

Waller County Check Request/Reimbursement Form

Employee submitting request:

Julie Adams

Department:

Road and Bridge Department

Total Amount Due:

\$32,118.87

Please make check payable to:

Name: Schaumburg & Polk, Inc.

Address: 8865 College Street, Suite 100

Beaumont, TX 77707

Please mail check to:

Name: Schaumburg & Polk, Inc.

Address: 8865 College Street, Suite 100

Beaumont, TX 77707

Purpose of check: Invoice # 304200.00 - 5

Professional Services from August 4, 2025 to August 31, 2025

Pitts Road

Charge to GL line:

605-605-545405

Signature of Person Submitting Request

Date

Signature of Official/Department Head Submitting Request

Date

Invoice

September 2, 2025

Invoice No:

0000304200.00 - 5

WALLER COUNTY
J. ROSS MCCALL, P.E.
775 BUS 290 EAST
HEMPSTEAD, TX 77445

Project 0000304200.00 PITTS ROAD
PROFESSIONAL ENGINEERING SERVICES
R.MCCALL@WALLERCOUNTY.US

Professional Services from August 4, 2025 to August 31, 2025

Fee

Phase	Contract Fee	Percent Complete	Billed To Date	Current Billing
GENERAL	260,499.20	13.00	33,864.90	3,907.49
PRELIM DESIGN	206,870.00	21.50	44,477.05	9,309.15
ENVIRONMENTAL	18,590.00	68.6961	12,770.60	0.00
GEOTECHNICAL	70,880.94	0.00	0.00	0.00
STRUCTURAL	63,067.00	0.00	0.00	0.00
SUE	93,050.00	13.6031	12,657.70	6,700.00
SURVEY	100,426.00	77.7572	78,088.44	0.00
TRAFFIC	81,873.84	14.9037	12,202.23	12,202.23
FINAL DESIGN	219,420.00	0.00	0.00	0.00
BID/CONSTRUCTION	135,304.00	0.00	0.00	0.00
Total Fee	1,249,980.98		194,060.92	32,118.87
		Previous Fee Billing	161,942.05	
	Total Fee			32,118.87

Billing Limits	Current	Prior	To-Date
Fees	32,118.87	161,942.05	194,060.92
Limit			1,099,980.98
Remaining			905,920.06
		Total this Invoice	\$32,118.87

Outstanding Invoices

Number	Date	Balance
4	8/4/2025	39,881.22
Total		39,881.22

Total Now Due \$72,000.09

Billings to Date

	Current	Prior	Total
Fee	32,118.87	161,942.05	194,060.92
Totals	32,118.87	161,942.05	194,060.92

Waller County
23407 Pitts Rd
Progress Report

Work Period: August 4, 2025 to August 31, 2025

Previous Month:

General:

- SPI prepared meeting minutes for the 8/1/2025 Harris County Meeting.
- SPI coordinated with BBI regarding the alignment of the base files and Quiddity plans.
- SPI attended Progress Meeting with LJA and prepared meeting minutes.
- SPI attended meeting with BBI, Weisser and TNP to discuss the base file discrepancies.
- SPI and Consor met to discuss the Environmental Constraints Report.
- SPI coordinated with TEDSI regarding the traffic signal/ped pole locations.
- SPI coordinated with Consor, B2Z, PDE, TEDSI and BBI.

Prelim Design:

- SPI updated Intersection Exhibit per coordination meeting with Harris County traffic team.

SUE:

- Developed utility contact list.
- Sent notice of proposed construction letters to all utility owners.
- Received and reviewed utility maps.

Traffic:

- Collected traffic counts.
- Performed Signal Warrant Analysis and submitted draft report.

Next Month:

General:

- SPI to attend Progress Meeting with LJA and prepare meeting minutes.

Preliminary Engineering:

- SPI to continue preparing PER
- SPI to attend pre-development BKDD meeting.

Environmental:

- Submit revised Environmental Constraints Report.
- Site Visit to determine the presences of the wetland in the area of the north outfall.

Geotechnical:

- Receive comments on their Geotechnical Report, if any.

SUE:

- Develop a utility base map for existing utilities. It will be finalized with survey data.
- Create a preliminary utility conflict matrix.

Traffic:

- Once we get Harris County approval on the Pitts Road and Clay Road intersection layout, TEDSI to submit revised Traffic Signal Warrant Study.
- Once SPI provides the geometry layout to TEDSI, they can evaluate intersection sight triangles.

Issues:

- Waiting on direction from Waller County/LJA on the following:
 - Right-of-way width (80ft vs 100ft)
 - Sidewalk width (5ft vs 6ft)
 - Design Speed
 - Presence of wetlands.

****Answers/directions were received on September 5, 2025****

Schedule:

***** Same as last report. Schedule to be revised when SPI receives schedule for the survey extension*****

PER Submittal: 8/29/2025 (draft)

70% Submittal: 2/2/2026

95% Submittal: 5/4/2026

100% Submittal: 7/23/2026

Julie Adams

From: Katlyn Dezarn <kdezarn@lja.com>
Sent: Tuesday, September 30, 2025 10:31 AM
To: Ross McCall; Luke Fortkamp
Cc: Julie Adams; John Tyler
Subject: 2023 Mobility Bond Invoice | 23407 Pitts Road
Attachments: 20250902-Invoice#304200.00-5-SPI-Pitts Rd-23407.pdf

CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.

Hello again!

Attached is another invoice! Here is a summary:

Project #: 23407
Project Name: Pitts Road
Consultant: SPI
Percent spent so far: 16%
Design Schedule Changes: None

Invoice Date	Invoice #	Invoice \$
9/2/25	0000304200.00 - 5	\$ 32,118.87

Thank you so much,

Katlyn Dezarn, PE | Project Engineer

Transportation

O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950

3600 W Sam Houston Pkwy S Ste 600, Houston, TX 77042

EMPLOYEE-OWNED. CLIENT FOCUSED.

www.lja.com



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