



Date: Monday, July 8, 2024

Subject: Public Works' Monthly Report

RE: May 2024

Public Works Related

- PWD uploaded and approved bills as assigned in Bill.com.
- PWD attended finance meetings with Todd.
- Payroll processing and review.
- PWD and Mayor Franklin submitted supplements to the original application requested by Van Hollen's office. Application now in the appropriations review stage.
- PWD reviewed HAWP application for removal of the Old Marlboro Elementary School.
- PWD and crewmembers Raynor, and Stewart attended in-person OSHA competent person training.
- PWD continued to review the Cummins generator contract.
- PWD reviewed submissions for the Church St RFP.
- LGIT Audit completed at Town properties.
- PWD obtained quotes needed for Marlboro Day. Attended all associated meetings and began prep with PW crew.
- PWD attended Arts Committee meeting.
- PWD set up a new Divvy card and spend / expense account.
- PWD completed LGIT survey to take advantage of the Loss Control Credit for the Town.
- Fielded all questions residents had due to the paving schedule.
- Received word that the DNR grant submission to upgrade the Town's Pocket Park was not funded.
- MMLPWA membership renewed for me and Foreman Sheckels.
- Provided photos for Public Works week to Aiden for social media.
- PWD scheduled BOG pest control for TH.

Maintenance and Beautification

- PWC weeded flowerbeds at TH
- PWC conducted site cuts around Town.
- PWD reviewed the General Inspection Report for Phase I of playground.
- Stanley Access Technologies performed work on ADA doors.

Street and Sidewalk / Mead & Hunt Update

- PWC conducted litter patrols around Town.
- PWD attended the School Ln site visit with Mr. Patel from Mead and Hunt to discuss the work performed on School Ln.



- Spring Branch Dr was paved up to new paving limits completed by WSSC. Three speed bumps were added.
- A paving patch was completed at the end of school Ln for completely disintegrated roadway.
- PWD worked with Clerk Hoatson to begin Town Wayfinding signage design.
- PWC spread millings from Spring Branch Dr at PW yard.
- A-frames and numerous notices to the residents of Spring Branch Dr.
- Sewer line replacement / paving completed on Main St.

Playground and Splash Pad Phase II Update: Final set of plans for final application portal upload completed. Final review for soil conservation and DPIE to run parallel as far as submission timeline. They are still working to establish WSSC and electrical sub-contractor to determine permitting process for water line tap to TH building.

Refuse Accumulations

- There was one dump body rental for the month.

Bulk day refuse totals for items to landfill were 3.16 tons.

Yard waste totals for items to MES were 1.87 tons.

Sincerely,

Darnell F. Bond / Director of Public Works