

Waller County Check Request/Reimbursement Form

Employee submitting request:

Julie Adams

Department:

Road and Bridge

Total Amount Due:

\$105,376.81

Please make check payable to:

Name: Civil Corp

Address: 4611 E. Airline Rd., Suite 300

Victoria, TX 77904

Please mail check to:

Name: Civil Corp

Address: 4611 E. Airline Rd., Suite 300

Victoria, TX 77904

Purpose of check: Invoice # 71089-1 Project # 23103

Double Culvert Rd Seg 2 & Cedar Creek Rd

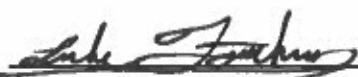
Professional Services through May 30, 2025

Charge to GL line:

Mobility Bond


Signature of Person Submitting Request

7-24-25
Date


Signature of Official/Department Head Submitting Request

7/30/25
Date



4611 E. Airline Rd., Suite 300
Victoria, TX 77904
Phone: 361.570.7500
Email: ar@civilcorp.us

Waller County
John Tyler
c/o LJA Engineering
360 W. Sam Houston Pkwy. S.
Suite 600
Houston, TX 77042

June 16, 2025
Invoice No: 71089-1
Group C.3

Total this Invoice \$105,376.81

Project CC25.061.01
Professional Services through Friday, May 30, 2025

Double Culvert Rd Seg 2 & Cedar Creek Road, Waller County
Project#23103

	Contract Amount	Prior Billed	Total Billed	Contract Remaining	Current Billed
FC 160 Roadway Design-Project Management	51,136.00	0.00	13,794.00	37,342.00	13,794.00
FC 160 Roadway Design-Preliminary Engineering	115,016.00	0.00	13,370.00	101,646.00	13,370.00
FC 161 Drainage Design-H & H	149,096.00	0.00	0.00	149,096.00	0.00
FC 160 Roadway Design-Final Design	226,748.00	0.00	484.00	226,264.00	484.00
Expenses	413.00	0.00	0.00	413.00	0.00
FC 150 Design Surveys and Construction Surveys-Surveying	150,278.00	0.00	28,459.85	121,818.15	28,459.85
FC 102 Feasibility Studies- Geotechnical	58,873.00	0.00	22,854.00	36,019.00	22,854.00
FC 135 Right of Way Utility Activities- Subsurface Utility Engineering	112,479.82	0.00	26,414.96	86,064.86	26,414.96
FC 170 Bridge Design-Structural Design	34,415.00	0.00	0.00	34,415.00	0.00
FC 120 Social/Econ/Env Studies- Environmental Services	31,714.10	0.00	0.00	31,714.10	0.00
Additional Services as Needed	74,565.00	0.00	0.00	74,565.00	0.00
	1,004,733.92	0.00	105,376.81	899,357.11	105,376.81

Total this Invoice \$105,376.81

Approved By:

Roy Dill
Senior Project Manager

Highway: Double Culvert Rd. Segment 2 & Cedar Creek Rd.
County: Waller
Project No: 23103
CC Job No: 25-061-01

PROGRESS REPORT No. 01
March 19, 2025 through May 30, 2025

— General —

- Data Collection – obtained templates for Title Sheet and Typical Sections, reviewed County website resources, obtained crash data, reviewed Waller County Thoroughfare Plan and Waller County Engineering Design Manual.
- Project Meetings – Kickoff meeting with LJA and TEAM; Progress Meetings with LJA held 5/6/25 and 6/3/25. TEAM coordination meetings held 5/5/25 and 6/2/25.

