Waller County Check Request/Reimbursement Form

Employee submitting request: Julie Adams

Department: Road and Bridge Department

Total Amount Due: $99,846.71

Please make check payable to:

Name: LJA Engineering, Inc.

Address: Dept. 803

P.O. Box 4346 Houston, TX 77210-4346

Please mail check to:

Name: LJA Engineering, Inc.

Address: Dept. 803

P.O. Box 4346 Houston, TX 77210-4346

Purpose of check: Invoice # 6 # 202452209 Project # PM5121-2471

Charge to GL line: Mobility Bond

Julie Adams 1-30-25

Signature of Person Submitting Request **Date**

1-31-25

Signature of Official/Department Head Submitting Request **Date**

Program Management
512.439.4700
TBPELS F-14256
www.LJAProgramManagement.com
7500 Rialto Boulevard, Building II, Suite 100, Austin, Texas 78735

Waller County
775 Bus 290 East
2000 NW Loop 410
Hempstead, TX 77445
Attention: J. Ross McCall, PE

Invoice Date: __01/30/2025__
Invoice No.: ___202452209___
Project No.: _PM5121-2471_
Bill No.: _____6_____
P.O. No.: ___207745___

INVOICE

Description: **Waller County 2023 Road Bond Program GEC**

For Professional Services Rendered: 11/30/2024 through 12/31/2024.

Contract Amount:	**$15,000,000.00**
Authorized Amount:	**$3,000,000.00**
Invoice Amount:	**$99,846.71**
Previous Invoiced Amount:	**$538,315.81**
Invoiced to Date:	**$638,162.52**
Balance Remaining:	**$2,361,837.48**

TOTAL AMOUNT DUE THIS INVOICE	**$99,846.71**

This invoice is true and unpaid.

Approved By: John C. Tyler
John Tyler

Mail checks payable to:

LJA Engineering, Inc.

DEPT. 803

P.O. BOX 4346

Houston, TX 77210-4346

Send ACH or Wire payments to:

Account Name	LJA Engineering, Inc
Name of Bank	Amegy Bank
ABA Routing Number	113011258
Account Number	5795329241
Swift Code	ZFNBUS55

Please email a remittance advice to AR@lja.com

LJA ENGINEERING

3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042

Phone 713.953.5200
Fax 713.953.5026
www.lja.com

January 30, 2025

Invoice No: 202452209

For services through 12/31/2024

Bill To:
J. Ross McCall, PE
Waller County
775 Bus 290 East
Hempstead, TX 77445

Questions about the invoice? *Please email Billing@lja.com*

Questions about the payment? *Please email AR@lja.com*

Project No: PM5121-2471 **Waller County Bond Program Management**

Project Manager: John Tyler

T&M Phase: 904 - Program Management

Professional Services	**Billed Hours**	**Billed Rate**	**Current Billed**
Admin/Clerical			
Harper, Carrie	5.50	$109.51	$602.31
Deputy Project Manager			
Freeman, Daniel	28.00	$328.52	$9,198.56
Design Engineer			
Dezarn, Katlyn	123.00	$203.37	$25,014.51
Project Coordinator I			
Garcia, Joshua	4.00	$82.75	$331.00
Project Coordinator III			
Cruz, Saul	11.00	$139.70	$1,536.70
Project Engineer			
Mcbride, Robert	22.00	$234.65	$5,162.30
Project Manager			
Tyler, John	54.50	$350.42	$19,097.89
Subtotal	*248.00*		*$60,943.27*

Total For Phase: 904 **$60,943.27**

T&M Phase: 905 - Project Coordination

Professional Services	**Billed Hours**	**Billed Rate**	**Current Billed**
Engineer-in-Training I			
Maddox, Brandon	108.25	$109.51	$11,854.46
Parmar, Prithvi	36.00	$109.51	$3,942.36
Project Engineer			
Mcbride, Robert	23.00	$234.65	$5,396.95
Senior Engineer			
Keck, Michael	27.50	$297.23	$8,173.83

Subtotal	*194.75*		*$29,367.60*	
			Total For Phase: 905	**$29,367.60**

T&M Phase: 907 - GIS

Professional Services	Billed Hours	Billed Rate	Current Billed	
GIS Manager				
San Miguel, Ryan	1.00	$140.79	$140.79	
Project Coordinator II				
Vo, Daniel	85.00	$104.50	$8,882.50	
Subtotal	*86.00*		*$9,023.29*	
			Total For Phase: 907	**$9,023.29**

T&M Phase: Z99 - Other Direct Costs

Reimbursable Expenses	Current Billed	
Mileage	$512.55	
Subtotal	*$512.55*	
	Total For Phase: Z99	**$512.55**

