



**Date:** Thursday, February 20, 2025

**Subject:** Public Works' Monthly Report

**RE:** January 2025

**Public Works Related**

- PWD uploaded and approved bills for PW assigned in Bill.com.
- Payroll processing and review.
- PWD & Foreman fielded questions from dealership and worked on final documents. Vehicles delivered late January.
- PWD assisted with adding leased property to LGIT inventory.
- PWD created winter / spring operations priority list.

**Maintenance and Beautification**

- PWC removed Christmas decorations from various locations around town.
- PWD Paused asset inventory to focus on snow operations.
- PWC fixed various issues with snow equipment ahead of large scale winter event.
- PWC received wayfinding signage from Econo Signs.
- Truck 216 had transmission replaced.
- PWC worked large scale snow event with multiple road treatments over the course of a week due to continuous frigid temps.
- Truck 003 had salt spreader wiring harness installed to run the largest spreader we have for any future large scale events.

**Street and Sidewalk / Mead & Hunt Update**

- PWC performed storm drain checks and clearing of leaves and debris ahead of storm.
- PWC pretreated all town owned roads and sidewalks ahead of multiple winter weather events.
- Mayor Franklin, TA Anderson, and I met with Superintendent House to discuss School and Wilson Ln project.
- PWC conducted litter patrols around Town.

***Playground and Splash Pad Phase II Update:*** Mandatory referral submission has been approved, we are now under technical approval. There are only a few loose ends to tie in.

**Refuse Accumulations**

- There were no dump body rentals for the month.
- Bulk day refuse totals for items to landfill were 4.07 tons.
- Yard waste totals for items to MES were 0.39 tons.

Sincerely,  
Darnell F. Bond / Director of Public Works