

Waller County Check Request/Reimbursement Form

Employee submitting request:

Julie Adams

Department:

Road and Bridge Department

Total Amount Due:

\$120,301.50

Please make check payable to:

Name: Trilogy Engineering Services LLC

Address: 238 Westcott Street

Houston, TX 77007

Please mail check to:

Name: Trilogy Engineering Services LLC

Address: 238 Westcott Street

Houston, TX 77007

Purpose of check: Invoice # 25-001.001 \$120,301.50 (Project # 25-001)

Engineering Services for Waller County Precinct 3 Adams Flat Road Reconstruction

Services from April 02, 2025 through May 31, 2025

Charge to GL line:

Mobility Bond

Signature of Person Submitting Request

Date

Signature of Official/Department Head Submitting Request

Date



INVOICE #1

WALLER COUNTY PRECINCT 3 ADAM'S FLAT ROAD RECONSTRUCTION 23301
WALLER COUNTY ROAD BOND
12620 FM 1887
HEMPSTAED, TX 77445

June 9, 2025

ATTN: JOHN TYLER, P.E. AND MICHAEL KECK, P.E.
LJA ENGINEERING

CC: KATLYN DEZARN, P.E.
LJA ENGINEERING

RE: WALLER COUNTY PRECINCT 3

PROJECT NO.: 025-001
INVOICE NO.: 025-001.001

FOR PRELIMINARY ENGINEERING SERVICES FOR WALLER PRECINCT 3 ADAMS FLAT ROAD RECONSTRUCTION - DATED APRIL 02, 2025
SERVICES FROM APRIL 02, 2025 THROUGH MAY 31, 2025

Phase	Contract Fee	% Complete	Billed to Date	Current Billing	Fee Remaining
Preliminary Engineering	\$164,380.00	14.22%	\$23,370.00	\$23,370.00	\$141,010.00
Survey	\$99,956.75	85.00%	\$84,961.65	\$84,961.65	\$14,995.10
SUE	\$78,965.00	9.00%	\$7,106.85	\$7,106.85	\$71,858.15
Geotechnical	\$41,221.50	0.00%	\$0.00		\$41,221.50
Environemtnal	\$16,915.00	28.75%	\$4,863.00	\$4,863.00	\$12,052.00
Structural	\$51,247.00	0.00%	\$0.00		\$51,247.00
Final Design	\$218,184.00	0.00%	\$0.00		\$218,184.00
Direct Cost	\$4,687.00	0.00%	\$0.00		\$4,687.00
Construction Phase	\$52,828.00	0.00%	\$0.00		\$52,828.00
Total	\$728,384.25	16.52%	\$120,301.50	\$120,301.50	\$608,082.75

TOTAL DUE THIS INVOICE FOR TRILOGY:

\$ 120,301.50

Expected PER Submittal 8/8/2025

Expected Interim Design Submittal 10/10/2025

Expected Final Design Submittal 11/21/2025

SUBMITTED BY

6/9/2025
DATE



Waller County 2023 Mobility Bond

23301 Adams Flat Road

June Progress Meeting - Trilogy

Design Progress

Summary of work completed since last meeting:

SURVEY:

- Task 1: Right Of-Way Survey - at 80% Complete.
 - Obtain Abstracting Information for Subdivision, Right-of-Way Deeds at 80% Complete.
 - Sketch Recording Documents (Deeds, Subdivision Plats, Etc.) at 80% Complete.
 - Determine/Establish Boundary/Right-of-Way Lines- at 80% Complete.
- Task 2: Design Survey- at 80% Complete.
 - Prepare Survey Control Map at 80% Complete.
 - Created Texas 811 Tickets for Marking Underground Utilities at 100% Complete.
 - Prepared CAD Drawings (AutoCAD .dwg Format) for Topographic Survey at 80% Complete.
- Task 3: Field Work for Controls, Right-of-Way Survey and Design Survey- at 90% Complete.
 - Establish Horizontal and Vertical Control at 100% Complete.
 - Search and Locate Property/Right-of-Way Corners to Establish the Existing Boundary for Right-of-Way at 80% Complete.
 - Perform TOPO Design Survey at 95% Complete.