TOTAL AMOUNT DUE $99,846.71

	Current	Previous	Total	Contract
BTD for Total Project	*$99,846.71*	*$538,315.81*	*$638,162.52*	*$3,000,000.00*

Mail checks payable to:

LJA Engineering, Inc.
DEPT. 803
P.O. BOX 4346
Houston, TX 77210-4346

Send ACH or Wire payments to:

Account Name	LJA Engineering, Inc
Name of Bank	Amegy Bank
ABA Routing Number	113011258
Account Number	5795329241
Swift Code	ZFNBUS55

Please email a remittance advice to AR@lja.com

BILLING BACKUP Friday, January 17, 2025 3:56:21 PM

T&M Phase: 904 - Program Management

Professional Services		Date	Billed Hours	Billed Rate	Current Billed
Admin/Clerical					
Carrie Harper	T756739	12/03/24	1.50	109.51	$164.27
Admin					
Carrie Harper	T758347	12/10/24	1.50	109.51	$164.27
Admin					
Carrie Harper	T763243	12/17/24	1.50	109.51	$164.27
Admin and budget update					
Carrie Harper	T763243	12/20/24	1.00	109.51	$109.51
Admin and budget update					
Deputy Project Manager					
Daniel Freeman	T757107	12/02/24	8.00	328.52	$2,628.16
Daniel Freeman	T757107	12/05/24	2.00	328.52	$657.04
Daniel Freeman	T758712	12/09/24	4.00	328.52	$1,314.08
Daniel Freeman	T758712	12/12/24	4.00	328.52	$1,314.08
Daniel Freeman	T763607	12/16/24	2.00	328.52	$657.04
Daniel Freeman	T763607	12/19/24	4.00	328.52	$1,314.08
Daniel Freeman	T766957	12/30/24	4.00	328.52	$1,314.08
Design Engineer					
Katlyn Dezarn	T755931	12/02/24	7.00	203.37	$1,423.59
Katlyn Dezarn	T755931	12/03/24	8.00	203.37	$1,626.96
Katlyn Dezarn	T755931	12/04/24	7.00	203.37	$1,423.59
Katlyn Dezarn	T755931	12/05/24	9.00	203.37	$1,830.33
Katlyn Dezarn	T755931	12/06/24	4.00	203.37	$813.48
Katlyn Dezarn	T759959	12/06/24	4.00	203.37	$813.48
Katlyn Dezarn	T759959	12/09/24	9.00	203.37	$1,830.33
Katlyn Dezarn	T759959	12/10/24	9.00	203.37	$1,830.33
Katlyn Dezarn	T759959	12/11/24	9.00	203.37	$1,830.33
Katlyn Dezarn	T759959	12/12/24	9.00	203.37	$1,830.33
Katlyn Dezarn	T760804	12/16/24	8.00	203.37	$1,626.96
Katlyn Dezarn	T760804	12/17/24	5.00	203.37	$1,016.85
Katlyn Dezarn	T760804	12/18/24	3.00	203.37	$610.11
Katlyn Dezarn	T760804	12/19/24	8.00	203.37	$1,626.96
Katlyn Dezarn	T760804	12/20/24	8.00	203.37	$1,626.96
Katlyn Dezarn	T761621	12/23/24	8.00	203.37	$1,626.96
Katlyn Dezarn	T761621	12/24/24	8.00	203.37	$1,626.96
Project Coordinator I					
Joshua Garcia	T757033	12/06/24	4.00	82.75	$331.00

Professional Services		Date	Billed Hours	Billed Rate	Current Billed
Waller county trailer set up.					
Project Coordinator III					
Saul Cruz	T756532	12/02/24	2.00	139.70	$279.40
looked for equipment availability.					
Saul Cruz	T756532	12/05/24	1.00	139.70	$139.70
ordered equipment for pick up					
Saul Cruz	T756532	12/06/24	8.00	139.70	$1,117.60
drove to site for install of all equipment					
Project Engineer					
Robert Mcbride	T755186	12/02/24	1.00	234.65	$234.65
program management					
Robert Mcbride	T755186	12/05/24	1.00	234.65	$234.65
program management					
Robert Mcbride	T755186	12/06/24	2.00	234.65	$469.30
program management					
Robert Mcbride	T759216	12/06/24	2.00	234.65	$469.30
program management					
Robert Mcbride	T759216	12/09/24	1.00	234.65	$234.65
Program Management					
Robert Mcbride	T759216	12/11/24	1.00	234.65	$234.65
program management					
Robert Mcbride	T759216	12/12/24	4.00	234.65	$938.60
program management					
Robert Mcbride	T760063	12/16/24	3.00	234.65	$703.95
Project management					
Robert Mcbride	T760063	12/19/24	7.00	234.65	$1,642.55
Project management					
Project Manager					
John Tyler	T756636	12/02/24	3.00	350.42	$1,051.26
waller facility mtg. prog staff mtg.					
John Tyler	T756636	12/03/24	2.00	350.42	$700.84
prog admin/coord. trailer coord.					
John Tyler	T756636	12/04/24	2.00	350.42	$700.84
prog coord. TxDOT Carry-over funding/classification mtg.					
John Tyler	T756636	12/05/24	3.00	350.42	$1,051.26
Encumbrance coord/sch. Prog proj management.					
John Tyler	T756636	12/06/24	2.00	350.42	$700.84

