



**Date:** Monday, October 16, 2023

**Subject:** Public Works' Monthly Report

**RE:** September 2023

#### **Public Works Related**

- PWD met with Darin Monahan of United rentals Trench Safety about training opportunities for PW.
- Researched and submitted budget items and letters of support supplements for T-Mobile grant application to Adrienne for final submission.
- PWD signed up for an account with GOCCP Maryland for the grant management system.
- PWD assisted with photos for PW and PD section of website.
- PWD provided payroll approval for PW employees.
- PWD scheduled landfill inspection sticker pickup from County. All necessary documentation submitted.
- PWD added skid steer to LGIT portal.
- Down payment for skid steer submitted to United Rentals.
- Meeting held with Sparks at Play and Hunt Valley contractors about the status of phase II of the playground. Received more information about the "Fee in Lieu"
- PWD completed required documentation for Tax Exempt Leasing.
- PWD attended touch base with Events coordinator.
- Skid steer and 2 of 3 attachments picked up from United Rentals.
- PWD worked with Tax Exempt Leasing on upcoming scheduled payments for PS leased items.
- PWD attended both Town website meetings.
- CPR & First aid training completed. Wallet cards from National CPR Foundation received for all PW staff.
- PWD continued working on special event permits.

#### **Maintenance and Beautification**

- Dog waste stations serviced.
- Welcome pole banners installed on Main & Water streets ahead of Bill Pickett Rodeo.

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- Large 16ft Welcome signs installed near MD RT4 ramps.
- Street planters updated with Pansies and Mums along Water and Main streets.
- Weeds removed from sidewalk and curbs along 725.
- 11 of 13 sites cut around Town.
- Received preliminary approval for financing of the Town Hall HVAC upgrade from Pepco.
- Cummins Generator service scheduled for early November.
- PWD & Crew monitored water levels around Town via USGS and in person checks during weekend Tropical Storm.

#### **Street and Sidewalk / Mead & Hunt Update**

- Street by street litter collection.
- PWD fielded questions for RFP's for proposed bidder.
- PWD all reported streetlights with issues fixed by Pepco.
- PWC completed a deep clean of Main / Water Streets.
- Asplundh removed problem trees and limbs from power lines around Town.
- Storm drain clearing and checks completed around Town ahead of Tropical Storm Ophelia remnants. Sandbags positioned at PW. Light debris cleanup after the storm.
- PWD began working on NPDES stormwater reporting.

#### **Refuse Accumulations**

- Refuse accumulations for Bulk items are 2.95 tons. Refuse accumulations for yard waste items are 3.64 tons  
There were two dump body rentals for the month.

Sincerely,  
Darnell F. Bond III  
Director of Public Works

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