



MINUTES

WALLER COUNTY COMMISSIONERS COURT REGULAR SESSION WEDNESDAY – OCTOBER 1, 2025

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 1st day of October 2025 at its meeting place at the Waller County Joe Kuciemba Annex, Hempstead, Texas.

CALL TO ORDER

The meeting was called to order by Waller County Judge Trey Duhon at 9:03 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Stephanie Tompkins, Chief Deputy County Clerk
Absent: Justin Beckendorff, Commissioner Precinct 4

Delivery of Invocation by: Commissioner Jones
Pledge to the American Flag and Texas Flag led by: Commissioner Amsler

1. Approval of Agenda.

Motion made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by the following vote:

Judge Trey Duhon	Yes	Commissioner Amsler	– Yes	Commissioner Smith	– Yes
		Commissioner Jones	– Yes	Commissioner Beckendorff	– Absent

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes – September 17, 2025 Regular Session
3. Request by County Treasurer for Approval of Payroll Disbursements.
4. Request by County Auditor to Approve and/or Ratify 2025 Budget Adjustments and Departmental Line-Item Transfers.

5. Request by County Engineer to accept a Formal Notice by A T & T for Fiber Optic Lines and road bore within right of way of College Ave. Project # 2025-2140.
6. Request by County Engineer to accept a Formal Notice by A T & T for Hand Holes, Conduit, and Fiber Optic Lines within the right of way of Blinka Rd. Project # 2025-1687.
7. Request by County Engineer to accept a Formal Notice by Centric for Fiber Optic Lines within the right of way of Wilson Rd, Adams Flat Rd. and Betka Rd. Project # 2025-2124.
8. Request by County Engineer to accept a Formal Notice by MCI Metro-Verizon for Fiber Optic Lines within the right of way of Pappas Dr and Willow Breeze Dr. Project # 2025-1787.
9. Request by County Engineer to accept a Formal Notice by MCI Metro-Verizon for Fiber Optic Lines within the right of way of Kingsland Blvd. Project # 2025-1608.
10. Request from the County Engineer to accept the Formal Notice from A T & T for Fiber Optic Cable and Road Bore on Macedonia (Project # 2025-1688).
11. Request from the County Engineer to accept the Formal Notice from A T & T for Fiber Optic Cable, hand holes and pedestals within the right of way of Sheffield Rd (Project # 2025-1936).
12. Request from the County Engineer to accept the Formal Notice from A T & T for a Fiber Optic Cable and PFP Pad within the right of way of Kickapoo Rd (Project # 2025-2109).
13. Request from the County Engineer to accept the Formal Notice from A T & T for a Fiber Optic Cable, Road Bore, Hand Holes and Innerduct within the right of way of Scroggins Ln., Westbrook Cir., and Westbrook (Project # 2025-2139).
14. Request from the County Engineer to accept the Formal Notice from A T & T for a Fiber Optic Cable and Hand Holes within the right of way of Bruner, Bunting, Giboney, Robinwood and Schneider Rd (Project # 2025-2137).
15. Request by County Engineer for a Formal Notice from AT&T for a Fiber Optic Cable and a PFP pad within the right of way of Bunting Rd (Project # 2025-2108).
16. Request by the County Engineer to accept a Formal Notice from Centerpoint Energy for a gas service bore for Wild Mustang Canyon Ln (2025-2287).
17. Request by County Engineer for a Formal Notice from AT&T for Fiber Optic Cables and 119 Hand Holes within the right of way of Bowler, Hegar, Joseph, Kickapoo, Murphy, and Old Joseph Rd (Project # 2025-2135).
18. Request by County Engineer to approve the Amending Plat No. 5 for Houston Oaks Section 6, Lot 35-A Block 1.
19. Request by County Engineer to approve a Variance request to the Waller County Subdivision and Development Regulations regarding Appendix A – 4.1 for Woodhaven Estates Phase (1) One in Precinct 2 by Ripley Woodard.

20. Request by County Engineer to approve the Final Plat of Woodhaven Estates Section 1 and accept the Construction Bond in Precinct 2.
21. Request by County Engineer to approve the Final Plat of Woodhaven Estates Section 2 and accept the Construction Bond in Precinct 2.
22. Request by County Engineer to approve the Final Plat of Woodhaven Estates Section 3 and accept the Construction Bond in Precinct 2.
23. Request by County Engineer to approve the Final Plat of Woodhaven Estates Section 4 and accept the Construction Bond in Precinct 2.
24. Request by County Engineer to approve the Final Plat of Woodhaven Estates Section 5 and accept the Construction Bond in Precinct 2.
25. Request by County Engineer to approve the Final Plat of Woodhaven Estates Section 6 and accept the Construction Bond in Precinct 2.
26. Request by County Engineer to approve the Final Plat of New Life Subdivision in Precinct 1.
27. Request by County Tax Assessor Collector to approve Interlocal Agreements for tax collections.