Professional Services		Date	Billed Hours	Billed Rate	Current Billed
Office set-up coord. prog admin. proj contract review.					
John Tyler	T758244	12/08/24	0.50	350.42	$175.21
PM admin					
John Tyler	T758244	12/09/24	3.00	350.42	$1,051.26
weekly staff mtg. proj eng contract scope reviews.					
John Tyler	T758244	12/10/24	3.00	350.42	$1,051.26
prog coord proj eng coord. bond coord.					
John Tyler	T758244	12/11/24	6.50	350.42	$2,277.73
office coord. court mtg. mtg w/Alan, Mike, and Ben. coord of staff. coord of project eng meetings. mtg w/TxDOT on traffic signals.					
John Tyler	T758244	12/12/24	5.00	350.42	$1,752.10
Proj Eng kick-off scoping mtgs. Staff coord. prep for next kickoff mtgs.					
John Tyler	T758244	12/13/24	5.00	350.42	$1,752.10
prog coord. Waller Eng contract review/mark-up.					
John Tyler	T763142	12/16/24	6.00	350.42	$2,102.52
3 project kick-off mtgs. staff mtg./coord.					
John Tyler	T763142	12/17/24	1.00	350.42	$350.42
prog staff organization. bond sale discussions.					
John Tyler	T763142	12/18/24	4.00	350.42	$1,401.68
court mtg. coord w/bond purchase. staff coord/review.					
John Tyler	T763142	12/19/24	5.00	350.42	$1,752.10
proj eng kick-off mtgs - 5. Coord of data requested. monthly prog reporting.					
John Tyler	T763142	12/20/24	2.50	350.42	$876.05
coord of requested information. eng contract review/questions.					
John Tyler	T766491	12/31/24	1.00	350.42	$350.42
reviewed/edited eng contract. coord proj eng contracts.					
				Total For Phase: 904	$60,943.28

T&M Phase: 905 - Project Coordination

Professional Services		Date	Billed Hours	Billed Rate	Current Billed
Engineer-in-Training I					
Brandon Maddox	T755769	12/02/24	9.00	109.51	$985.59

Professional Services		Date	Billed Hours	Billed Rate	Current Billed
Brandon Maddox	T755769	12/03/24	9.00	109.51	$985.59
Brandon Maddox	T755769	12/04/24	9.00	109.51	$985.59
Brandon Maddox	T755769	12/05/24	9.00	109.51	$985.59
Brandon Maddox	T755769	12/06/24	4.00	109.51	$438.04
Brandon Maddox	T759796	12/06/24	4.00	109.51	$438.04
Brandon Maddox	T759796	12/09/24	9.00	109.51	$985.59
Brandon Maddox	T759796	12/10/24	9.00	109.51	$985.59
Brandon Maddox	T759796	12/11/24	9.00	109.51	$985.59
Brandon Maddox	T759796	12/12/24	9.00	109.51	$985.59
Brandon Maddox	T760641	12/16/24	8.00	109.51	$876.08
Brandon Maddox	T760641	12/17/24	6.00	109.51	$657.06
Brandon Maddox	T760641	12/18/24	5.00	109.51	$547.55
Brandon Maddox	T760641	12/19/24	3.25	109.51	$355.91
Brandon Maddox	T760641	12/20/24	4.00	109.51	$438.04
Brandon Maddox	T761458	12/23/24	2.00	109.51	$219.02
Prithvi Parmar	T755888	12/02/24	9.00	109.51	$985.59
Prithvi Parmar	T755888	12/03/24	9.00	109.51	$985.59
Prithvi Parmar	T755888	12/04/24	9.00	109.51	$985.59
Prithvi Parmar	T755888	12/05/24	9.00	109.51	$985.59
Project Engineer					
Robert Mcbride	T755186	12/02/24	3.00	234.65	$703.95
estimate updates					
Robert Mcbride	T755186	12/04/24	1.00	234.65	$234.65
estimate updates					
Robert Mcbride	T755186	12/05/24	3.00	234.65	$703.95
estimate review					
Robert Mcbride	T755186	12/06/24	2.00	234.65	$469.30
update kickoff meeting					
Robert Mcbride	T759216	12/10/24	5.00	234.65	$1,173.25
cost estimate/review items					
Robert Mcbride	T759216	12/11/24	4.00	234.65	$938.60
cost estimate/review items					
Robert Mcbride	T759216	12/12/24	1.00	234.65	$234.65
estimates/review items					
Robert Mcbride	T760063	12/18/24	2.00	234.65	$469.30
Reviews					
Robert Mcbride	T760063	12/20/24	2.00	234.65	$469.30
cost estimate review					
Senior Engineer					
Michael Keck	T755148	12/02/24	1.00	297.23	$297.23

