



MINUTES

WALLER COUNTY COMMISSIONERS COURT REGULAR SESSION WEDNESDAY – JANUARY 7, 2026

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 7th day of January 2026 at its meeting place at the Waller County Courthouse, Hempstead, Texas.

CALL TO ORDER

The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag by: Commissioner Beckendorff

1. Approval of Agenda.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith

Commissioner Beckendorff

– Yes

– Yes

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes – December 17, 2025 Regular Session
3. Request by County Treasurer for Approval of Payroll Disbursements.
4. Request by County Auditor to Approve and/or Ratify 2025 Budget Adjustments and Departmental Line-Item Transfers. *(no backup submitted)*

5. Request by the County Engineer to accept a Formal Notice from Centric for a Natural Gas Line and Fiber Optic Cable to be installed within the right of way of Bluestem Prairie Dr - Project # 2025-966.
6. Request by the County Engineer to accept a Formal Notice from Comcast of Houston, LLC for a Fiber Optic Cable to be installed within the right of way of Ross Rd and Walnut St - Project # 2025-3056.
7. Request by the County Engineer to accept a Formal Notice from Hotwire Communications for a Fiber Optic Cable to be installed within the right of way of Garvie Rd - Project # 2025-1681.
8. Request by the County Engineer to accept a Formal Notice from Comcast of Houston, LLC for the installation of Fiber Optic Cable within the right of way of Stockdick Rd and Bartlett Rd - Project # 2025-2142.
9. Request by the County Engineer to accept a Formal Notice from Comcast of Houston, LLC for the installation of Fiber Optic Cable within the right of way of Snow Goose Ln - Project # 2025-3061.
10. Request by the County Engineer to accept a Formal Notice from Comcast of Houston, LLC for the installation of Fiber Optic Cable within the right of way of Pine Bury Ln. and Imperial Bend Ln. - Project # 2025-3058.
11. Request by the County Engineer to accept a Formal Notice from Comcast of Houston, LLC for the installation of Fiber Optic Cable within the right of way of Gassner Ln. - Project # 2025-3059.
12. Request by the County Engineer to accept a Formal Notice from Comcast of Houston, LLC for the installation of Fiber Optic Cable within the right of way of Remington Park - Project # 2025-3060.
13. Request by the County Engineer for Formal Notices from Comcast of Houston, LLC for installation of Fiber Optic Cable within the right of way:
* Project #2025-2448 -Cardiff Rd.
* Project #2025-3614 -Fuchen Rd, Baethe Rd, Penick Rd, Bogie Ln, Planeview Dr, Bunker Ln, and N. Rd. within Sky Lakes, Section 1.
14. Request by County Engineer for Formal Notices from Comcast of Houston, LLC for Fiber Optic Cable installation with conduit within the County Right of Way of:
*Project #2025-3116 - Winding Canyon Ln;
*Project #2025-3117 - Tantara Bend Dr.
15. *Item 15 withdrawn from Consent Agenda, Court Addressed later in meeting. (page 4)*
16. Request by Procurement Director to advertise for proposals for Appraisal Services. Advertisement to be paid from line item 125-401-544100 [Bid Notice & Printing].

Requests to approve payments on the following:

17. \$1,175.00 for Invoice dated December 3, 2025 and \$1,175.00 for Invoice dated December 3, 2025 for a total of \$2,350.00 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
18. \$2,600.00 for Invoice #1600 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].
19. \$2,226.04 for Invoice #150874 to Action Rentals to be paid from line item 606-606-581839 [Courthouse Soft Cost] **604-604-581839**.
20. \$377.47 for Invoice #1HVG-MC39-QLG1 to be paid from line item 606-606-581839 [Courthouse Soft Cost] **604-604-581839**.
21. \$5,659.34 for Invoice #216846 to GRANICUS to be paid from line item 606-606-581839 [Courthouse Soft Costs] **604-604-581839**.
22. \$1,176.00 for Invoice #189327 to UES Professional Solutions - LLC to be paid from line item 606-606-581839 [Courthouse Soft Cost] **604-604-581839**.
23. \$122,954.69 for Invoice #22556, \$145,755.76 for Invoice #22602, \$135,608.63 for Invoice #22588 for a total of \$404,319.08 to be paid from line item 606-606-581839 [Courthouse Soft Cost] **604-604-581839**.
24. \$4,800.00 for Invoice #533120 to WAKESHA SOURCE INDUSTRIES, LLC to be paid from line item 606-606-581839 [Courthouse Soft Cost] **604-604-581839**.
25. \$159,947.95 for Invoice #85206-01-03 to GFT Infrastructure, Inc. Professional Services rendered for September 1, 2025 through October 31, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
26. \$68,398.35 for Invoice #81700-01-04 to GFT Infrastructure, Inc. Professional Services rendered September 1, 2025 through October 31, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
27. \$513,971.04 for Invoice #ARIV1032959-01 to KCI Technologies for Professional Services through November 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
28. \$39,663.94 for Invoice #100504-8 to RG Miller Engineers, Inc. for Professional Services rendered October 20, 2025, through November 16, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
29. \$57,828.47 for Invoice #65035800-1125-08 to Kimley-Horn and Associates, Inc. for Professional Services rendered November 1, 2025, through November 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
30. \$47,641.64 for Invoice #35870 to BGE, Inc. for Professional Services rendered October 25, 2025, through December 5, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].

