

## Waller County Check Request/Reimbursement Form

Employee submitting request:

Julie Adams

Department:

Road and Bridge Department

Total Amount Due:

\$115,468.35

Please make check payable to:

Name: Trilogy Engineering Services LLC

Address: 238 Westcott Street

Houston, TX 77007

Please mail check to:

Name: Trilogy Engineering Services LLC

Address: 238 Westcott Street

Houston, TX 77007

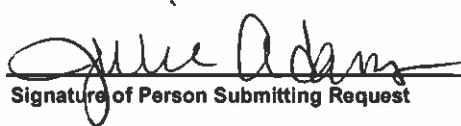
Purpose of check: Invoice # 25-001.002 Project # 25-001

Preliminary Engineering Services for Waller Precinct 3 Adams Flat Road Reconstruction

Services from June 1, 2025 through June 30, 2025

Charge to GL line:

Mobility Bond

  
Signature of Person Submitting Request

7-17-25

Date

  
Signature of Official/Department Head Submitting Request

7-24-25

Date



## INVOICE #2

WALLER COUNTY PRECINCT 3 ADAM'S FLAT ROAD RECONSTRUCTION 23301  
WALLER COUNTY ROAD BOND  
12620 FM 1887  
HEMPSTAED, TX 77445

July 10, 2025

ATTN: JOHN TYLER, P.E. AND MICHAEL KECK, P.E.  
LJA ENGINEERING

CC: KATLYN DEZARN, P.E.  
LJA ENGINEERING

RE: WALLER COUNTY PRECINCT 3

PROJECT NO.: 025-001  
INVOICE NO.: 025-001 002

FOR PRELIMINARY ENGINEERING SERVICES FOR WALLER PRECINCT 3 ADAMS FLAT ROAD RECONSTRUCTION - DATED APRIL 02, 2025  
SERVICES FROM JUNE 01, 2025 THROUGH JUNE 30, 2025

Phase	Contract Fee	% Complete	Billed to Date	Current Billing	Fee Remaining
Preliminary Engineering	\$164,380.00	57.00%	\$93,696.60	\$70,326.60	\$70,683.40
Survey	\$99,956.75	92.11%	\$92,068.50	\$7,106.85	\$7,888.25
SUE	\$78,965.00	50.00%	\$39,482.50	\$32,375.65	\$39,482.50
Geotechnical	\$41,221.50	0.00%	\$0.00		\$41,221.50
Environemtnal	\$16,915.00	62.21%	\$10,522.25	\$5,659.25	\$6,392.75
Structural	\$51,247.00	0.00%	\$0.00		\$51,247.00
Final Design	\$218,184.00	0.00%	\$0.00		\$218,184.00
Direct Cost	\$4,687.00	0.00%	\$0.00		\$4,687.00
Consturction Phase	\$52,828.00	0.00%	\$0.00		\$52,828.00
<b>Total</b>	<b>\$728,384.25</b>	<b>32.37%</b>	<b>\$235,769.85</b>	<b>\$115,468.35</b>	<b>\$492,614.40</b>

TOTAL DUE THIS INVOICE FOR TRILOGY:

\$ 115,468.35

Expected PER Submittal 8/8/2025

Expected Interim Design Submittal 10/10/2025

Expected Final Design Submittal 11/21/2025

SUBMITTED BY

7/10/2025

DATE



## Waller County 2023 Mobility Bond

23301 Adams Flat Road

### July Progress Meeting - Trilogy

#### Design Progress

Summary of work completed since last meeting:

##### SURVEY:

- Task 1: Right Of-Way Survey - at 90% Complete.
  - Obtain Abstracting Information for Subdivision, Right-of-Way Deeds at 90% Complete.
  - Sketch Recording Documents (Deeds, Subdivision Plats, Etc.) at 90% Complete.
  - Determine/Establish Boundary/Right-of-Way Lines - at 90% Complete
- Task 2: Design Survey- at 90% Complete.
  - Prepare Survey Control Map at 95% Complete.
  - Created Texas 811 Tickets for Marking Underground Utilities at 100% Complete.
  - Prepared CAD Drawings (AutoCAD .dwg Format) for Topographic Survey at 95% Complete.
- Task 3: Field Work for Controls, Right-of-Way Survey and Design Survey- at 95% Complete.
  - Establish Horizontal and Vertical Control at 100% Complete.
  - Search and Locate Property/Right-of-Way Corners to Establish the Existing Boundary for Right-of-Way at 95% Complete.
  - Perform TOPO Design Survey at 100% Complete.

