

## Waller County Check Request/Reimbursement Form

Employee submitting request:

Julie Adams

Department:

Road and Bridge Department

Total Amount Due:

\$74,894.50

Please make check payable to:

Name: Schaumburg & Polk, Inc.

Address: 8865 College Street, Suite 100

Beaumont, TX 77707

Please mail check to:

Name: Schaumburg & Polk, Inc.

Address: 8865 College Street, Suite 100

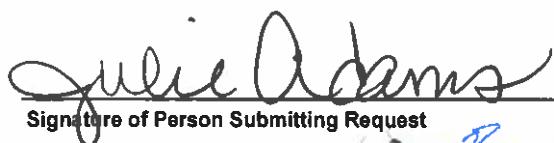
Beaumont, TX 77707

Purpose of check: Invoice # 304200.00 - 8

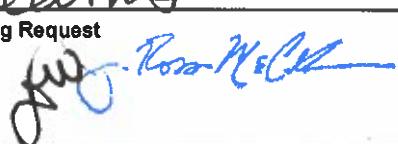
Professional Services from November 3, 2025 to November 30, 2025

Pitts Road

Charge to GL line: 605-605-545405

  
Signature of Person Submitting Request

1-8-26  
Date

  
Signature of Official/Department Head Submitting Request

1-9-26  
Date

**Invoice**

December 1, 2025

Invoice No: 0000304200.00 - 8

WALLER COUNTY  
 J. ROSS MCCALL, P.E.  
 775 BUS 290 EAST  
 HEMPSTEAD, TX 77445

Project 0000304200.00 PITTS ROAD

PROFESSIONAL ENGINEERING SERVICES  
 R.MCCALL@WALLERCOUNTY.US

**Professional Services from November 3, 2025 to November 30, 2025**

**Fee**

Phase	Contract Fee	Percent Complete	Billed To Date	Current Billing
GENERAL	260,499.20	22.00	57,309.82	11,722.46
PRELIM DESIGN	206,870.00	45.00	93,091.50	21,721.35
ENVIRONMENTAL	18,590.00	76.17	14,160.00	0.00
GEOTECHNICAL	70,880.94	45.7418	32,422.23	32,422.23
STRUCTURAL	63,067.00	0.00	0.00	0.00
SUE	93,050.00	28.8943	26,886.16	9,028.46
SURVEY	100,426.00	82.7201	83,072.52	0.00
TRAFFIC	81,873.84	14.9037	12,202.23	0.00
FINAL DESIGN	219,420.00	0.00	0.00	0.00
BID/CONSTRUCTION	135,304.00	0.00	0.00	0.00
Total Fee	1,249,980.98		319,144.46	74,894.50
		Previous Fee Billing	244,249.96	
		<b>Total Fee</b>		<b>74,894.50</b>
			<b>Total this Invoice</b>	<b>\$74,894.50</b>

**Outstanding Invoices**

Number	Date	Balance	Total Now Due	\$110,564.41
7	11/3/2025	35,669.91		
<b>Total</b>		<b>35,669.91</b>		

**Billings to Date**

	Current	Prior	Total
Fee	74,894.50	244,249.96	319,144.46
<b>Totals</b>	<b>74,894.50</b>	<b>244,249.96</b>	<b>319,144.46</b>

Waller County  
23407 Pitts Rd  
Progress Report

Work Period: November 3, 2025 to November 30, 2025

Previous Month:

General:

- SPI prepared for and attended coordination meeting with Harris County. SPI prepared meeting minutes.
- SPI attended meeting with LJA to discuss and determine ILA exhibits format/content.
- SPI prepared the ILA exhibits.
- SPI updated the Harris County intersection exhibit.
- SPI submitted Environmental Constraints Report to LJA.
- SPI attended the Progress Meeting with LJA and prepared meeting minutes.

Prelim Design:

- SPI continued designing roadway profiles and added driveways to the pavement file.
- SPI created corridor/cross sections.
- SPI met with BBI to discuss alignment of our files.
- SPI started preparing drainage area maps and storm sewer design.
- SPI started working on Traffic Control.
- B2Z submitted revised Geotech Report.
- PDE submitted deliverables.

Next Month:

General:

- SPI to attend Progress Meeting with LJA and prepare meeting minutes.
- SPI to attend pre-development BKDD meeting.

Preliminary Engineering:

- SPI to continue preparing PER.
- SPI to continue designing profile and cross sections.
- SPI to continue designing storm sewer system.

**Environmental:**

- Submit Amendment 1 proposal.
- Consor to address comments from LJA, if any.

**Geotechnical:**

- Address comments from LJA on their Geotechnical Report, if any.

**SUE:**

- Update utility base map and exhibit for existing utilities.

**Traffic:**

- TEDSI to evaluate intersection sight triangles.

**Issues:**

- Pending intersection approval from Harris County.
- Pending confirmation from Harris County to whether storm sewer can be installed in their easement.
- Pending Harris County approval to close intersection during project construction.

**Schedule:**

PER Submittal: 1/30/2026 (draft)

70% Submittal: 7/14/2026

95% Submittal: 10/28/2026

100% Submittal: 2/3/2027

## Julie Adams

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**From:** Katlyn Dezarn <kdezarn@lja.com>  
**Sent:** Thursday, January 8, 2026 3:51 PM  
**To:** Ross McCall; Luke Fortkamp  
**Cc:** Julie Adams; John Tyler  
**Subject:** 2023 Mobility Bond Invoice | 23407 Pitts Road  
**Attachments:** 20251201-Invoice#304200.00-8-SPI-Pitts Rd-23407.pdf

**CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.**

Good afternoon,

Attached is another invoice! Here is a summary:

Project #: 23407

Project Name: Pitts Road

Consultant: SPI

Percent spent so far: 26%

Design Schedule Changes: PER to be received in Feb; Delay due to drainage and other entity coordination

Invoice Date	Invoice #	Invoice \$
12.01.25	0000304200.00 - 8	\$74,894.50

Thank you so much!

Katlyn Dezarn, PE | Project Engineer

Transportation

O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950

3600 W Sam Houston Pkwy S Ste 600, Houston, TX 77042

**EMPLOYEE-OWNED. CLIENT FOCUSED.**

[www.lja.com](http://www.lja.com)



Top Workplaces USA | 2023

Katlyn Dezarn, PE | Project Engineer

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