

September 23, 2025

Mr. Ross McCall
County Engineer
775 Bus 290 East
Hempstead, TX 77445

Via Email: r.mccall@wallercounty.us

Re: Additional Services Request for Work Authorization No. 1 - On-Call Engineering Services
Waller County, Texas
PD Job Number 14042397-010

Dear Mr. McCall:

We are pleased to present this Additional Services Request to increase the budget of Work Authorization No. 1 from \$100,000 to \$200,000 for to facilitate on-going drainage construction plan and drainage report reviews as part of the On-Call Engineering Services. The work authorization no. 1 was authorized by commissioner's court on January 22, 2025. Our proposed scope of services and associated fees are as follows:

I. ON-CALL ENGINEERING SERVICES (TASK 502) \$100,000

The Engineer will provide general consultation to the County Engineer and leadership in relation to the County's drainage and floodplain management needs. This can include but not limited to:

- Provide and attend meetings with the County or their representatives or other individuals as directed by the County Engineer.
- Create documentation of various items as directed by the County Engineer to include drainage review guidance documents, drainage review checklist, and review/recommend methodologies.
- Perform site visits as requested by County leadership.
- Create exhibits in association with infrastructure and/or County business as requested by the County Engineer.
- Provide engineering review of development and infrastructure plans in relation to the County adopted ordinances for drainage and floodplain management. This includes technical review and letter of recommendation for approval/denial to the County Engineer for submitted Drainage Impact Analysis and Master Drainage Plans as assigned by the County Engineer.
- Manage and perform work associated with miscellaneous engineering related services as requested by County Engineer.

Note: Any professional opinions expressed in AI generated meeting notes should be confirmed by the client in contract documents and communications.

SUMMARY OF SCOPE AND FEES

I.	On-Call Engineering Services	Task 502	\$100,000
Total:			\$100,000

A budget increase of **\$100,000.00** is the estimated cost of Pape-Dawson's current understanding of the additional services identified above. Upon signing of this ASR by the client, this ASR to be governed by the existing proposal for this project signed by the client and engineer on the 22nd day of January, 2025

We appreciate the opportunity to work with you on this project. If you concur with this request, please acknowledge your approval by signing in the space provided below and returning this letter to our office via email, fax, or US Mail for our records. If you have questions or need additional information, please do not hesitate to contact me at your earliest convenience.

Sincerely,
Pape-Dawson Consulting Engineers, LLC

WALLER COUNTY



J. Stephen Wilcox, P.E. CFM
Vice President
Hydrology & Hydraulics

Signature: _____

Name: _____

Title: _____

Date: _____

**WALLER COUNTY
ACCOUNTS PAYABLE CONTACT INFO**

Email: _____