



Date: Monday, July 8, 2024
Subject: Public Works' Monthly Report
RE: June 2024

Public Works Related

- PWD uploaded and approved bills for PW & Gen Govt assigned in Bill.com.
- PWD attended finance meetings with Todd.
- Payroll processing and review.
- Congressional Earmark Application now in the appropriations review stage.
- Unlisted properties and sheds added to LGIT portal.
- PWD completed LGIT renewal application for all Town owned property, vehicles, and equipment.
- PWD continued to review the Cummins generator contract.
- PWD reviewed submissions for the Church St RFP and provided feedback to Board.
- PWD worked on LGIT audit reconciliations.
- PW worked with all Town staff in preparation for Marlboro Day. All items ordered and put in place before festival.
- PWD worked to ensure band needs were met and they had an appropriate power supply.
- PWC worked Traffic Control, Event set-up / breakdown, and clean-up for Marlboro Day.
- PWD & Foreman Sheckels attended MML PWA meeting and Municipal staff day in OC.
- PWD began NPDES reporting.
- PWD began processing received MML reimbursements.
- PWD began end of year line-item reconciliations.

Maintenance and Beautification

- PWC weeded flowerbeds around Town.
- Three trees were removed from 5510 Old Crain property due to the threat of property damage to surrounding homes.
- PWD ordered fireproof safe for Gen Gov records and documents.
- PWC conducted site cuts around Town.
- PWD reached out to schedule Split system installation. Pricing was kept at original quote.
- Replacement desk ordered to replace failing TA desk.

Street and Sidewalk / Mead & Hunt Update

- PWC conducted litter patrols around Town.
- Spring Branch Dr older rear section was seal coated. Speed bump signage added.



- A paving patch was completed at the end of school Ln for a completely disintegrated roadway.
- PWD continued working with Clerk Hoatson and Better City to review Town Wayfinding signage design.
- PWD & Chief Burse reviewed Traffic control Plan for Marlboro Day.
- A-frames and numerous notices to the residents of Spring Branch Dr for updated seal coating notice.

Playground and Splash Pad Phase II Update:

Refuse Accumulations

- There were no dump body rentals for the month.

Bulk day refuse totals for items to landfill were 3.41 tons.

Yard waste totals for items to MES were 1.65 tons.

Sincerely,

Darnell F. Bond / Director of Public Works