SUE:

- SUE Quality Level B (QLB) field work has been completed.
- Initial contact and request for records to Utility Owners completed.

ENVIRONMENTAL:

- Project management, supervision, and registration
- Preparation of draft reports
- Database/historical review
- Task 3 report delivered

Current activities

- Data analysis has begun
- Field survey is in progress
- Geotechnical investigations are scheduled, and coordination is ongoing
- SUE (Subsurface Utility Engineering) and Environmental desktop reviews have been initiated
- Environmental: Desktop Environmental Review & WOTUS Desktop Assessment in progress

- Next steps
 - Initiate drainage analysis
 - Begin drafting the Preliminary Engineering Report (PER)
 - Preparation of draft reports (tasks 1 and 2)
 - KCI to prepare existing utility layout upon receipt of surveyed locations of QLB designation and utility appurtenances.
 - KCI to coordinate with Client regarding proposed Quality Level A (QLA) Test Hole locations.

Project Schedule Update

- Current design phase: **Study Phase**
- Upcoming milestones: **Preliminary Engineering Report**
- Adjustments to schedule (if any): **None at this time**

Action Items Review

- Outstanding items from previous meetings: **None at this time**
- Status updates

Right-of-Way / Utility Coordination

- ROW coordination: **TBD**
- Utility conflicts and resolutions: **Not Started**

Environmental / Permitting Updates

- Any required permits or clearances: **No permits required at this stage**
- Status and expected timelines: **Timeline for any future permitting will be established during the PER phase**

Coordination with County or Other Agencies

- Updates on communication or decisions from TxDOT, cities, etc.: **Communication with TxDOT has not yet started**

Open Discussion

- Questions, requests for guidance, or clarifications

Julie Adams

From: Luke Fortkamp
Sent: Friday, June 27, 2025 1:20 PM
To: Julie Adams
Cc: Ross McCall
Subject: FW: 2023 Mobility Bond Invoice - Various Projects
Attachments: 20250618 - Invoice 99625-2 - RGM - Neuman Road - 23404.pdf; 20250616-Invoice # 73052-03-BBIClay Rd23406.pdf; 20250617-Invoice#24122-1-BGE-Joseph Rd-23204_23205.pdf; 20250617-Invoice#24121-1-BGE-Various Intersections within Precinct 2-23201.pdf; 20250618-Invoice1-HR Green - Mathis Road Recon-23206.pdf; 20250616-Invoice#73053-03-BBIPenick RD23302.pdf; 20250610-Invoice#0001-TrilogyEng-Adams_Flat_Reconstruction-23301.pdf; 20250623-Invoice#304200.00-2-SPI-Pitts Rd-23407.pdf

These are good to go.

Thanks,
-Luke

From: Katlyn Dezarn <kdezarn@lja.com>
Sent: Thursday, June 26, 2025 1:38 PM
To: Ross McCall <r.mccall@wallercounty.us>; Luke Fortkamp <l.fortkamp@wallercounty.us>
Cc: Julie Adams <j.adams@wallercounty.us>; John Tyler <jtyler@lja.com>
Subject: 2023 Mobility Bond Invoice - Various Projects

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Hi all!

I have 8 invoice for you to review and put on court. Below is a summary table to get a quick glance at the details:

Project #	Project Name	Consultant	Invoice Total	Percent Spent So Far	Design schedule Changes
23301	Adams Flat	Trilogy	\$ 120,301.50	17%	None
23404	Neuman Rd	RG Miller - DCCM	\$ 27,628.30	5%	None
23406	Clay Rd	BBI - DCCM	\$ 130,283.48	9%	None
23204_23205	Joseph Rd	BGE	\$ 73,234.00	7%	None
23201	Intersections	BGE	\$ 79,043.70	20%	None
23206	Mathis Rd	HR Green	\$ 18,444.00	2%	None
23302	Penick Rd	BBI - DCCM	\$ 94,216.56	9%	None
23407	Pitts Rd	SPI	\$ 43,711.60	4%	None

Thank you!