



MEMORANDUM

To: Board of Town Commissioners
From: Sarah Franklin, Mayor
Date: Monday, November 21, 2023
Re: October 2023 Monthly General Government Report

Commissioners,

Below is the update on some of the projects and statistics from the Town of Upper Marlboro General Government has undertaken in October, 2023.

Major Projects Underway	
Codification:	Codification is underway. They are waiting for Property Standards to be updated. Municode will update the Town of Upper Marlboro Municipal code and the final manuscript will be issued in 3 months.
Charter Review Board:	The Charter Review Board is currently reviewing the Charter to see what proposed changes need to be made.
Event Planning	Planning for Winter Holiday/Christmas Town event.
Beautification	This project is now moving forward using Streetscape grant funding. Traffic signal boxes are delayed by a new permitting process. Benches and trash cans are still being installed.
Property Purchase	The Property has been purchased and reimbursement of funds has been approved by the MD Board of Public Works soon. Completing paperwork for reimbursement.
Playground	We are nearing a solution and permit approval for the work to be done.
PAMC Trail Study	Trail Study Team had a site visit and is working on feasibility and alternatives.
ParkMobile	The Town is going to pilot a validation code program with business community.
Annexation	Working with Town Annexation Legal team on drafting Annexation Resolution 2023-01 for Phase 3 Annexation.
State Highway Projects	SHA has finally received signed consent forms from the one property owner downtown to complete the sidewalk work. Unknown timeframe for the work to be completed. They are also coordinating with agencies on the Rt.4 and MD 717 bridge replacements (four total bridges).

Town of Upper Marlboro

14211 School Lane | Upper Marlboro, MD 20772 | (301) 627 6905 |

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Office Statistics:

- Room Rentals: 1
- Notaries: 4
- Parking Permits: 8
- Food Truck Permits: 1

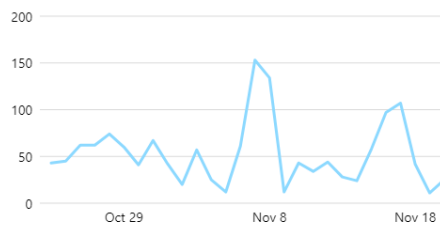
Outreach Statistics:

Facebook & Instagram-

Visits

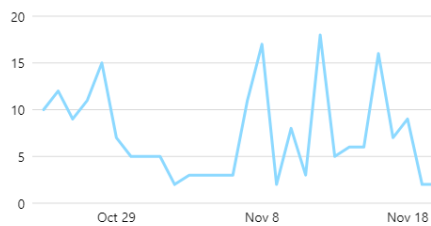
Facebook visits ①

1,483 ↓ 21.5%



Instagram profile visits ①

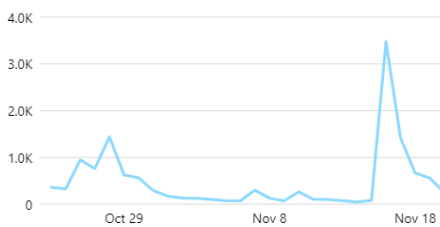
205 ↓ 41.1%



Reach

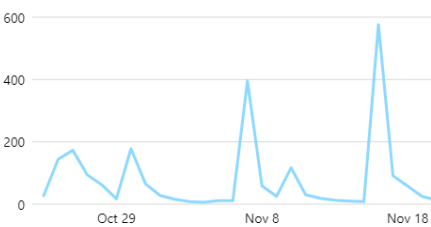
Facebook reach ①

8,118 ↓ 31.8%



Instagram reach ①

1,031 ↓ 22.5%



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