

Waller County Check Request/Reimbursement Form

Employee submitting request: Julie Adams

Department: Road and Bridge Department

Total Amount Due: \$102,071.72

Please make check payable to:

Name: LJA Engineering, Inc.

Address: Dept. 803

P.O. Box 4346 Houston, TX 77210-4346

Please mail check to:

Name: LJA Engineering, Inc.

Address: Dept. 803

P.O. Box 4346 Houston, TX 77210-4346

Purpose of check: Invoice # 8 # 202505529 Project # PM5121-2471

Charge to GL line: Mobility Bond

Julie Adams 3-12-25
Signature of Person Submitting Request Date

[Signature] 3-12-25
Signature of Official/Department Head Submitting Request Date



Program Management

512.439.4700

TBPELS F-14256

www.LJAProgramManagement.com

7500 Rialto Boulevard, Building II, Suite 100, Austin, Texas 78735

Waller County
775 Bus 290 East
2000 NW Loop 410
Hempstead, TX 77445
Attention: J. Ross McCall, PE

Invoice Date: 03/10/2025
Invoice No.: 202505529
Project No.: PM5121-2471
Bill No.: 8
P.O. No.: 207745

INVOICE

Description: **Waller County 2023 Road Bond Program GEC**

For Professional Services Rendered: 2/01/2025 through 2/28/2025.

Contract Amount: \$15,000,000.00
Authorized Amount: \$3,000,000.00

Invoice Amount: \$102,071.72
Previous Invoiced Amount: \$736,818.26
Invoiced to Date: \$838,889.98

Balance Remaining: \$2,161,110.02

TOTAL AMOUNT DUE THIS INVOICE **\$102,071.72**

This invoice is true and unpaid.

Approved By: John C. Tyler
John Tyler

Mail checks payable to:

LJA Engineering, Inc.
DEPT. 803
P.O. BOX 4346
Houston, TX 77210-4346

Send ACH or Wire payments to:

Account Name LJA Engineering, Inc
Name of Bank Amegy Bank
ABA Routing Number 113011258
Account Number 5795329241
Swift Code ZFNBUS55

Please email a remittance advice to AR@lja.com



3600 W Sam Houston Pkwy S Phone 713 953 5200
 Suite 600 Fax 713.953.5026
 Houston, TX 77042 www.lja.com

March 10, 2025

Invoice No: 202505529

For services through 2/28/2025

Bill To:

J. Ross McCall, PE
 Waller County
 775 Bus 290 East
 Hempstead, TX 77445

Questions about the invoice? Please email Billing@lja.com

Questions about the payment? Please email AR@lja.com

Project No: PM5121-2471 Waller County Bond Program Management

Project Manager: John Tyler

T&M Phase: 901 - Project Design Engineer Coord.

Professional Services	Billed Hours	Billed Rate	Current Billed
Senior Engineer			
Mikhail, Magdy	1.50	\$297.23	\$445.85
<i>Subtotal</i>	1.50		\$445.85
Total For Phase: 901			\$445.85

T&M Phase: 904 - Program Management

Professional Services	Billed Hours	Billed Rate	Current Billed
Admin/Clerical			
Harper, Carrie	15.50	\$109.51	\$1,697.41
Deputy Project Manager			
Freeman, Daniel	73.00	\$328.52	\$23,981.96
Design Engineer			
Dezam, Katlyn	98.00	\$203.37	\$19,930.26
Engineer-in-Training II			
Robles, Randy	4.00	\$140.79	\$563.16
Project Engineer			
Mcbride, Robert	16.00	\$234.65	\$3,754.40
Project Manager			
Tyler, John	50.50	\$350.42	\$17,696.21
<i>Subtotal</i>	257.00		\$67,623.40
Total For Phase: 904			\$67,623.40

T&M Phase: 905 - Project Coordination

Professional Services	Billed Hours	Billed Rate	Current Billed
Engineer-in-Training I			
Maddox, Brandon	10.00	\$109.51	\$1,095.10
Project Engineer			
Mcbride, Robert	16.00	\$234.65	\$3,754.40
Senior Engineer			
Keck, Michael	24.00	\$297.23	\$7,133.52
Senior Technical Advisor			
Stuart, Justin	42.00	\$453.66	\$19,053.72
Utility Coordinator			
Ramirez, Jose	1.00	\$172.08	\$172.08
<i>Subtotal</i>	<i>93.00</i>		<i>\$31,208.82</i>
		Total For Phase: 905	\$31,208.82