Professional Services		Date	Billed Hours	Billed Rate	Current Billed
Michael Keck	T755148	12/03/24	1.00	297.23	$297.23
Michael Keck	T755148	12/04/24	1.00	297.23	$297.23
Michael Keck	T755148	12/05/24	1.00	297.23	$297.23
Michael Keck	T759178	12/09/24	2.00	297.23	$594.46
Michael Keck	T759178	12/10/24	2.00	297.23	$594.46
Michael Keck	T759178	12/11/24	2.00	297.23	$594.46
Michael Keck	T759178	12/12/24	4.00	297.23	$1,188.92
Michael Keck	T759178	12/13/24	1.00	297.23	$297.23
Michael Keck	T760026	12/16/24	4.00	297.23	$1,188.92
Michael Keck	T760026	12/17/24	2.00	297.23	$594.46
Michael Keck	T760026	12/18/24	2.00	297.23	$594.46
Michael Keck	T760026	12/19/24	2.00	297.23	$594.46
Michael Keck	T760026	12/20/24	2.00	297.23	$594.46
Michael Keck	T760843	12/23/24	0.50	297.23	$148.62
				Total For Phase: 905	**$29,367.60**

T&M Phase: 907 - GIS

Professional Services		Date	Billed Hours	Billed Rate	Current Billed
GIS Manager					
Ryan San Miguel	T760253	12/16/24	1.00	140.79	$140.79
Project Coordinator II					
Daniel Vo	T759649	12/09/24	4.50	104.50	$470.25
Waller County Projects - Waller County KMZ Exports					
Daniel Vo	T759649	12/10/24	9.00	104.50	$940.50
Waller County Projects - Waller County KMZ Exports					
Daniel Vo	T759649	12/11/24	9.50	104.50	$992.75
Waller County Projects - Waller County KMZ Exports					
Daniel Vo	T759649	12/12/24	9.50	104.50	$992.75
Waller County Projects - Waller County KMZ Exports					
Daniel Vo	T759649	12/13/24	5.50	104.50	$574.75
Waller County Projects - Waller County KMZ Exports					
Daniel Vo	T760493	12/16/24	2.50	104.50	$261.25
Waller County Projects - Waller County KMZ Exports					
Daniel Vo	T760493	12/17/24	8.00	104.50	$836.00
Waller County Projects - Waller County KMZ Exports					
Daniel Vo	T760493	12/18/24	6.00	104.50	$627.00
Waller County Projects - Waller County KMZ Exports					
Daniel Vo	T760493	12/19/24	7.00	104.50	$731.50
Waller County Projects - Waller County KMZ Exports					
Daniel Vo	T760493	12/20/24	7.50	104.50	$783.75

Professional Services		Date	Billed Hours	Billed Rate	Current Billed
Waller County Projects - Waller County KMZ Exports					
Daniel Vo	T761310	12/23/24	8.00	104.50	$836.00
Waller Project KMZ					
Daniel Vo	T761310	12/24/24	8.00	104.50	$836.00
Waller Project KMZ					
				Total For Phase: 907	**$9,023.29**

T&M Phase: Z99 - Other Direct Costs

Reimbursable Expenses	Invoice Number	Date	Quantity	Unit Rate	Current Billed
Mileage					
Brandon Maddox	E60110	08/01/24	90.00	0.67	$60.30
Waller Couty Projects mileage driven to locations doing field work					
Brandon Maddox	E60110	08/02/24	157.00	0.67	$105.19
Waller Couty Projects mileage driven to locations doing field work					
Brandon Maddox	E60111	10/28/24	117.00	0.67	$78.39
Waller Couty Projects mileage driving to the field work locations					
Brandon Maddox	E60111	10/29/24	101.00	0.67	$67.67
Waller Couty Projects mileage driving to the field work locations					
Brandon Maddox	E60111	10/30/24	87.00	0.67	$58.29
Waller Couty Projects mileage driving to the field work locations					
Brandon Maddox	E60111	10/31/24	118.00	0.67	$79.06
Waller Couty Projects mileage driving to the field work locations					
John Tyler	E59390	12/02/24	35.00	0.67	$23.45
Coord facility mtg.					
Robert Mcbride	E59175	12/12/24	60.00	0.67	$40.20
Waller Kickoff Meetings					
				Total For Phase: Z99	**$512.55**

