



MINUTES

WALLER COUNTY COMMISSIONERS COURT REGULAR SESSION WEDNESDAY – DECEMBER 18, 2024

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 18th day of December 2024 at its meeting place at the Waller County Joe Kuciemba Annex, Hempstead, Texas.

CALL TO ORDER

The meeting was called to order by Waller County Judge Trey Duhon at 9:04 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3 – *arrived at 9:13 a.m.*
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

Commissioner Beckendorff made motion to approve agenda, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones

– Absent

Commissioner Smith

– Yes

Commissioner Beckendorff

– Yes

PUBLIC COMMENT – *None*

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes – December 11, 2024 Regular Session
3. Request by County Treasurer for Approval of Payroll Disbursements.
4. Request by County Treasurer for Approval of Longevity Payroll Disbursements.
5. Request by County Treasurer for approval of Election Payroll Disbursements.

6. Request by County Treasurer to approve disbursement of funds for Retiree Insurance Premiums.
7. Request by County Treasurer for approval of Monthly Report.
8. Request by County Auditor to approve and/or ratify 2024 budget adjustments and departmental line-item transfers. *(no backup submitted)*

Request to approve payments on the following:

9. \$781.00 for Invoice #202434013 to National Association of Counties (NACO) from line item 125-411-562300 [County Organizational Dues].
10. \$5,200.00 for Invoice #1429 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].
11. \$1,295.00 for Invoice dated November 20, 2024 to Magnolia Funeral Home from line item 125-423-540705 [Transport to Morgue].
12. \$4,642.83 for Invoice #2063295817 to Appriss Insights, LLC from line item 307-504-545000 [Maintenance] for services rendered associated with the County's SAVNS Grant Program.
13. \$75,000.00 for Invoice #2571 for Waller County Economic Development from line item 125-411-547200 [Economic Development].
14. Request by County Auditor to Approve and/or Ratify Accounts Payable.
15. Request by County Engineer to approve the Final Plat of Royal Independent School District Royal Elementary School No. 2 in Precinct 3.
16. ~~Request by County Engineer to accept Bluestem Section 4 – Substantial Completion into One-Year Warranty Period to begin on October 31, 2024. Item WITHDRAWN.~~

Motion to approve Consent Agenda with item 16 withdrawn made by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Absent

Commissioner Beckendorff – Yes

Advanced to Agenda Item #32

32. Approve request by the Waller County 4-H Horse Club to use the Community Center on a continued basis for the 2nd Tuesday each month for 2025 beginning January 14, 2025.

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

Commissioner Jones arrived to meeting.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff – Yes

JUSTICE OF THE PEACE, PRECINCT 2

17. Approve payment of \$1,901.91 for Invoice #10786158547 to Dell Technologies. Funds to be paid from line item 119-429-581815 [Justice Court Technology Fund].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

IT DEPARTMENT

18. Approve Agreement with Sparklight for the Justice of the Peace, Precinct 1 and the Agrilife Extension Office in the amount of \$581.00. Funds to be paid monthly from line item 125-411-542502 [Internet Services].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

19. Approve Agreement with Sparklight for the Hempstead Library in the amount of \$581.00. Funds to be paid monthly from line item 125-411-542502 [Internet Services].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

COUNTY ENGINEER

20. ~~Public Hearing: Replat of Bartlett Road Corner Reserve, to revise the lot line for Unrestricted Reserve “A” out of Sunterra Market Reserve. This amendment will create two (2) Reserves by KA Great Minds West LLC in Precinct 3. Item WITHDRAWN.~~

Court returns to agenda item 20 later in meeting. (page 4)

21. ~~Approve the Final Replat of Bartlett Road Corner Reserve, by KA Great Minds West LLC in Precinct 3. Item WITHDRAWN.~~

Motion made by Commissioner _____ seconded by Commissioner _____

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

22. Approve Brightly Software for Road and Bridge Asset Management Program purchased through a State Cooperative Program. Funds to be paid from line item 110-120-036000 [Prepays].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

23. Discuss and take action to approve FM 529 Tract Development Agreement.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion to amend made by Commissioner Jones to include the variances in the approval, seconded by Commissioner Beckendorff.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

Returned to Agenda Item #20 941 942

20. **Public Hearing:** Replat of Bartlett Road Corner Reserve, to revise the lot line for Unrestricted Reserve “A” out of Sunterra Market Reserve. This amendment will create two (2) Reserves by KA Great Minds West LLC in Precinct 3.

