



MINUTES

WALLER COUNTY COMMISSIONERS COURT REGULAR SESSION WEDNESDAY – AUGUST 6, 2025

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 6th day of August 2025 at its meeting place at the Waller County Joe Kuciemba Annex, Hempstead, Texas.

CALL TO ORDER

The meeting was called to order by Waller County Judge Trey Duhon at 9:09 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag read by: Commissioner Beckendorff

1. Approval of Agenda.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon	– Yes	Commissioner Amsler	– Yes	Commissioner Smith	– Yes
		Commissioner Jones	– Yes	Commissioner Beckendorff	– Yes

PUBLIC COMMENT

1. Larry Parr

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes – July 23, 2025 Regular Session
3. Request by County Treasurer for Approval of Payroll Disbursements.
4. Request by County Auditor to Approve and/or Ratify 2025 Budget Adjustments and Departmental Line-Item Transfers.
5. Request by County Engineer to accept a Formal Utility Notice for CENTERPOINT ENERGY to place a gas line in the right-of-way of Anserra Trail. (Project #2025-381).

6. Request by County Engineer to accept a Formal Utility Notice for CENTRIC to place a fiber optic line in the right-of-way of Gassner Ln. and Neuman Rd. (Project #2025-383).
7. Request by County Engineer to accept a Formal Utility Notice for CENTERPOINT to place a gas line in the right-of-way of 22608 Hegar Rd. (Project #2025-658).
8. Request by County Engineer to accept a Formal Utility Notice for MCI METRO to place a fiber optic line in the right-of-way of 27500 Morton Rd. (Project #2025-1290).
9. Request by County Engineer to accept a Formal Utility Notice for A T & T to place telephone lines and hand holes in the right-of-way of Old Houston Hwy. (Project #2025-965).
10. Request by County Engineer to approve the Amending of Plat No.1, for Sunterra Section 56, in Precinct 3.
11. Approve the Final Plat of Mirabella Detention Basin 4 in Precinct 3.
12. Request by County Constable, Precinct 4 to approve Fixed Asset Transfer to County Fire Marshal.
13. Request by County Tax Assessor Collector to approve Interlocal Agreements for tax collections.
14. Request to approve the appointment of Luke Fortkamp as the Primary Representative and Ross McCall as Alternate Representative to the GAC Regional Flood Management Advisory Committee for a two year term, 2025-2027.

Requests to approve payments on the following:

15. Request by County Tax Assessor-Collector to approve refund in excess of \$500.00 in accordance with Article 31.11 of the State Property Tax Code.
16. \$2,600.00 for Invoice # 1528 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].
17. \$550.00 for Invoice # 01234-1 and \$550.00 for Invoice # 01234 to Stephens & Flowers Funerals and Cremation from line item 125-423-540705 [Transport to Morgue].
18. \$1,125.00 for Invoice dated June 23, 2025 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
19. \$1,295.00 to Magnolia Funeral Home for Invoice date July 5, 2025 from line item 125-423-540705 [Transport to Morgue].
20. \$500.00 to Clay Mortuary & Cremations for Invoice dated July 5, 2025 from line item 125-423-540705 [Transport to Morgue].
21. \$7,500.00 for Invoice 09505 to Brazos Valley Council of Governments from line item 125-525-546900 [BVCOG].
22. \$13,250.00 for Invoice #001 to be paid to the Estate of Robert McDaniel Hess from line item 125-442-581700-[Equipment].
23. \$10,000.00 for Invoice #001 to Estate of Robert McDaniel Hess for a Heavy Duty Lift. Funds to be paid from 110-530-581100 [Construction Equipment]. *(no backup submitted)*
24. \$38,703.00 for Invoice # 26071-2 to BGE, Inc. for Professional Services rendered May 24, 2025 through June 27, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].

25. \$127,736.46 for Invoice # 73752 to Binkley & Barfield, Inc. for Professional Services rendered June 1, 2025 through June 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
26. \$135,205.56 for Invoice # 71984-2 to Civil Corp. for Professional Services rendered through June 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
27. \$89,948.77 for Invoice # 65035800-0625-03 to Kimley-Horn and Associates for Professional Services rendered June 1, 2025 through June 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
28. \$181,049.16 for Invoice # 202525324 to LJA Engineering, Inc. for Professional Services rendered May 31, 2025 through June 27, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
29. \$82,237.40 for Invoice # 99855-3 to R.G. Miller Engineers, Inc. for Professional Services rendered May 19, 2025 through June 22, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
30. \$70,534.25 for Invoice # 304200.00-3 to Schaumburg & Poirier, Inc. for Professional Services rendered June 2, 2025 through June 2, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services]. *(no backup submitted)*
31. \$115,468.35 for Invoice # 25-001.002 to Trinity Engineering Services LLC. for Professional Services rendered June 1, 2025 through June 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
32. \$20,031.05 for Invoice # 206007-2 to Volpert, Inc. for Professional Services rendered May 24, 2025 through June 20, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
33. \$7,132.94 for Invoice #50817, \$3,093.75 for Invoice #50815 and \$2,343.75 for Invoice #50816 for a total of \$12,570.44 to LLD Ebeline to be paid from the following line items:
\$7,132.94 -125-600-545401 [Professional Services Pct. 1 Annex]
\$2,343.75 -125-600-545402 [Professional Services Pct. 2 Annex]
\$3,093.75 - 125-600-545403 [Professional Services Pct. 3 Annex].
34. \$1,832.00 for Invoice #BXHS341502892, \$1,832.00 for Invoice #BXHS34150539, and \$1,832.00 for Invoice #BXHS34150978 for a total of \$5,496.00 to BOXX Modular to be paid from line item 605-605-545405 [Professional Services].
35. Approve the following debt payments due August 15, 2025:
 - (a) WC General Obligation Bonds, Series 2017 totaling \$102,400.00, payable to Amegy Bank.
 - (b) WC General Obligation Bonds, Series 2018 totaling \$402,628.00, payable to Amegy Bank.
 - (c) WC Tax Notes, Series 2020 totaling \$ 711,396.00, payable to JP Morgan Chase.
 - (d) WC Tax Notes, Series 2022 totaling \$53,350.00, payable to Regions Equipment Finance Corp.
 - (e) WC Certificates of Obligation, Series 2022 totaling \$ 71,725.00 payable to Amegy Bank.
 - (f) WC Certificates of Obligation, Series 2023, totaling \$588,625.00, payable to Amegy Bank.
 - (g) WC General Obligation Bonds, Series 2024 totaling \$195,825.00, payable to Amegy Bank.

