

## Waller County Check Request/Reimbursement Form

Employee submitting request:

Julie Adams

Department:

Road and Bridge Department

Total Amount Due:

\$20,031.05

Please make check payable to:

Name: Volkert, Inc.

Address: 5775 N. Sam Houston Pkwy Suite 140

Houston, TX 77086

Please mail check to:

Name: Volkert, Inc.

Address: 5775 N. Sam Houston Pkwy Suite 140

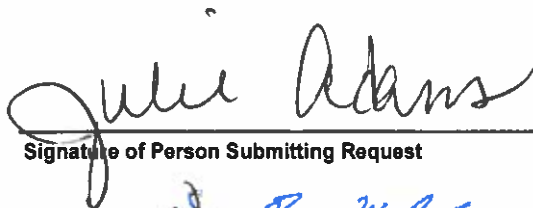
Houston, TX 77086

Purpose of check: Invoice # 206007-2 Robichaux Road Precinct 1

Professional Services rendered May 24, 2025 through June 20, 2025

Charge to GL line:

Mobility Bond



Signature of Person Submitting Request

7-24-25

Date



Signature of Official/Department Head Submitting Request

7-24-25

Date



Volkert, Inc.  
5775 N. Sam Houston Pkwy Suite 140  
Houston, TX 77086  
281.466.2813



July 22, 2025

Invoice No: 00206007-2

Waller County Project #:23104  
Volkert Project Number 1203276.000

**Robichaux Road Waller Co PCT 1**  
For professional services rendered May 24, 2025 - June 20, 2025.

Description	Contract Amount	% Complete	Billed to Date	Previously Billed	Current Amount
TASK 10000: DESIGN	\$215,977.25	6.7%	\$14,543.27	\$7,632.00	\$6,911.27
TASK 20000: CONSTRUCTION PHASE SVC	\$62,294.79	0.0%	\$0.00	\$0.00	\$0.00
TASK 30000: DRAINAGE	\$69,599.98	37.2%	\$25,867.40	\$13,248.95	\$12,618.45
TASK 40000: BRIDGE	\$40,015.00	0%	\$0.00	\$0.00	\$0.00
TASK 50000: ENVIRONMENTAL	\$16,802.43	0%	\$0.00	\$0.00	\$0.00
TASK 60000: GEOTECH	\$62,767.00	42.5%	\$26,696.00	\$26,696.00	\$0.00
TASK 70000: SURVEY	\$95,694.00	0%	\$0.00	\$0.00	\$0.00
TASK 80000: SUE	\$77,635.00	0%	\$0.00	\$0.00	\$0.00
TASK 90000: PROJECT MGMT & ADMIN	\$42,965.46	4.6%	\$1,956.48	\$1,455.15	\$501.33
	<b>\$683,750.91</b>		<b>\$69,063.15</b>	<b>\$49,032.10</b>	<b>\$20,031.05</b>

Total Amount Due This Invoice **\$20,031.05**

Approver: \_\_\_\_\_

Date: 7/22/25

### Total Work Authorization Billing Summary

Work Authorization	Previous Billed	Current Period	Billed to Date	Work Authorization Remaining
\$ 683,750.91	\$ 49,032.10	\$ 20,031.05	\$ 69,063.15	\$ 614,687.76
<u>\$ 683,750.91</u>	<u>\$ 49,032.10</u>	<u>\$ 20,031.05</u>	<u>\$ 69,063.15</u>	<u>\$ 614,687.76</u>

Please remit payment to:

**ACH Instructions:**  
Regions Bank  
Acct Title: Volkert, Inc  
Acct No: 0019285477  
Routing No: 062000019

**Mailing Instructions:**  
Dept. #2042  
Volkert, Inc.  
PO Box 11407  
Birmingham, AL 35246-2042



Volkert, Inc.  
5775 N. Sam Houston Parkway W.  
Suite 140  
Houston, TX 77086  
281.466.2813  
Volkert.com

## **Progress Report No. 2**

**June 2025**

PROJ: Robichaux Road Waller Co PCT 1

COUNTY: Waller

### **Waller County Project Manager:**

J. Ross McCall, P.E.

### **Volkert Project Manager:**

Beau Benson, P.E.

