

Waller County Check Request/Reimbursement Form

Employee submitting request:

Julie Adams

Department:

Road and Bridge Department

Total Amount Due:

\$39,881.22 ✓

Please make check payable to:

Name:

Schaumburg & Polk, Inc.

Address:

8865 College Street, Suite 100

Beaumont, TX 77707

Please mail check to:

Name:

Schaumburg & Polk, Inc.

Address:

8865 College Street, Suite 100

Beaumont, TX 77707

Purpose of check:

Invoice # 304200.00 - 4

Professional Services from June 30, 2025 to August 3, 2025

Pitts Road

Charge to GL line:

605-605-545405

Signature of Person Submitting Request

Date

Signature of Official/Department Head Submitting Request

Date

Invoice

SCHAUMBURG & POLK, INC.

August 4, 2025

Invoice No:

0000304200.00 - 4

WALLER COUNTY
J. ROSS MCCALL, P.E.
775 BUS 290 EAST
HEMPSTEAD, TX 77445

Project 0000304200.00 PITTS ROAD
PROFESSIONAL ENGINEERING SERVICES
R.MCCALL@WALLERCOUNTY.US

Professional Services from June 30, 2025 to August 3, 2025

Fee

Phase	Contract Fee	Percent Complete	Billed To Date	Current Billing
GENERAL	260,499.20	11.50	29,957.41	10,419.97
PRELIM DESIGN	206,870.00	17.00	35,167.90	25,858.75
ENVIRONMENTAL	18,590.00	68.6961	12,770.60	0.00
GEOTECHNICAL	70,880.94	0.00	0.00	0.00
STRUCTURAL	63,067.00	0.00	0.00	0.00
SUE	93,050.00	6.4027	5,957.70	3,602.50
SURVEY	100,426.00	77.7572	78,088.44	0.00
TRAFFIC	81,873.84	0.00	0.00	0.00
FINAL DESIGN	219,420.00	0.00	0.00	0.00
BID/CONSTRUCTION	135,304.00	0.00	0.00	0.00
Total Fee	1,249,980.98		161,942.05	39,881.22
		Previous Fee Billing	122,060.83	
	Total Fee			39,881.22

Billing Limits	Current	Prior	To-Date
Fees	39,881.22	122,060.83	161,942.05
Limit			1,099,980.98
Remaining			938,038.93

Total this Invoice \$39,881.22 ✓

Outstanding Invoices

Number	Date	Balance
2	6/2/2025	43,711.60
3	6/30/2025	70,534.25
Total		114,245.85

Total Now Due \$154,127.07

Billings to Date

	Current	Prior	Total
Fee	39,881.22	122,060.83	161,942.05
Totals	39,881.22	122,060.83	161,942.05

Waller County
23407 Pitts Rd
Progress Report

Work Period: June 30, 2025 to August 3, 2025

Previous Month:

General:

- SPI attended CenterPoint Easement Meeting with LJA.
- SPI coordinated with TNP and LJA regarding the extra fee to extend scope south on Pitts Road.
- SPI coordinated with ARKK regarding their typical sections.
- SPI sent files received from the Harris County records request to LJA.
- SPI attended Progress Meeting with LJA and prepared meeting minutes.
- SPI reviewed existing right-of-way file from TNP.
- SPI attended Pre-Meeting with LJA and BBI to prepare for the Harris County Coordination Meeting.
- SPI coordinated with Quiddity regarding their plans and schedule.
- SPI attended Harris County Coordination Meeting.
- SPI attended Post-Meeting with LJA and BBI to discussed the action items from the Harris County meeting.
- SPI attended meeting with Harris County traffic team.
- SPI reviewed Traffic Engineering Study and sent comments to TEDSI.
- SPI reviewed Environmental Constraints Report and sent questions to Consor.
- SPI coordinated with Consor, B2Z, PDE, TEDSI and BBI.

Prelim Design:

- SPI prepared exhibit showing different options for geometry layout and right-of-way widths. Preliminary typical sections were included.
- 100-year flood plain was downloaded and added to the exhibit mentioned above.
- SPI prepared a pros and cons table for each option.
- SPI prepared intersection exhibit showing options for meeting with Harris County.
- SPI prepared exhibit showing how much right-of-way Waller County would need to require if 100-ft right-of-way was proposed.
- SPI prepared exhibit for the meeting with the Harris County traffic team.
- SPI continued preparing the PER.

SUE:

- Developed utility contact list.
- Sent notice of proposed construction letters to all utility owners.
- Received and reviewed utility maps.
- TNP continued working on right-of-way files.

Next Month:

General:

- SPI to attend Progress Meeting with LJA.

Preliminary Engineering:

- SPI to continue preparing PER, once SPI receives answers from Waller County/LJA. See Issues section.
- SPI to attend pre-development BKDD meeting.

Environmental:

- Submit revised Environmental Constraints Report.

Geotechnical:

- Submit Geotechnical Report.

SUE:

- Develop a utility base map for existing utilities. It will be finalized with survey data.
- Create a preliminary utility conflict matrix.

Traffic:

- Once we get Harris County approval on the Pitts Road and Clay Road intersection layout, TEDSI is to submit revised Traffic Signal Warrant Study.

Issues:

- Waiting on direction from Waller County/LJA on the following:
 - Right-of-way width (80ft vs 100ft)
 - Sidewalk width (5ft vs 6ft)
 - Design Speed
 - Presence of wetlands.

Schedule:

*** Same as last report. Schedule to be revised when SPI receives answers from Waller County/LJA***

PER Submittal: 8/29/2025 (draft)
70% Submittal: 2/2/2026
95% Submittal: 5/4/2026
100% Submittal: 7/23/2026

Julie Adams

From: Katlyn Dezarn <kdezarn@lja.com>
Sent: Tuesday, September 23, 2025 2:49 PM
To: Ross McCall; Luke Fortkamp
Cc: Julie Adams; John Tyler
Subject: 2023 Mobility Bond Invoice | 23407 Pitts road
Attachments: 20250804-Invoice#304200.00-4-SPI-Pitts Rd-23407.pdf

CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.

You guessed it! Another invoice!

Here is a summary:

Project #: 23407
Project Name: Pitts Road
Consultant: SPI
Percent spent so far: 13%
Design Schedule Changes: None

Invoice Date	Invoice #	Invoice \$
8.04.25	304200.00 - 4	\$39,881.22

Thank you so much,
Katlyn Dezarn, PE | Project Engineer
Transportation
O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950
3600 W Sam Houston Pkwy S Ste 600, Houston, TX 77042
EMPLOYEE-OWNED. CLIENT FOCUSED.

www.lja.com



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