Total Time and Material Fees	$99,846.71
Total Amount Due	**$99,846.71**

WALLER COUNTY
ROAD BOND '23

Monthly Progress Report
December 2024

Contract No:

Project Description: Waller County Road Bond Program GEC

Progress Reporting Period: November 30, 2024 – December 31, 2024

Project Manager: John Tyler

Progress Summary:

Project Design Engineer Coordination

- Summary of effort
  - Review draft scopes and fees from prime engineers.
  - Continued organizing and preparing for project design engineers kick-off meetings.
  - Negotiate scopes and fees with prime engineers.
  - Finalize scopes and fees for submission to Court for contract approval.
- Deliverables
  - Draft scope and fee formats.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - Review fee estimates from project engineering team.
  - Schedule additional project kick-off meetings.
  - Assist with scoping for assigned engineering firms for projects.

Review of Project Plan Submittals

- Summary of effort
  - None.
- Deliverables
  - None.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - Effort will begin after engineering firms have begun contract services.

Utility Coordination

- Summary of effort
  - Continued research on potential conflicts for projects.
  - Provided information for use in project estimates.
  - Review installation/relocation requests from utility companies along projects.
- Deliverables
  - None.

- Problems Encountered:
    - None.
- Progress Expected Next Month:
    - Will continue to support the project estimates.
    - Continue developing utility conflict lists.

Program Management

- Summary of effort
    - Received engineer assignments.
    - Continued organizing and preparing for project design engineers kick-off meetings.
    - Held kick-off meetings with engineering teams for 12 projects.
    - Did preliminary estimates and potential assignments for additional projects.
    - Reviewed and supported County boiler plate engineering agreement.
    - Met with US Capital and County Auditor to support the 2025 bond sale.
    - Continue developing project estimates utilizing recent data.
    - Continued adjusting overall program schedule based upon precinct information.
    - Continued adjusting program expenditures in accordance with updated schedule.
    - Responded to questions from County about services needed.
    - Continued contact with TxDOT to coordinate program with current TxDOT projects in Waller County.
    - Coordinated with HGAC about participation in the project carry-over program.
- Deliverables
    - Preliminary cost estimates and schedule.
    - Draft scoping documents to prime engineers after project kick-off meetings.
- Problems Encountered:
    - None.
- Progress Expected Next Month:
    - Complete negotiations with prime engineers for projects.
    - Assist US Capital with information to obtain bonds.
    - Schedule additional project kick-off meetings.
    - Assist with finalizing boiler plate Engineering agreement.

Project Coordination

- Summary of effort
    - Reviewed additional project locations, providing cost estimates.
- Deliverables
    - Updated project information.
    - Estimates for addition projects.
- Problems Encountered:
    - None.
- Progress Expected Next Month:
    - Finalize engineering services for projects.

Right of Way Coordination

- Summary of effort
  - None.
- Deliverables
  - None.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - Effort will begin after selection of engineers.

GIS

- Summary of effort
  - Set-up and began using sharefile.
- Deliverables
  - None.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - Continue discussions for integrating into program information sharing.

Bidding Phase Services

- Summary of effort
  - None.
- Deliverables
  - None.
- Problems Encountered:
  - None.
- Progress Expected Next Month:
  - Effort will begin when first project design is 50% complete.

Julie Adams

From: Andrea Hill-Stevens <ahillstevens@lja.com>
Sent: Thursday, January 30, 2025 9:01 AM
To: Ross McCall
Cc: Julie Adams; John Tyler; Julie Harper
Subject: LJA Engineering Invoice 202452209 12-31-25
Attachments: PM5121-2471 Waller County 202452209 123124.pdf

Please find attached our invoice for December services. Please do not hesitate to contact me if you have any questions.

Thank you,

Andrea Hill-Stevens I Project Accounting Specialist
Accounting
O: 713.380.4420 I D: 281.666.8858 I C: 512.517.2072
1904 W. Grand Parkway N, Suite 100, Katy, TX 77449
EMPLOYEE-OWNED. CLIENT FOCUSED.
www.lja.com