Requests to approve payments on the following:

28. \$7,033.00 for Invoice #0000004928 to Lewis County Accounts Receivable from line item 125-422-541600 [Pro Rata Share Court Expense].
29. \$75,000.00 for Invoice #2688 to Miller County Economic Development from line item 125-411-547200 [Economic Development].
30. \$2,600.00 for Invoice #545 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].
31. \$1,320.00 for Invoice #7123, \$800.00 for Invoice #7124, and \$680.00 for Invoice #7125 for a total of \$2,800.00 to The Randle Law Office. Funds to be paid from line item 125-411-540300 [Legal].
32. \$10,999.00 for Invoice #ARIV1036527 to Quiddity for engineering services associated with the County's GLO CDBG-DR Contract No. 20-065-062.C180. Funds to be paid from line item 239-589-582806 [Engineering].
33. \$151,574.98 for Invoice #81708-01-01 to GFT Infrastructure, Inc. for Professional Services rendered April 1, 2025 through June 30, 2025. Funds to be paid from line item 605-605- 545405 [Prof. Services].
34. Request by County Auditor to Approve and/or Ratify Accounts Payable.

Motion to approve **Consent Agenda** made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Absent

COUNTY ENGINEER

35. **PUBLIC HEARING:** Regarding the establishment of "NO THRU TRUCKS" zones and the Installation of "NO THRU TRUCKS" signage on the following roads:

DAVIS RD – Between Cochran Rd and FM 362, Waller, Texas

FALCON ST – Peregrine Estates, Brookshire, Texas

PEREGRINE DR - Peregrine Estates, Brookshire, Texas

WIDGEON – Peregrine Estates, Brookshire, Texas

QUAIL RUN RD - Peregrine Estates, Brookshire, Texas

(Peregrine Estates is located between Morrison Rd. and FM 529)

Public Hearing began at 9:07 a.m.

1. County Engineer Ross McCall

Public Hearing ended at 9:31 a.m.

36. Discuss and take action to approve the establishment of "NO THRU TRUCKS" zones and the installation of "NO THRU TRUCKS" signage on the following roads:

DAVIS RD – Between Cochran Rd and FM 362, Waller, Texas

FALCON ST – Peregrine Estates, Brookshire, Texas

PEREGRINE DR - Peregrine Estates, Brookshire, Texas

WIDGEON – Peregrine Estates, Brookshire, Texas

QUAIL RUN RD - Peregrine Estates, Brookshire, Texas

(Peregrine Estates is located between Morrison Rd. and FM 529)

Motion made by Commissioner Jones, seconded by Judge Duhon.

Motion FAILED by 2-2 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– No

Commissioner Smith

– No

Commissioner Jones – Yes

Commissioner Beckendorff – Absent

GRANT MANAGER

37. Discuss and take action to authorize the County Grant Manager to submit a FY26/27 Solid Waste Grant Application(s) to the Houston-Galveston Area Council. **and**
38. Discuss and take action to authorize the County Grant Manager to submit a FY26 Texas Indigent Defense Commission Formula Grant application. **and**

39. Discuss and take action to authorize repayment of grant funds in the amount of \$1,022.41 to the Texas General Land Office pursuant to the deobligation of grant funds associated with the CDBG-DR Contract #20-065-062-C180. Funding to be paid from line item 239-000-423826 [Federal Revenue]. **and**
40. Discuss and take action to authorize the County Grant Manager to submit a letter to the Texas General Land Office relative to the deobligation of grant funds associated with the CDBG-DR Contract #20-065-062-C180.

Motion to approve Items 37 thru 40 made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff – Absent

DISTRICT ATTORNEY

41. Discuss and take action to authorize the County Treasurer to continue to pay the salary and benefits for the Victims' Assistant Coordinator in the Waller County District Attorney's Office at the new pay rate of \$25.48 from October 1, 2025 until such time as the FY26 General Victim Assistance Grant Program grant is awarded by the Texas Criminal Justice Division, funds to be transferred from department 416 for the payment of said salary and benefits if necessary.

Motion to approve made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Absent

PROCUREMENT DIRECTOR

42. Discuss and take action to Amend Work Authorization #1, pursuant to RFQ#240320-31 with Pape-Dawson Engineers for additional on-going drainage construction plan and report reviews, in an additional amount of \$100,000.00 for a total work authorization amount not to exceed \$200,000.00.

Motion to approve made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Absent

TREASURER

43. Discuss and take action to approve the 2026 Renewal Notice and Benefit Confirmation for Post-65 group retiree healthcare.

Motion to approve made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Absent

MISCELLANEOUS

44. Discuss and take action to authorize firework sales for Diwali.

Motion to approve made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Absent

45. Discuss and take action to appoint Ida Sepeda to the HGAC Clean Rivers Program Basin Steering Committee.

Motion to approve made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Absent

46. Discuss and take action to approve Resolution for the Nomination for Board of Directors of the Waller County Appraisal District.

Commissioner Jones made motion to appoint Brenda Nichols and Tim Juneke, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Absent

47. ~~Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons. Item WITHDRAWN.~~

48. ~~Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons. Item WITHDRAWN.~~

EXECUTIVE SESSION

49. ~~Consultation with District Attorney related to advice about pending or contemplated litigation or a settlement offer. Item WITHDRAWN.~~
50. ~~Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725. Item WITHDRAWN.~~
51. ~~Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725. Item WITHDRAWN.~~
52. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Absent

Meeting was **ADJOURNED** at 9:43 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.

Debbie Hollan, Waller County Clerk

By: _____
Stephanie Tompkins, Chief Deputy Clerk

APPROVED this the 15th day of October 2025.

Carbett "Trey" J. Duhon, III
County Judge

DRAFT