T&M Phase: 907 - GIS

Professional Services	Billed Hours	Billed Rate	Current Billed
GIS Database Administrator			
Lyde, Robert	2.00	\$168.95	\$337.90
Project Coordinator II			
Vo, Daniel	23.50	\$104.50	\$2,455.75
<i>Subtotal</i>	<i>25.50</i>		<i>\$2,793.65</i>
		Total For Phase: 907	\$2,793.65

TOTAL AMOUNT DUE \$102,071.72

	<i>Current</i>	<i>Previous</i>	<i>Total</i>	<i>Contract</i>
<i>BTD for Total Project</i>	<i>\$102,071.72</i>	<i>\$736,818.26</i>	<i>\$838,889.98</i>	<i>\$3,000,000.00</i>

Mail checks payable to:

LJA Engineering, Inc.
 DEPT. 803
 P.O. BOX 4346
 Houston, TX 77210-4346

Send ACH or Wire payments to:

Account Name LJA Engineering, Inc
 Name of Bank Amegy Bank
 ABA Routing Number 113011258
 Account Number 5795329241
 Swift Code ZFNBUS55

Please email a remittance advice to AR@lja.com

BILLING BACKUP

Monday, March 10, 2025 7:31:26 AM

T&M Phase: 901 - Project Design Engineer Coord.

Professional Services	Date	Billed Hours	Billed Rate	Current Billed
Senior Engineer				
Magdy Mikhail T784133	02/04/25	1.50	297.23	\$445.85
Review proposed Geotechnical test plan and estimated				
Total For Phase: 901				\$445.85

T&M Phase: 904 - Program Management

Professional Services	Date	Billed Hours	Billed Rate	Current Billed
Admin/Clerical				
Carrie Harper T783788	02/03/25	1.50	109.51	\$164.27
Admin and budget update				
Carrie Harper T783788	02/07/25	1.50	109.51	\$164.27
Admin				
Carrie Harper T786087	02/10/25	1.50	109.51	\$164.27
Admin and budget update				
Carrie Harper T786087	02/14/25	1.50	109.51	\$164.27
Admin				
Carrie Harper T789745	02/18/25	2.00	109.51	\$219.02
Admin				
Carrie Harper T789745	02/19/25	1.00	109.51	\$109.51
Admin				
Carrie Harper T789745	02/21/25	2.00	109.51	\$219.02
Admin				
Carrie Harper T792309	02/25/25	1.00	109.51	\$109.51
Admin				
Carrie Harper T792309	02/26/25	1.00	109.51	\$109.51
Admin				
Carrie Harper T792309	02/28/25	2.50	109.51	\$273.78
Admin				
Deputy Project Manager				
Daniel Freeman T784137	02/03/25	4.00	328.52	\$1,314.08
Daniel Freeman T784137	02/04/25	2.00	328.52	\$657.04
Daniel Freeman T784137	02/05/25	2.00	328.52	\$657.04
Daniel Freeman T784137	02/06/25	4.00	328.52	\$1,314.08
Daniel Freeman T784137	02/07/25	6.00	328.52	\$1,971.12
Daniel Freeman T786436	02/10/25	4.00	328.52	\$1,314.08
Daniel Freeman T786436	02/11/25	4.00	328.52	\$1,314.08

