 2011 E Broadway St Suite 130 Pearland TX 77581	Lja Engineering, Inc. 3600 W Sam Houston Pkwy S M Houston TX 77042-3768	0386-5504 & 2085-6010 DeAndre Rucker-Michael I 3600
10/6/2025 11:36 AM	LJAMailroom 7133418022		ASAP Pieces Weight	\$55.00 \$0.00 \$0.00
POD: D.Rucker		Order Total:		\$55.00
10/6/2025 9:30 AM ASAP	1789098	Lja Engineering, Inc. 3600 W Sam Houston Pkwy S Suite Houston TX 77042-3768	LJA Engineering, Inc. 1904 W Grand Pkwy N Suite 100 Katy TX 77449	PrintRecap.000 Katy Office - DeAndre Ruc 3600
10/6/2025 10:42 AM	LJAMailroom 7133418022		ASAP Pieces Weight	\$31.00 \$0.00 \$0.00
POD: tanya wroblewski		Order Total:		\$31.00



Tracking ID: 1789090

Origin

Lja Engineering Inc
1904 W Grand Pkwy N Suite 100
Katy, TX 77449

Destination

LJA Engineering
2014 Airport Rd Suite 100
Conroe, TX 77301

Ordered By Lja Engineering Inc
713-380-4420

References PM 5121-2471.Z99

Reference 2 John Tyler

Service Type

Order Type Regular

Ordered 2025-10-06 8:54 AM CDT

Pieces 1

Weight 1

Dispatched 2025-10-06 12:48 PM CDT

Total Charges \$75.00

Billing Group BillingGoup

Dispatched 2025-10-06 12:48 PM CDT

Ready 2025-10-06 9:35 AM CDT

Picked Up 2025-10-06 11:59 AM CDT

Delivered 2025-10-06 2:00 PM CDT

Proof of Delivery:

Name S. Steffle

Comment

Date/Time 2025-10-06 2:00 PM CDT

A handwritten signature in black ink on a yellow background. The signature is stylized and appears to be "S. Steffle".

Julie Adams

From: Andrea Hill-Stevens <ahillstevens@lja.com>
Sent: Tuesday, November 25, 2025 3:40 PM
To: Ross McCall
Cc: Julie Adams; John Tyler; Luke Fortkamp
Subject: LJA Program Management (PM5121-2471) - Waller County Bond Program Mgmt - March Invoice 202549857 103125
Attachments: LJA Engineering, Inc._Waller County_Invoice 202549857_103125.pdf

CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.

Please find attached our invoice for October services. If you require any additional information or have any questions, please do not hesitate to reach out.

Best regards,

Andrea Hill-Stevens | Project Accounting Specialist
Accounting
O: 713.380.4420 | D: 281.666.8858 | C: 512.517.2072
2002 W Grand Parkway N, Suite 200, Katy, TX 77449
EMPLOYEE-OWNED. CLIENT FOCUSED.

www.lja.com

