



# Town of Upper Marlboro Police Department

14211 School Lane, Upper Marlboro, Maryland 20772 Tel: (301) 627-6905

David A. Burse  
Chief of Police

## MEMORANDUM

To: Town Councilmembers

From: David A. Burse, Chief of Police

Date: January 10, 2026

Re: Police vehicle purchase request.

The purpose of this memorandum is to document and summarize the Police Department's request to purchase two police vehicles (i.e., SUV & pickup truck) and a parking compliance vehicle (i.e., transit van) from the Maryland State Bid Contract. Highlighted below are my request based on current and future needs as I continue to expand the services provided by the Department. My vision and strategy are based on discussions and alignment with various municipalities within Prince George's County. I have been working to move the Department forward with equipment and technology that is needed to keep our officers and staff safe while also allowing us to recruit and maintain the best qualified team members.

### REQUEST:

- 1) Increase our authorized strength (total number of officers) for the Department (recommendation is fourteen) and a daily minimum staffing level (two per shift) for the department to ensure that there are a consistent number of officers working each day. If the minimum staffing level falls below two, then overtime will be required to cover the open shift on that day. The Department's goal is to have day, evening and weekend shifts that cover seven days a week.
- 2) Purchase two new police vehicles (i.e., Ford Explorer SUV and Ford F-150 pickup truck) for the Department. The vehicles should be purchased prior to new officers being hired to ensure that the vehicles are equipped and ready for use. The cost for both vehicles fully equipped is approximately \$140,000 that would be financed over 4 years.
- 3) Purchase a van style vehicle (i.e., Ford Transit Connect) for Parking Compliance that will accommodate the parking meter coin collection dollies and other required equipment. The approximate cost of the van is \$47,000 and the cost to outfit the van with lights, shelving and graphics is \$8,000. The estimated total cost of this vehicle fully equipped is \$55,000 and would be financed over 4 years.