



Date: Friday, March 20, 2026

Subject: Public Works' Monthly Report

RE: February 2026

Public Works Related

- PWD uploaded and approved bills for PW assigned in Bill.com.
- Payroll processing and review.
- New hires received all necessary codes and access cards.
- Emaculate Cleaning Service onboarded.
- Vehicle acquisition package wrapped up. Vehicles ordered.
- PWD met with multiple vendors to revise COI's to receive reimbursement from the state of MD. COI's accepted.
- Foreman Sheckels and I revised tractor specs and placed an order.
- FY-26 Budget Adjustment figures wrapped up and presented.

Maintenance and Beautification

- Trucks and equipment were prepared for the 3rd snow event of the season. Accumulations far below what was expected
- Multiple issues sorted out with snow equipment during and after operations.
- PWD attended multiple meetings with State and County officials about storm operations.

Street and Sidewalk

- PWC pre-treated all Town roads and sidewalks ahead of snow event 2
- PWC performed storm drain checks and clearing of leaves and debris ahead of the storm.
- PWC performed multiple days of pushbacks and sidewalk clearing residuals from major winter weather event.
- Trucks were cleaned and equipment fixed and re-checked ahead of the third snow event of the season.
- PWC conducted routine litter patrols around Town.
- Water main break on Gov Oden Bowie Dr repaired by WSSC.

Projects Update

- **Pocket Park Electrification** - PWD met with the electrical contractor to discuss. Quote provided and accepted. Contract executed. Currently, electrical panels and outlets are installed. Awaiting PEPCO electrical drop and meter installation.
- **Town's Stormwater Management Property** - between Spring Branch Dr and Trinity Cemetery, stakeout was completed in late December, and associated



documents were provided in January. There is a code violation that needs to be resolved before we can request quotes to fence the property in.

- **Marlborough Towne Streetlights** - Electrical Contractor hired to figure out issues with streetlights. A plan of action has been made for future repairs. Mayor Colbert, Vice Mayor Brooks, Town Manager Anderson, and I met with Marlborough Towne HOA leadership to discuss lighting issues. Three of four were repaired in February. Fourth light at the end of Marlborough Terrace was traced in mid-March. It was discovered that 175ft of wire needs to be replaced.
- **Church St lot** - Town Manager Anderson and I met with Site Design to discuss the design. Plans revised to include more spaces. The new plan includes more spaces and has been reviewed internally for feasibility.
- **Phase II Playground and Splash Pad** - Final permit issued. Change order received to update labor and material pricing and to include the needed bio-retention pond, which is a DPIE requirement and was not included in the original scope. Change Order was accepted, and they began silt fence installation in March.
- **Staff Training** – PWD has been working with the Senior Park Manager, Athletic Fields/Trails Manager of the Southern Region Parks Division of M-NCPPC on joint training opportunities for staff. We are requesting certification in pesticides, fertilization, and playground maintenance.
- Also, Crew lead Raynor, Foreman Sheckels and I plan to attend Joint MMLPWA meeting with MML Parks and Recreation for a 2-day meeting / Training in OC in mid-March.
- Foreman Sheckels completed the first leadership training with the Public Utilities & Waterworks Management Institute in December. He is scheduled for the upcoming advanced class in March.

Refuse Accumulations

- There were no dump truck rentals for the month.
- Bulk day refuse totals for items to landfill were tons.
- Yard waste totals for items to MES were tons.

Sincerely,

Darnell F. Bond / Director of Public Works