		Date	Billed Hours	Billed Rate	Current Billed
Professional Services					
Daniel Freeman	T786436	02/12/25	2.00	328.52	\$657.04
Daniel Freeman	T786436	02/13/25	7.00	328.52	\$2,299.64
Daniel Freeman	T786436	02/14/25	2.00	328.52	\$657.04
Daniel Freeman	T790091	02/17/25	8.00	328.52	\$2,628.16
Daniel Freeman	T790091	02/18/25	4.00	328.52	\$1,314.08
Daniel Freeman	T790091	02/19/25	6.00	328.52	\$1,971.12
Daniel Freeman	T790091	02/20/25	2.00	328.52	\$657.04
Daniel Freeman	T790091	02/21/25	6.00	328.52	\$1,971.12
Daniel Freeman	T792656	02/24/25	4.00	328.52	\$1,314.08
Daniel Freeman	T792656	02/25/25	2.00	328.52	\$657.04
Daniel Freeman	T792656	02/28/25	4.00	328.52	\$1,314.08
Design Engineer					
Katlyn Dezarn	T785502	02/03/25	7.00	203.37	\$1,423.59
Katlyn Dezarn	T785502	02/04/25	7.00	203.37	\$1,423.59
Katlyn Dezarn	T785502	02/05/25	6.00	203.37	\$1,220.22
Katlyn Dezarn	T785502	02/06/25	6.00	203.37	\$1,220.22
Katlyn Dezarn	T788057	02/07/25	2.00	203.37	\$406.74
Katlyn Dezarn	T788057	02/10/25	7.00	203.37	\$1,423.59
Katlyn Dezarn	T788057	02/11/25	7.00	203.37	\$1,423.59
Katlyn Dezarn	T788057	02/12/25	7.00	203.37	\$1,423.59
Katlyn Dezarn	T788057	02/13/25	5.00	203.37	\$1,016.85
Katlyn Dezarn	T788932	02/18/25	7.00	203.37	\$1,423.59
Katlyn Dezarn	T788932	02/19/25	5.00	203.37	\$1,016.85
Katlyn Dezarn	T788932	02/21/25	4.00	203.37	\$813.48
Kick off meetings					
Katlyn Dezarn	T791492	02/21/25	2.00	203.37	\$406.74
Katlyn Dezarn	T791492	02/24/25	9.00	203.37	\$1,830.33
Katlyn Dezarn	T791492	02/25/25	6.00	203.37	\$1,220.22
Katlyn Dezarn	T791492	02/26/25	6.00	203.37	\$1,220.22
Katlyn Dezarn	T791492	02/27/25	5.00	203.37	\$1,016.85
Engineer-in-Training II					
Randy Robles	T784978	02/05/25	3.00	140.79	\$422.37
Waller County Project Proposal Reviews					
Randy Robles	T790971	02/27/25	1.00	140.79	\$140.79
Cain Island Review					
Project Engineer					
Robert McBride	T784757	02/03/25	1.00	234.65	\$234.65
Program Management					
Robert McBride	T784757	02/05/25	1.00	234.65	\$234.65
program management					
Robert McBride	T787308	02/07/25	2.00	234.65	\$469.30

Professional Services	Date	Billed Hours	Billed Rate	Current Billed
program management				
Robert McBride T787308	02/10/25	1.00	234.65	\$234.65
Program Management				
Robert McBride T787308	02/12/25	1.00	234.65	\$234.65
program management				
Robert McBride T787308	02/13/25	1.00	234.65	\$234.65
program management				
Robert McBride T788184	02/17/25	1.00	234.65	\$234.65
Program Management				
Robert McBride T788184	02/19/25	3.00	234.65	\$703.95
program management				
Robert McBride T790746	02/21/25	2.00	234.65	\$469.30
program management				
Robert McBride T790746	02/24/25	1.00	234.65	\$234.65
Program Management				
Robert McBride T790746	02/26/25	1.00	234.65	\$234.65
program management				
Robert McBride T790746	02/27/25	1.00	234.65	\$234.65
program management				
Project Manager				
John Tyler T783687	02/03/25	2.00	350.42	\$700.84
prog admin. weekly team mtg.				
John Tyler T783687	02/04/25	2.00	350.42	\$700.84
txdot presentation coord. prog admin. coring agreement coord.				
John Tyler T783687	02/05/25	4.00	350.42	\$1,401.68
comm court. eng agreement boiler plate discussion. review of proj. agreements.				
John Tyler T783687	02/06/25	4.00	350.42	\$1,401.68
3 proj eng kickoff mtgs. staff coord of prog.				
John Tyler T783687	02/07/25	1.00	350.42	\$350.42
coord of expenditure estimates. proj eng team coord.				
John Tyler T785986	02/10/25	2.50	350.42	\$876.05
prog coord. prog admin. Cochran kick-off mtg.				
John Tyler T785986	02/11/25	1.00	350.42	\$350.42
prog coord. ESA review.				
John Tyler T785986	02/12/25	4.00	350.42	\$1,401.68

Professional Services	Date	Billed Hours	Billed Rate	Current Billed	
prog coord. mtg. w/TxDOT and Pct 1. John Tyler	T785986	02/13/25	1.00	350.42	\$350.42
prog coord w/staff. prog admin. John Tyler	T785986	02/14/25	1.50	350.42	\$525.63
prog coord. Eng Contract coord. prog admin. John Tyler	T789646	02/16/25	0.50	350.42	\$175.21
boiler plate contract review. John Tyler	T789646	02/17/25	2.50	350.42	\$876.05
Prq weekly staff mtg Coord of plng effort. Coring contract. John Tyler	T789646	02/18/25	5.00	350.42	\$1,752.10
prog coord. design eng contract coord. UES contract review. prog sch discussion. John Tyler	T789646	02/19/25	2.00	350.42	\$700.84
proj eng coord. contract reviews. John Tyler	T789646	02/20/25	2.00	350.42	\$700.84
proj eng coord. boiler plate dicussions Morton rd mtg. John Tyler	T789646	02/21/25	3.00	350.42	\$1,051.26
proj kickoff mtgs. UES coord. Boiler plate coord. John Tyler	T792210	02/22/25	0.50	350.42	\$175.21
proj eng contract reviews/coord. John Tyler	T792210	02/24/25	2.50	350.42	\$876.05
Prog weekly mtg. Review draft website. Boiler Plate review/coord. John Tyler	T792210	02/25/25	1.50	350.42	\$525.63
eng agreement coord. comm mtg coord. John Tyler	T792210	02/26/25	3.00	350.42	\$1,051.26
prog coord. eng contract reviews. John Tyler	T792210	02/27/25	2.50	350.42	\$876.05
coord of UES. prog coord. eng contract review. John Tyler	T792210	02/28/25	2.50	350.42	\$876.05
eng service contract reviews. prog coord.					
Total For Phase: 904					\$67,623.42