— Preliminary Engineering —

- Began Preliminary Engineering Report document; narrative on project location and existing conditions
- Began Title Sheet and Typical Section sheets
- Held coordination meeting with Kimley-Horn (performing design of Segment 1 for Double Culvert Road)
- Created preliminary horizontal alignment beginning at FM 1736 for continuous stationing for Segments 1 and 2 of Double Culvert Road

— Final Design —

- No work performed this period

— Right-of-Way Survey —

- No work performed this period

— Design Survey —

- ROE – Mailed letters to landowners (22 parcels, 19 landowners) on April 28. Received 8 responses; all allowed access to property. Identified 3 additional parcels for stream cross-sections; mailed letters 6/3/2025. Identified 2 parcels needing stream cross-sections that were part of the original 4/28/25 mailout. Sent second letter on 6/3/25 informing them that survey crews will be performing work within 2 to 3 weeks.
- Set two pairs of Control Points
- Topo survey 40% complete
- Collected coordinates & elevation data for 10 geotechnical borehole locations

— Geotechnical Investigation —

- Borings complete
- Soil testing about 80% complete

— **Utility Engineering** —

- SUE field work QL-B complete; will need Quiddity's control point information to tie-in data for layouts

— **Structural Plan Development** —

- No work performed this period

— **Environmental Investigation** —

- Began desktop analysis

Anticipated Work for June 2025

- Continue developing PER narrative as information becomes available
- Coordination with TxDOT at intersection of Cedar Creek Road and SH 6
- Begin schematic roll plot as survey data received
- Begin drainage analysis
- Continue environmental desktop analysis
- Continue developing utility layouts
- Continue soil testing
- Begin geotechnical engineering analysis and pavement design
- Continue topo survey; begin stream cross-sections once ROE received
- Complete survey Control Data Sheets
- Begin production of Digital Terrain Model
- Begin ROW records research

Outstanding Issues

- None

SCHEDULE

Expected PER Submittal: 8/25/2025

Expected Interim Design Submittal (60%): 1/1/2026

Expected Interim Design Submittal (90%): 3/23/2026

Expected Final Design Submittal: 5/18/2026

Julie Adams

From: Katlyn Dezarn <kdezarn@lja.com>
Sent: Wednesday, July 23, 2025 3:14 PM
To: Julie Adams
Subject: RE: 2023 Mobility Bond Invoice | 23103 Double Culvert Seg 2 & Cedar Creek
Attachments: 20250530-Invoice#71089-1-CivilCorp-Double Culvert Rd. Seg.2-Project#23103.pdf;
20250630-Invoice#71984-2-CivilCorp-Double Culvert Rd. Seg.2-Project#23103.pdf

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Gotcha! So they have actually sent two invoices to LJA so far and it looks like the first one was not sent over! I have attached both and here is also a summary of those below:

Invoice 71089-1

Project #: 23103
Project Name: Double Culvert Seg 2 & Cedar Creek
Consultant: Civil Corp
Invoice Total: \$ 105,376.81
Percent spent so far: 10%
Design Schedule Changes: None

Invoice 71984-2

Project #: 23103
Project Name: Double Culvert Seg 2 & Cedar Creek
Consultant: Civil Corp
Invoice Total: \$135,205.56
Percent spent so far: 24%
Design Schedule Changes: None

Apologies for my oversight on this! Let me know if you need me to send this in another format or such!

Katlyn Dezarn, PE | Project Engineer

Transportation

O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950
3600 W Sam Houston Pkwy S Ste 600, Houston, TX 77042

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From: Julie Adams <j.adams@wallercounty.us>

Sent: Wednesday, July 23, 2025 2:52 PM

Hi, Katlyn.

Could please get a W-9 for Civil Corp?

Thank you,

Julie

From: Katlyn Dezarn <kdezarn@lja.com>

Sent: Tuesday, July 22, 2025 10:21 AM

To: Ross McCall <r.mccall@wallercounty.us>; Luke Fortkamp <l.fortkamp@wallercounty.us>

Cc: Julie Adams <j.adams@wallercounty.us>; John Tyler <jtyler@lja.com>

Subject: 2023 Mobility Bond Invoice | 23103 Double Culvert Seg 2 & Cedar Creek

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Hello again!

Attached is another invoice! Here is a summary:

Project #: 23103

Project Name: Double Culvert Seg 2 & Cedar Creek

Consultant: Civil Corp

Invoice Total: \$135,205.56

Percent spent so far: 24%

Design Schedule Changes: None

Thank you so much,

Katlyn Dezarn, PE | Project Engineer

Transportation

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