

WALLER COUNTY APPRAISAL DISTRICT

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February 17, 2025

Waller County Judge
% Trey Duhon
425 FM 1488 #106
Hempstead, Texas 77445

This letter is to inform you that district receive a resignation letter from Mr. Royce Rape, who is currently one of the board of directors for the Waller County Appraisal District.

Texas Property Tax Code, Section 6.03 (l) states " If a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by the section may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy , and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees. The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy."

The District is notifying you of your entitlement to nominate someone to be appointed to the Waller County Appraisal District Board of Directors. The person should meet the following requirements:

Eligibility Requirements

An individual must satisfy certain residency, employment, and conflict-of- interest requirements to be eligible to serve on the board of directors.

Residency

The candidate must be a resident of Waller County Appraisal District and must have resided in the district for at least two years immediately preceding the date he or she takes office. The appraisal district's boundaries are the same of those of Waller County.

Employment

An employee of a taxing unit served by the appraisal district may not serve, with one exception. An employee may serve if the employee is also a member of the governing body or an elected official of a taxing unit that participates in the district. For example, a member of the governing body of a school district who is also a city employee would be eligible to serve on the appraisal district's board of directors. Elected officials or members of governing bodies who are not employed by taxing units are also eligible to serve on the board.

Conflict-of-interest

A candidate may not serve if the candidate is related to a person who is in the business of appraising property or represents property owners for a fee in proceedings in the appraisal district. Relatives barred are those within the second degree by consanguinity (blood) or affinity (marriage). These persons include spouse, children; brothers and sisters; parents; grandparents and grandchildren. The spouse's relatives in the same degree are included.

A candidate who contracts with the appraisal district for any purpose, or who contracts with a taxing unit served by the district for a property tax related purpose, may not serve. The same rule applies to candidates who have a substantial interest in businesses contracting with the appraisal district (for any purpose) or with the taxing unit (for property tax purposes). A candidate has a substantial interest if the candidate or the candidate's spouse has combined ownership of at least (10%) of the voting stock or shares of the business. A candidate also has a substantial interest if the candidate or the candidate's spouse is a partner, limited partner, or an officer of the business. These prohibitions on contracting continue for the duration of the affected director's term of office.

The appraisal district may not employ any person who is related to an appraisal district director within the second degree by affinity or the third degree by consanguinity. The provision applies to existing employees at the time the director takes office and to employees hired during the director's term.

Delinquent taxes

Texas law makes a person ineligible to serve as an appraisal district director if he or she has delinquent property taxes owing to any taxing unit 60 days after the person knew or should have known of the delinquency.

Nomination

Each entity has the right to nominate a candidate for the position. To nominate, the governing body must adopt a resolution nominating the candidate by formal action. The presiding officer of the governing body must submit the nominee's name to the chief appraiser of the

Waller County Appraisal District no later than **April 3, 2025**. The officer must provide a certified copy of the resolution and may include a cover letter naming the nominee.

On April 9th the chief appraiser will prepare a listing of all the nominees received in alphabetical order. The chief appraiser will deliver a copy of the nominees at its regularly scheduled board meeting on April 9, 2025. The Waller County Board of Directors will elect by majority vote of its members one of the nominees to fill the vacancy.

Thank you for your cooperation. I look forward to your response. Please do not hesitate to call me if you have any questions or need further assistance at (979) 921-8412, or by email at beckyg@waller-cad.org.

Best Regards,

Becky Gurrola
Chief Appraiser