

Town of Upper Marlboro

RESOLUTION: 2023-04
SESSION: Regular Town Meeting
DATE: March 28th, 2023?

RESOLUTION BY THE BOARD OF TOWN COMMISSIONERS TO ESTABLISH, APPROVE AND MAINTAIN AN UPPER MARLBORO ECONOMIC DEVELOPMENT WORKGROUP (UMEDW)

WHEREAS, the Board of Commissioners of the Town of Upper Marlboro has authority pursuant to Ordinance 2019-02: Authorizing Creation and Governance of Committees and Other Town Bodies, and, Section 82-16 (1) General Powers; and (2)(p) and (2)(rr) Specific Powers, of the Town Charter to create departments to further the public interest of the Town, and to establish programs to promote the health, welfare, and enjoyment of the inhabitants of the Town; and

WHEREAS, in 2013 the Board of Commissioners passed Resolution 2013-06 to Designate the Town as a Sustainable Community with the Department of Housing and Community Development of the State of Maryland, and giving authorization to the sitting President/Mayor to execute documents and take any action necessary to carry out the intent of the resolution; and

WHEREAS, the Board of Commissioners has established goals and initiatives to strengthen the Town's downtown commercial district by coordinating with residents, businesses, and commercial property owners; and

WHEREAS, the Board of Commissioners wishes to formally form a workgroup to assist the Town with the Economic Development of Downtown Upper Marlboro and other commercial areas within Town limits; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Town of Upper Marlboro sitting in regular session this _____ day of _____, 2023 the following:

1. That the Board of Commissioners has determined that it is in the public interest to create a Town of Upper Marlboro Economic Development Workgroup (UMEDW)
2. The Workgroup shall be appointed by the Board of Town Commissioners and shall be made up of five board members. Once appointed, the Board members shall select their own Chair, and forward their selection to the Board of Town Commissioners. The standing Town Commissioner on the UMEDC cannot serve as the Chair of the Board. The Board of Directors shall be made up of the below category of members (who are at least 18 years of age):
 - One current Town resident of the Town of Upper Marlboro.

- One Property Owner who owns commercially zoned real property within the Town's corporate limits who is in good standing with Town, County, and State regulations.
- One Business Owner who owns or manages a registered business within the Town limits which is in is in good standing with Town, County, and State regulations.
- One standing Town Commissioner of the Town of Upper Marlboro. (*Attorney Review*)
- One additional stakeholder with interests within either the Town limits or just outside Town limits.

Additional Members- Town Staff, Maryland-National Capitol Parks & Planning Staff, relevant State Agency staff, and other stakeholders may work with and assist the Governing Board and provide guidance and resources as well as assist the Governing Board, but do not have a formal vote or decision-making capability. The Town Board of Commissioners may formally appoint a designated Town-staff person to assist and be a liaison to the UMBEDC.

3. That the mission of the Workgroup is to 1) manage the Town's DHCD Sustainable Community Designation. 2) Oversee the Town's Business Improvement Grant Program by advertising it to all businesses within the qualifying area, walking applicants through the process, voting to approve applications during workgroup meetings, and submitting the proper payment request to the Town Administrator. 3) Coordinate with the Town to begin the research and identify steps to create a stand-alone 501-3© Downtown Upper Marlboro Economic Development Corporation.
4. That the Workgroup shall report to the Board of Town Commissioners, at least quarterly, on their work and submit a proposed budget to the Mayor/President during the month of March of each year.
5. That the meetings of the Workgroup are subject to and in compliance with the Maryland Open Meetings Act, Chapter 3, Sections 3-102 and 3-303.
6. That the Workgroup adopts bylaws, and other policies needed to carry out its missions and duties, within 45 days of appointment, as it deems appropriate for final approval by the Board.

INTRODUCED AND PASSED by the Board of Commissioners for the Town of Upper Marlboro, Maryland at a Public Meeting held on _____, 2023.

Attest:

THE TOWN OF UPPER MARLBORO
BOARD OF COMMISSIONERS

CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Resolution, and that said Resolution is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this _____ day of _____, 2023.

, Town Clerk