T&M Phase: 905 - Project Coordination

Professional Services		Date	Billed Hours	Billed Rate	Current Billed
Engineer-in-Training I					
Brandon Maddox	T785340	02/03/25	1.00	109.51	\$109.51
Brandon Maddox	T785340	02/04/25	1.00	109.51	\$109.51
Brandon Maddox	T787897	02/11/25	2.00	109.51	\$219.02
Brandon Maddox	T787897	02/12/25	4.00	109.51	\$438.04
Brandon Maddox	T787897	02/13/25	2.00	109.51	\$219.02
Project Engineer					
Robert McBride	T784757	02/04/25	1.00	234.65	\$234.65
	proposal/cost estimate review				
Robert McBride	T784757	02/05/25	1.00	234.65	\$234.65
	proposal/cost estimate review				
Robert McBride	T787308	02/11/25	1.00	234.65	\$234.65
	proposal/cost estimate review				
Robert McBride	T787308	02/12/25	2.00	234.65	\$469.30
	proposal/cost estimate review				
Robert McBride	T787308	02/13/25	3.00	234.65	\$703.95
	proposal/cost estimate review				
Robert McBride	T788184	02/18/25	1.00	234.65	\$234.65
	proposal/cost estimate review				
Robert McBride	T788184	02/19/25	1.00	234.65	\$234.65
	proposal/cost estimate review				
Robert McBride	T790746	02/25/25	1.00	234.65	\$234.65
	proposal/cost estimate review				
Robert McBride	T790746	02/26/25	2.00	234.65	\$469.30
	proposal/cost estimate review				
Robert McBride	T790746	02/27/25	3.00	234.65	\$703.95
	proposal/cost estimate review				
Senior Engineer					
Michael Keck	T784720	02/03/25	1.00	297.23	\$297.23
Michael Keck	T784720	02/04/25	1.00	297.23	\$297.23
Michael Keck	T784720	02/05/25	1.00	297.23	\$297.23
Michael Keck	T784720	02/06/25	2.00	297.23	\$594.46
Michael Keck	T784720	02/07/25	1.00	297.23	\$297.23
Michael Keck	T787271	02/10/25	2.00	297.23	\$594.46
Michael Keck	T787271	02/11/25	2.00	297.23	\$594.46
Michael Keck	T787271	02/12/25	2.00	297.23	\$594.46
Michael Keck	T787271	02/13/25	2.00	297.23	\$594.46
Michael Keck	T788147	02/17/25	1.00	297.23	\$297.23

Professional Services	Date	Billed Hours	Billed Rate	Current Billed
Michael Keck T788147	02/18/25	1.00	297.23	\$297.23
Michael Keck T788147	02/19/25	1.00	297.23	\$297.23
Michael Keck T788147	02/20/25	1.00	297.23	\$297.23
Michael Keck T788147	02/21/25	4.00	297.23	\$1,188.92
Michael Keck T790709	02/25/25	1.00	297.23	\$297.23
Michael Keck T790709	02/26/25	1.00	297.23	\$297.23
Senior Technical Advisor				
Justin Stuart T783989	02/05/25	8.00	453.66	\$3,629.28
Created the 1st draft production schedule.				
Justin Stuart T783989	02/06/25	8.00	453.66	\$3,629.28
Created the 1st draft production schedule.				
Justin Stuart T783989	02/07/25	8.00	453.66	\$3,629.28
Created the 1st draft production schedule.				
Justin Stuart T786288	02/12/25	6.00	453.66	\$2,721.96
Create and distribute the production schedule.				
Justin Stuart T786288	02/13/25	4.00	453.66	\$1,814.64
Create and distribute the production schedule.				
Justin Stuart T786288	02/14/25	2.00	453.66	\$907.32
Create and distribute the production schedule.				
Justin Stuart T789943	02/19/25	6.00	453.66	\$2,721.96
Updated the production schedule.				
Utility Coordinator				
Jose Ramirez T791924	02/27/25	1.00	172.08	\$172.08
Cane Island review				
Total For Phase: 905				\$31,208.82