Total of \$2,125,949.00 to be paid from the following budget line items:
\$700,000.00 from 515-635-575000 [Principal]
\$1,425,949.00 from 515-635-576000 [Interest].

36. Request by County Auditor to Approve and/or Ratify Accounts Payable.

Motion to approve **Consent Agenda** made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

ELECTIONS

37. Approve request to call a County Assistance District (CAD) Election.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

38. Approve request to call 2025 General Election.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

Yes

Commissioner Jones

Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

Advanced to Agenda Item 53

53. Consideration to approve acceptance of donations of a Ten Commandments Monument, funds or labor for Monument implementation expenses from the American History & Heritage Foundation, Inc.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

(public comments were received)

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

Proceeded with Agenda Item 39

CONSTABLE, PRECINCT 3

39. Approve payment of \$30,140.00 for upfitting. (no backup submitted)

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Commissioner Beckendorff made motion to amend to move \$31,000.00 from current budget fleet line, (there's savings in there) then add another \$4,000.00 from contingency, seconded by Commissioner Smith.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

SHERIFF

40. Discuss and take action on budget transfer request for Sheriff's Office VMC Budget.
Item **WITHDRAWN**.

COUNTY ENGINEER

41. **Public Hearing:** Replat of Twinwood Commerce Center Reserve 15C, Block 1. The amendment will create 2 separate commercial reserves by Owners Urban Twinwood, LP.

Public Hearing began at 10:01 a.m.

County Engineer Ross McCall provided information on replat.

No public comments received.

Public Hearing ended at 10:02 a.m.

42. Approve Final Replat of Twinwood Commerce Center in Precinct 4.

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff

– Yes

43. **Presentation** of 2025 2nd Quarterly Report.

No action required.

44. **Public Hearing:** Replat of Sky Lakes Subdivision to amend Lot 103 and Reserve B. The amendment will combine Lot 103 and a portion of Reserve B by Owners Patrick Noll and Sara Noll.

Public Hearing began at 10:16 a.m.

Ross McCall gave brief explanation of replat.

Public comments were received.

Public Hearing ended at 11:03 a.m.

45. ~~Approve Final Replat of Sky Lakes Subdivision in Precinct 3.~~
Item WITHDRAWN.

Advanced to Agenda Items 47-49

GRANT MANAGER

47. Approve to deny grant application submitted to CenterPoint pursuant to the Community Safety Grant Program. *and*
48. Approve to accept grant award in the amount of \$2,500.00 pursuant to CenterPoint's Community Safety Grant Program. *and*
49. Approve to accept FY2026 SB224 Catalytic Converter Grant Award funded by the Texas Department of Motor Vehicle's Motor Vehicle Crime Prevention Authority (MVCPA), and authorize the Grant Manager to commence negotiation with the MVCPA relative to reimbursement of travel expenses.

Commissioner Jones made motion to approve items 47, 48, and 49, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff

– Yes

Returned to Agenda Item 46

46. **Presentation** by LJA relative to the Waller County Master Drainage Plan (GLO Contract No. 24-065-016-E173). *No action required.*

PROCUREMENT DIRECTOR

50. Approve Agreement with Brazos Valley Council of Governments (BVCOG) for continuation of Indigent Health Care with requested price increase of \$3,000 for an annual amount of \$33,000, effective October 1, 2025. Funds to be paid from line item 125-525-546900 [BVCOG]. **and**
51. Approve the award recommendation of Bid 25-001, Construction of Riley Road Roadway & Bridge Replacement for Waller County Engineering to DVL Enterprises, low bidder meeting specifications, in the amount of \$936,718.00. Funds to be paid from line item 110-530-590000 [Bridge Replacement].

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Commissioner Jones made motion to amend to approve items 50 and 51, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

TREASURER

52. Approve Texas Financial Center Inc. as broker of record for Waller County supplemental plan through MASA. MASA is the national medical transport benefit for Waller County Employees.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

53. Court addressed Item 53 earlier in meeting. (page 4)

54. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons. **Item WITHDRAWN.**

55. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

56. ~~Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725. Item WITHDRAWN.~~
57. ~~Consultation with District Attorney and outside counsel, including consultation with outside counsel regarding procurement and ethics compliance pursuant to Government Code Section 551.071. Item WITHDRAWN.~~
58. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
Court convened to Executive Session at 11:55 a.m.
Court reconvened from Executive Session at 1:04 p.m.
59. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 1:04 p.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.

Debbie Hollan
Waller County Clerk

APPROVED this the 20th day of August 2025.

Carbett "Trey" J. Duhon, III
County Judge