



# TOWN OF UPPER MARLBORO

## GENERAL GOVERNMENT STAFF REPORT

*March 2026 Monthly Activities Summary*

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### COMMUNITY OUTREACH

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- Met with Prince George's County Municipal Liaison to strengthen intergovernmental coordination.
- Met with Marlborough Towne HOA to address lighting and foster resident engagement.
- Met with an HOA interested in being annexed into the Town; discussed the annexation process and next steps.
- Participated in the Main Street Power Hour, supporting downtown business and community development initiatives.
- Participated in severe weather emergency calls with neighboring municipalities to coordinate preparedness efforts.

### ECONOMIC DEVELOPMENT

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- Attended the Economic Development Work Group (EDWG) meeting.
- Contacted with a workforce group to provide hospitality and tourism training for local businesses and residents.
- Advertised Upper Marlboro in the Prince George's County Destination Guide to promote tourism and visibility.
- Met with the state to discuss the Main Improvement Program (MIP) grant.
- Attended the Prince George's County Economic Development Ambassador meeting.
- Participated in the Main Street Power Hour.

### ADMINISTRATIVE

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- Sent final annexation boundary lines to the Town surveyor for official survey completion.
- Met with the Church Street parking lot design team to review design progress and provide direction.
- Met with Parks and Planning to discuss preparations and logistics for the upcoming Marlboro Day event.
- Met with PEPCO to determine which streetlights and fixtures the Town is financially responsible for.
- Attended the PEPCO Municipal Webinar to stay current on utility programs and municipal billing practices.
- Met with the Prince George's County RDA to discuss the CIP allocation and the Town's project priorities.
- **Staff responded to 522 phone calls**
- **Staff received 2651 emails**
- **There were 10 new constant contact registrants**

- **We currently have 8,000 Facebook followers**
- **We added 100 followers to our Instagram page**

## **BUDGET & FINANCES**

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- Distributed a resident budget survey to gather community input ahead of the upcoming budget cycle.
- Renewed the Town's health insurance policy to ensure continued employee coverage.
- Explored the integration of health benefits administration into the ADP payroll processing system to improve efficiency.