Public Hearing began at 9:41 a.m.

No public comments received.

Public Hearing ended at 9:42 a.m.

Proceeded with Agenda Item #24

FIRE MARSHAL

24. Approve payment of \$4,463.10 for Invoice #24217 to Twin Oak Landfill for the removal of debris ash. Funds to be paid from line item 110-530-569311 [DR-4781 Texas Severe Storm].

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

TREASURER

25. Request for approval of the 2025 Salary Order.

Commissioner Beckendorff made motion to approve it with the condition that we move that to the correct employee (move \$1.97 from new Court Clerk position to a Current Court Clerk position within JP2), seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

26. Approve updates to the take home vehicle schedule.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

AUDITOR

27. Discuss and take action to approve annual review of Fund Balance Policy.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 3

28. Discuss and take action on appointing Robert Pechukas to the 36A Coalition.
(no backup submitted)

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Tracy Sebesta made public comment on agenda item 28.

Motion carried by 4-1 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– No

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

29. Discuss and take action to waive the fee for the Community Center for a Heart Health event hosted by PVAMU and Precinct 3 Commissioner on January 11, 2025.
(no backup submitted)

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 4-1 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– No

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

30. Discuss and take action to waive the fee for the Community Center for a Housing Fair hosted by PVAMU Cooperative Extension Program and Precinct 3 Commissioner for the following dates in 2025: January 18th & 30th, February 22nd & 27th, and March 15th & 27th.
(no backup submitted)

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COUNTY JUDGE

31. **Discussion** on Law Enforcement grants. *No action required.*

MISCELLANEOUS

32. *Court approved agenda item 32 earlier in the meeting. (page 2)*

33. Approve payment of \$2,122.50 to The Randle Law Office for Invoice #6493 to be paid from line item 125-411-540300 [Legal].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

34. Approve official bond and oaths for Elected Officials.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

35. Approve setting the Waller County Commissioners Court 2025 Regular Sessions to be held at the Waller County Joe Kuciamba Annex, in Hempstead, Texas.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

36. Approve the 2025 Appointment of Tonya Mewis to the HGAC Solid Waste Management Committee. *(no backup submitted)*

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

37. Approve payment of \$2,250.00 for Invoice #24-073 to Southwest Realty Consultants for professional services rendered. Funding to be paid from line item 125-600-581901.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion to amend by Commissioner Beckendorff to be paid from line item 125-600-571500, seconded by Commissioner Jones.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

38. Approve payment of \$1,377.50 for Project #2021-2347-12, appraisal reports for 3 tracts of land, to Deal Sikes for professional services rendered through September 30, 2024. Funding to be paid from line item 125-600-571500.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

39. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

- ~~40. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons. Item WITHDRAWN.~~

EXECUTIVE SESSION

41. Consultation with the District Attorney regarding the funds received through the federal Equitable Sharing Program pursuant to Government Code Section 551.071.
42. Consultation with District Attorney related to advice about pending or contemplated litigation or a settlement offer.
43. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.

44. ~~Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725. Item WITHDRAWN.~~

Court convened to Executive Session at 10:42 a.m.
Court reconvened from Executive Session at 11:17 a.m.

45. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 11:17 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.

Debbie Hollan
Waller County Clerk

APPROVED this the 8th day of January 2025.

Carbett "Trey" J. Duhon, III
County Judge