T&M Phase: 907 - GIS

Professional Services	Date	Billed Hours	Billed Rate	Current Billed
GIS Database Administrator				
Robert Lyde T783051	02/04/25	2.00	168.95	\$337.90
Requested visual/font changes to site				
Project Coordinator II				
Daniel Vo T785192	02/07/25	2.50	104.50	\$261.25
Waller transportation - Web Application Set-up				
Daniel Vo T787747	02/07/25	4.00	104.50	\$418.00
LJA Waller County Transportation Projects: Web Application and kmz updating				
Daniel Vo T787747	02/10/25	6.00	104.50	\$627.00
LJA Waller County Transportation Projects: Web Application and kmz updating				
Daniel Vo T787747	02/11/25	3.00	104.50	\$313.50

Professional Services	Date	Billed Hours	Billed Rate	Current Billed
LJA Waller County Transportation Projects: Web Application and kmz updating				
Daniel Vo T787747	02/12/25	7.00	104.50	\$731.50
LJA Waller County Transportation Projects: Web Application and kmz updating				
Daniel Vo T787747	02/13/25	1.00	104.50	\$104.50
LJA Waller County Transportation Projects: Web Application and kmz updating				
Total For Phase: 907				\$2,793.65

Total Time and Material Fees \$102,071.72

Total Amount Due \$102,071.72



**WALLER COUNTY
ROAD BOND '23**

**Monthly Progress Report
February 2025**

Contract No: PM5121-2471

Project Description: Waller County Road Bond Program GEC

Progress Reporting Period: February 1, 2025 – February 28, 2025

Project Manager: John Tyler

Progress Summary:

Project Design Engineer Coordination

- Summary of effort
 - Review draft scopes and fees from prime engineers.
 - Held and continued organizing project design engineers kick-off meetings.
 - Negotiate scopes and fees with prime engineers.
 - Finalize scopes and fees for submission to Court for contract approval.
- Deliverables
 - Draft scope and fee from 5 projects.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Review fee estimates from project engineering teams.
 - Schedule project kick-off meetings after agreements are approved.
 - Assist with scoping for assigned engineering firms for projects.

Review of Project Plan Submittals

- Summary of effort
 - Began working on standard title sheet for program.
- Deliverables
 - None.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Effort will begin after engineering firms have begun contract services.

Utility Coordination

- Summary of effort
 - Continued research on potential conflicts for projects.
 - Provided information for use in project estimates.
 - Review installation/relocation requests from utility companies along projects.
- Deliverables
 - None.

- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Will continue to support the project estimates.
 - Continue developing utility conflict lists.

Program Management

- Summary of effort
 - Continued organizing, preparing, and holding project design engineers kick-off meetings.
 - Provided preliminary estimates for potential additional project assignments.
 - Reviewed consultant comments and finalized boiler plate engineering agreement with outside counsel.
 - Responded and coordinated with US Capital and County Auditor to support the 2025 bond sale.
 - Continue developing project estimates utilizing recent data.
 - Continued adjusting overall program schedule based upon precinct information.
 - Continued adjusting program expenditures in accordance with updated schedule.
 - Contracted with UES for addition road program existing pavement corings.
 - Continued contact with TxDOT to coordinate program with current TxDOT projects in Waller County.
 - Coordinated with TxDOT for a court presentation on status of the 36A project.
- Deliverables
 - Preliminary cost estimates and schedule.
 - Provided estimated annual encumbrance amounts.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Complete negotiations with prime engineers for projects.
 - Organize and finalize engineering agreements to gain approval at Commissioners Court.
 - Submit engineering contracts to County for approval at Commissioners Court.

Project Coordination

- Summary of effort
 - Reviewed additional project locations, providing cost estimates.
- Deliverables
 - Updated project information.
 - Estimates for addition projects.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Finalize engineering services for projects.

Right of Way Coordination

- Summary of effort
 - None.
- Deliverables
 - None.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Effort will begin after selection of engineers.

GIS

- Summary of effort
 - Modified KMZ for updated program information.
- Deliverables
 - None.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Continue discussions for integrating into program information sharing.

Bidding Phase Services

- Summary of effort
 - None.
- Deliverables
 - None.
- Problems Encountered:
 - None.
- Progress Expected Next Month:
 - Effort will begin when first project design is 50% complete.