



Town of Upper Marlboro

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MEMORANDUM

To: Board of Town Commissioners
From: John Hoatson, Town Clerk
Date: Friday, December 30, 2023
Re: Town of Upper Marlboro Charter Review Discussion

Commissioners,

Below are some recommendations made by the Charter Review Board that was appointed by the previous Board of Town Commissioners. The members of the Charter Review Board were as follows: Derrick Brooks (Now Town Commissioner), Patti Callicott, Alma Prevatte (Now Town Commissioner) and Payton Wynne.

- Define: Shall, May, Will or Must in the Town of Upper Marlboro Charter
- Unenforceable statements should be removed or clarified to make enforceable.

Town Elections:

- Who is ultimately responsible for all aspects of elections (need to specify in Town Charter.
- 82-3 Staggered Elections: Full board replacement every 2 years or 3/2 every year. President is voted on election terms (even / odd years)
- Term limits for President (2 terms of 2 years)

Board of Commissioners Have More Power:

- Commissioners should oversee enclaves within the Town: Police, Public Works; General Government & Town Committees.
- Recall provision: Need to look at verbiage.

Town Budget:

- 82-43 Cannot move or remove money after budget is approved.
- Monthly spending requires 2 months minimum to be retained in the bank.
- Charter needs to be revised to handle committee spending / proper protocol for spending | budgeted money and resources.

Other notes from minutes of Charter Review Board Meetings:

- 82-16 Do we need to specify items listed?
- 82-27 Fix date.
- 82-33 Remove make gender neutral.
- 82-42 & 43 New section to document changes ordinance in public.
- 82-53 Validate it for today & who's paying it back (Look at 82-56 for verbiage).
- 82-56 Review verbiage.
- 82-57 Taking of minutes – Alternative in Town administrative staff who handles long term. (Time to care act).
- 82-60 How do we handle with contacts?
- 82-90 \$600.00 from County.
- 82-88 penalties for violations (not enforceable) add /fix for censure / board decides.