##### SUE:

- SUE Quality Level B (QLB) field work has been completed.
- Initial contact and request for records to Utility Owners completed.
- Coordination with owners for the purposes of records collection completed.
- Field work for QLB designation has been completed.

##### ENVIRONMENTAL:

- Project management, supervision, and registration
- Preparation of draft reports
- Database/historical review
- Task 3 report delivered

##### Geotechnical:

- Geotechnical investigations is in progress
- Drilling has been completed
- Lab Testing has started

#### Current activities

- Data analysis has begun

- Field survey is in progress
- Geotechnical investigations has started
- SUE (Subsurface Utility Engineering) and Environmental desktop reviews have been initiated
- Environmental: Desktop Environmental Review & WOTUS Desktop Assessment in progress
- Next steps
  - Initiate drainage analysis
  - Begin drafting the Preliminary Engineering Report (PER)
  - Finalize and deliver final reports (tasks 1 and 2) (Terracon ENV)
  - Submit Cultural Desktop Assessment to Texas Historical Commission (THC) upon client approval (Terracon ENV)
  - Existing utility CAD base file under development. Anticipated delivery 7/3/25.
  - KCI to implement QA/QC efforts in tandem with completion of project activities.
  - KCI to coordinate with Client regarding proposed Quality Level A (QLA) Test Hole locations.

#### **Project Schedule Update**

- Current design phase: **Study Phase**
- Upcoming milestones: **Preliminary Engineering Report**
- Adjustments to schedule (if any): **None at this time**

#### **Action Items Review**

- Outstanding items from previous meetings: **None at this time**
- Status updates

#### **Right-of-Way / Utility Coordination**

- ROW coordination: **TBD**
- Utility conflicts and resolutions: **Not Started**

#### **Environmental / Permitting Updates**

- Any required permits or clearances: **No permits required at this stage**
- Status and expected timelines: **Timeline for any future permitting will be established during the PER phase**

#### **Coordination with County or Other Agencies**

- Updates on communication or decisions from TxDOT, cities, etc.: **Communication with TxDOT has not yet started**

## Open Discussion

- Questions, requests for guidance, or clarifications

## Julie Adams

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**From:** Katlyn Dezarn <kdezarn@lja.com>  
**Sent:** Wednesday, July 16, 2025 9:11 AM  
**To:** Ross McCall; Luke Fortkamp  
**Cc:** Julie Adams; John Tyler  
**Subject:** 2023 Mobility Bond Invoice | 23301 Adams Flat Road  
**Attachments:** 20250710-Invoice#0002-TrilogyEng-Adams\_Flat\_Reconstruction-23301.pdf

**CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.**

Hello again!

Attached is another invoice! Here is a summary:

Project #: 23301  
Project Name: Adams Flat Road  
Consultant: Trilogy  
Invoice Total: \$115,468.35  
Percent spent so far: 32%  
Design Schedule Changes: None

Thank you so much,

**Katlyn Dezarn, PE** | Project Engineer

Transportation

O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950

3600 W Sam Houston Pkwy S Ste 600, Houston, TX 77042

**EMPLOYEE-OWNED. CLIENT FOCUSED.**

[www.lja.com](http://www.lja.com)



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## Julie Adams

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**From:** Luke Fortkamp  
**Sent:** Thursday, July 24, 2025 12:36 PM  
**To:** Julie Adams  
**Subject:** RE: 2023 Mobility Bond Invoice | 23301 Adams Flat Road

Yes

Thanks,  
-Luke

**From:** Julie Adams <j.adams@wallercounty.us>  
**Sent:** Thursday, July 17, 2025 2:28 PM  
**To:** Luke Fortkamp <l.fortkamp@wallercounty.us>  
**Subject:** FW: 2023 Mobility Bond Invoice | 23301 Adams Flat Road

Luke,

Is this ready to be processed?

Thank you,

Julie

**From:** Katlyn Dezarn <kdezarn@lja.com>  
**Sent:** Wednesday, July 16, 2025 9:11 AM  
**To:** Ross McCall <r.mccall@wallercounty.us>; Luke Fortkamp <l.fortkamp@wallercounty.us>  
**Cc:** Julie Adams <j.adams@wallercounty.us>; John Tyler <jtyler@lja.com>  
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