



MEMORANDUM

To: Board of Town Commissioners

From: Sarah Franklin, Mayor

Date: Wednesday, August 21, 2024

Re: May – July 2024 Monthly General Government Report

Below is the update on some of the projects and statistics from the Town of Upper Marlboro General Government has undertaken in the Summer, 2024.

Major Projects Underway	
Codification:	A new ordinance will need to be signed for this. Attorney Ruff is working with Municode to finalize this project.
Charter Review :	General Government is working on an engagement portal for residents to interact with and comment on the Charter.
Event Planning	The Town hosted its summer movie nights, cumulating in a Resident BBQ and backpack giveaway followed by our final movie night.
Property Purchase	Paperwork for reimbursement of the 5510 Old Crain Highway property purchase has been submitted.
PAMC Trail Study	The study is entering the final phases of stakeholder and community engagement and will be presented to the Town for further community engagement this fall.
Annexation	Working with the Town Annexation Legal team on drafting Annexation Phase 3 Annexation.
Website Update	General Government Staff has updated the website and continues to make improvements to make the site more user-friendly.
Cable Chanel	The Town's cable channel has been updated with new information. Staff is working with the provider to slow the speed of the slides.

Office Statistics:

	May	June	July
Room Rentals	1	3	2
Notaries	2	1	0
Parking Permits	6	9	0
Food Truck Permits	8	2	1

Outreach Statistics:

Town of Upper Marlboro

14211 School Lane | Upper Marlboro, MD 20772 | (301) 627 6905 |

info@uppermarlboromd.gov



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