31. \$62,298.71 for Invoice #35871 to BGE, Inc. for Professional Services rendered October 25, 2025, through December 5, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
32. \$205,432.41 for Invoice #202555502 to LJA Engineering, Inc. Professional Services Rendered October 31, 2025 to November 28, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
33. \$7,307.75 for Invoice #196542 to HR Green for Professional Services through November 28, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
34. \$68,824.00 for Invoice #GG-1590-4 to Gradient Group for Professional Services rendered November 1, 2025 through November 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
35. \$3864.00 for Invoice #77080 to Civil Corp for Professional Services through November 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
36. \$167,598.12 for Invoice #203300-6 to TEDSI Infrastructure Group for Professional Services rendered from November 1, 2025 to November 30, 2025. Funds to be paid from line item 605-605-545405 [Prof. Services].
37. Request by County Auditor to Approve and/or Relyf Accounts Payable.

Motion to approve **Consent Agenda** with items 19 and 24 the line item number is not correct, it should be 604-604-581839 and item 15 to be withdrawn from the Consent Agenda, made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

15. Request by County Engineers to accept a Formal Notice from Maple Grove Development Group for the installation of Fiber Optic Conduit within the County Right of Way of Neuman Rd. Project # 2025-3-18.

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote with 1 Abstained.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Abstained

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

PROCLAMATION

38. Discuss and take action to approve Proclamation in recognition of Law Enforcement Appreciation Day.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.
(Judge Duhon read Proclamation)

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

COUNTY ENGINEER

39. Discuss and take action to accept the Hilcorp Energy I, L. P. Pipeline Crossing and Encroachment Agreement as it relates to the Morton Rd Asphalt Reclamation Project. **and**
40. Discuss and take action to accept and execute Letter of No Objection for Enstor Katy Gas & Transportation L. P. for proposed installation of facilities: Resurfacing of Morton Rd above Enstor Katy Storage and Transportation, L. P.'s existing Easement containing twenty inch (20") dual header pipeline system and fiber optic line located in Katy, Tx, Waller County (TX-1027). **and**
41. Discuss and take action to shorten the length of Mitchamore Rd by one (1) mile. **and**
42. Discuss and take action on the First Amendment to Engineering Services Agreement between Waller County and Gannett Fleming, Inc. (Owens Rd.).

Motion to **approve items 39 thru 42** made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler
Commissioner Jones

– Yes
– Yes

Commissioner Smith
Commissioner Beckendorff – Yes

JUSTICE OF THE PEACE, PRECINCT 2

43. Discuss and take action to authorize a Part-Time Position to assume the role of the Conditional Services Coordinator for the Justice of the Peace Offices. Funds to be paid from line item 119-429-581815 [Justice Court and Technology Fund].

Motion made by Commissioner Beckendorff, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler
Commissioner Jones

– Yes
– Yes

Commissioner Smith
Commissioner Beckendorff – Yes

GRANT MANAGER

44. Discuss and take action to authorize the County Judge to submit a HB3000 Rural Ambulance Service Grant Application to the Texas Comptroller of Public Accounts. **Item WITHDRAWN.**
45. Discuss and take action to authorize the County Grant Manager to submit a FY27 STEP Comprehensive grant application to the Texas Department of Transportation. **and**
46. Discuss and take action to authorize the County Grant Manager to submit a FY27 STEP CMV grant application to the Texas Department of Transportation. **and**
47. Discuss and take action to approve new grant projects funded by the FY22 SETH grant in an amount not to exceed \$38,000.00.

Motion made to **approve items 45 thru 47** by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler
Commissioner Jones

– Yes
– Yes

Commissioner Smith
Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 3

48. Discuss and take action to waive the fee for the Community Center on January 19, 2026 from 1:00pm - 5:00pm for an MLK Day event hosted by Commissioner Kendric Jones.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler
Commissioner Jones

– Yes
– Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

MISCELLANEOUS

49. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons. Item **WITHDRAWN**.

50. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons. Item **WITHDRAWN**.

\EXECUTIVE SESSION

51. Consultation with District Attorney related to advice about pending or contemplated litigation or a settlement offer. Item **WITHDRAWN**.

52. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725. Item **WITHDRAWN**.

53. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725. Item **WITHDRAWN**.

54. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item **WITHDRAWN**.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler
Commissioner Jones

– Yes
– Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 9:25 a.m.

I ATTEST that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.

Debbie Hollan
Waller County Clerk

APPROVED this the 21st day of January 2026.

Carbett "Trey" J. Duhon, III
County Judge

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