## Professional Services from May 24, 2025 – June 20, 2025

### **Summary Description of Scope of Services**

The proposed improvements include the widening and reconstruction for 2.5 miles from 2 – 10' lanes to 2 – 11' lanes and a 1' shoulder of Asphalt on Robichaux Road from CR1458 to Garrett Road.

### **Project Financial Status**

Overall % Spent-10.1%

### **Brief Schedule Update:**

- Expected Preliminary-Design Rollplot Submittal: 7/16/25
- Expected 30% Roll Plot & PER report 8/16/25
- Expected Interim Design Submittal: 90% 10/31/25
- Expected Final Design Submittal: 100% 12/12/25

### **Progress Report Discussion and Work Performed:**

Activities leading to these deliverables for this progress report include:

- Preliminary Drainage analysis and existing conditions investigations
- Preliminary Roadway design for Roll plot
- TCP analysis
- Overall Project review and scheduling
- GEC coordination and meetings
- Quality Assurance and Quality Check control guide

### **Potential Issues:**

- ROE letters – Little to no response still

### **Anticipated work for the following month:**

- Preliminary reports for PER review
- Continuing Preliminary design in all disciplines.

Volkert, Inc.  
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Houston, TX 77086  
281.466.2813  
www.volkert.com



July 22, 2025

Waller County Pct 1  
Attention: J. Ross McCall, P.E.  
775 Business US 290 East  
Hempstead, Texas 77445

Project: Robichaux Road Waller Co PCT 1 #23104

Please see invoice #00206007-2 attached for your review. The service dates provided are from May 24, 2025 – June 20, 2025.

Invoice Total:

**\$20,031.05**

If you have any questions, please feel free to contact me.

A handwritten signature in black ink, reading 'Crystal Serna'.

Crystal Serna  
[crystal.serna@volkert.com](mailto:crystal.serna@volkert.com)  
281.466.2813

A handwritten signature in black ink, reading 'Beau Benson'.

CC: Beau Benson  
[beau.benson@volkert.com](mailto:beau.benson@volkert.com)  
318.372.0012

## Julie Adams

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**From:** Katlyn Dezarn <kdezarn@lja.com>  
**Sent:** Wednesday, July 23, 2025 5:27 PM  
**To:** Ross McCall; Luke Fortkamp  
**Cc:** Julie Adams; John Tyler  
**Subject:** 2023 Mobility Bond Invoice | 23104 Robichaux Rd  
**Attachments:** 20250722-Invoice #00206007-2-Volkert-Robichaux Rd-23104.pdf

**CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.**

Hello again!

Attached is another invoice! Here is a summary:

Project #: 23104  
Project Name: Robichaux Rd  
Consultant: Volkert  
Invoice Total: \$20,031.05  
Percent spent so far: 10%  
Design Schedule Changes: none

Thank you so much,

**Katlyn Dezarn, PE** | Project Engineer

Transportation

O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950

3600 W Sam Houston Pkwy S Ste 600, Houston, TX 77042

**EMPLOYEE-OWNED. CLIENT FOCUSED.**

[www.lja.com](http://www.lja.com)



Top Workplaces USA | 2023

## Julie Adams

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**From:** Luke Fortkamp  
**Sent:** Thursday, July 24, 2025 1:07 PM  
**To:** Julie Adams  
**Subject:** FW: 2023 Mobility Bond Invoice | 23104 Robichaux Rd  
**Attachments:** 20250722-Invoice #00206007-2-Volkert-Robichaux Rd-23104.pdf

Julie,

Please process.

Thanks,  
-Luke

**From:** Katlyn Dezarn <kdezarn@lja.com>  
**Sent:** Wednesday, July 23, 2025 5:27 PM  
**To:** Ross McCall <r.mccall@wallercounty.us>; Luke Fortkamp <l.fortkamp@wallercounty.us>  
**Cc:** Julie Adams <j.adams@wallercounty.us>; John Tyler <jtyler@lja.com>  
**Subject:** 2023 Mobility Bond Invoice | 23104 Robichaux Rd

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Thank you so much,

**Katlyn Dezarn, PE** | Project Engineer  
Transportation  
O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950  
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