



MEMORANDUM

To: Board of Town Commissioners

From: Clayton A. Anderson, Town Administrator

Date: February 25, 2025

Re: 2024 Monthly General Government Report

Below is the update on some of the projects and statistics from the Town of Upper Marlboro General Government has undertaken in January 2025.

Major Projects Underway	
Reports	<ul style="list-style-type: none">• Maryland State Retirement Association report• DHCD CL-2023-00429• DHCD CL-2022-00410
Community Engagement	<ul style="list-style-type: none">• Charter Amendment work session scheduled• Town registered with two media outlets to notify of closures• Property Standards Review sent to residents
Volunteer Committee Participation	<ul style="list-style-type: none">• The Town hosted the volunteer appreciation luncheon• The event was attended by 24 current members or interested volunteers
Maryland legislative session	<ul style="list-style-type: none">• Legislative session bill review• HB 0279 Annexation Resolution bill review• SB0035- Municipal Employees Continuing education for Finance Officers bill review• Met with Senator Brooks to discuss eminent domain legislation SB 189• Judicial Procedures hearing SB 292 (probable cause for vehicle stops)• Strategized with Greenwill on legislative matters

Town of Upper Marlboro

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Stone Building	<ul style="list-style-type: none">• The County granted access to the Stone Building
Budget	<ul style="list-style-type: none">• Drafted a budget request letter to the Prince Georges County Executive• Processed Personal Property Taxes• Processed Utility Certifications
ADP	<ul style="list-style-type: none">• Upgraded the town's ADP system to enhance Payroll
Grant Updates	<ul style="list-style-type: none">• Façade Improvement payment processed for \$20,000.00• Bond bill reimbursement request processing for \$175,000.00• Attended Main Street bi-annual meeting

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