

**Waller County Check Request/Reimbursement Form**

**Employee submitting request:**

Julie Adams

**Department:**

Road and Bridge Department

**Total Amount Due:**

\$35,669.91

**Please make check payable to:**

**Name:** Schaumburg & Polk, Inc.

**Address:** 8865 College Street, Suite 100

Beaumont, TX 77707

**Please mail check to:**

**Name:** Schaumburg & Polk, Inc.

**Address:** 8865 College Street, Suite 100

Beaumont, TX 77707

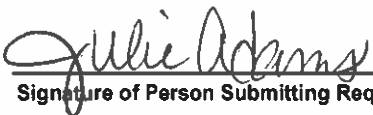
**Purpose of check:** Invoice # 304200.00 - 7

Professional Services from September 29, 2025 to November 2, 2025

Pitts Road

**Charge to GL line:**

605-605-545405

  
Signature of Person Submitting Request

11-24-25  
Date

  
Signature of Official/Department Head Submitting Request

11-24-25  
Date

**Invoice**

November 3, 2025

Invoice No:

0000304200.00 - 7

WALLER COUNTY  
J. ROSS MCCALL, P.E.  
775 BUS 290 EAST  
HEMPSTEAD, TX 77445

Project 0000304200.00 PITTS ROAD  
PROFESSIONAL ENGINEERING SERVICES  
R.MCCALL@WALLERCOUNTY.US

**Professional Services from September 29, 2025 to November 2, 2025**

**Fee**

Phase	Contract Fee	Percent Complete	Billed To Date	Current Billing
GENERAL	260,499.20	17.50	45,587.36	6,512.48
PRELIM DESIGN	206,870.00	34.50	71,370.15	17,583.95
ENVIRONMENTAL	18,590.00	76.17	14,160.00	1,389.40
GEOTECHNICAL	70,880.94	0.00	0.00	0.00
STRUCTURAL	63,067.00	0.00	0.00	0.00
SUE	93,050.00	19.1915	17,857.70	5,200.00
SURVEY	100,426.00	82.7201	83,072.52	4,984.08
TRAFFIC	81,873.84	14.9037	12,202.23	0.00
FINAL DESIGN	219,420.00	0.00	0.00	0.00
BID/CONSTRUCTION	135,304.00	0.00	0.00	0.00
Total Fee	1,249,980.98		244,249.96	35,669.91

Previous Fee  
Billing 208,580.05

**Total Fee 35,669.91**

**Total this Invoice \$35,669.91**

**Outstanding Invoices**

Number	Date	Balance
6	9/29/2025	14,519.13
<b>Total</b>		<b>14,519.13</b>

**Total Now Due \$50,189.04**

**Billings to Date**

	Current	Prior	Total
Fee	35,669.91	208,580.05	244,249.96
<b>Totals</b>	<b>35,669.91</b>	<b>208,580.05</b>	<b>244,249.96</b>

Waller County  
23407 Pitts Rd  
Progress Report

Work Period: September 29, 2025 to November 2, 2025

Previous Month:

General:

- SPI coordinated with LJA regarding the Harris County exhibit updates.
- SPI coordinated with PDE and TEDSI regarding geometry and right-of-way.
- SPI coordinated with Consor regarding amendment and created exhibit to show Consor the project area/scope.
- SPI attended the Progress Meeting with LJA and prepared meeting minutes.
- SPI reviewed Geotechnical Report and sent comments to B2Z.
- SPI coordinated with PDE and B2Z on status of deliverable and report, respectively.
- SPI coordinated with TNP regarding the survey extension proposal and then sent the Notice to Proceed to TNP.

Prelim Design:

- SPI updated Intersection Exhibit with interim conditions (intersection and transitions along Clay Rd).
- SPI updated pavement file.
- SPI started creating the profile for Pitts Road.
- SPI updated PER.
- SPI researched BKDD/Waller County drainage requirements.
- Consor submitted updated Environmental Constraints Report on October 29, 2025.
- PDE is finalizing the deliverables.

Next Month:

General:

- SPI to attend Progress Meeting with LJA and prepare meeting minutes.
- SPI to attend meeting with Harris County and update exhibit accordingly.

Preliminary Engineering:

- SPI to continue preparing PER.
- SPI to continue designing profile and cross sections.
- SPI to start designing storm sewer system.
- SPI to attend pre-development BKDD meeting.

Environmental:

- Submit Amendment 1 proposal.
- Consor to address comments from LJA, if any.

Geotechnical:

- B2Z to submit revised Geotechnical Report.
- Address comments from LJA on their Geotechnical Report, if any.

SUE:

- Update utility base map and exhibit for existing utilities.

Traffic:

- Update preliminary traffic signal base file.
- TEDSI to evaluate intersection sight triangles.

Issues:

- Pending intersection approval from Harris County.
- Pending confirmation from Harris County to see if storm sewer can be installed in their easement.

Schedule:

\*\*\* Same as last report. Schedule to be revised when SPI receives survey extension, Harris County approval of the intersection, and the BKDD meeting has been scheduled\*\*\*

PER Submittal: 8/29/2025 (draft)

70% Submittal: 2/2/2026

95% Submittal: 5/4/2026

100% Submittal: 7/23/2026

## Julie Adams

**From:** Katlyn Dezarn <kdezarn@lja.com>  
**Sent:** Monday, November 24, 2025 4:00 PM  
**To:** Ross McCall; Luke Fortkamp  
**Cc:** Julie Adams; John Tyler  
**Subject:** 2023 Mobility Bond Invoice |  
**Attachments:** 20251103-Invoice#304200.00-7-SPI-Pitts Rd-23407.pdf

**CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.**

Hi Ross and Luke,

Attached is another invoice! Here is a summary:

Project #: 23407

Project Name: Pitts Road

Consultant: SPI

Percent spent so far: 20%

Design Schedule Changes: Schedule to be revised when SPI receives survey extension, Harris County approval of the intersection, and the BKDD meeting has been scheduled

Invoice Date	Invoice #	Invoice \$
11.03.25	304200.00 - 7	35,669.91

Thank you so much!

Katlyn Dezarn, PE | Project Engineer

Transportation

O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950

3600 W Sam Houston Pkwy S Ste 600, Houston, TX 77042

**EMPLOYEE-OWNED. CLIENT FOCUSED.**

[www.lja.com](http://www.lja.com)



Top Workplaces USA | 2023

Katlyn Dezarn, PE | Project Engineer

Transportation

O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950

3600 W Sam Houston Pkwy S Ste 600, Houston, TX 77042

**EMPLOYEE-OWNED. CLIENT FOCUSED.**

[www.lja.com](http://www.lja.com)