



## MEMORANDUM

To: Board of Town Commissioners

From: Clayton A. Anderson, Town Administrator

Date: November 25, 2024

Re: 2024 Monthly General Government Report

Below is the update on some of the projects and statistics from the Town of Upper Marlboro General Government has undertaken in through November of 2024.

<b>Major Projects Underway</b>	
General Government	<ul style="list-style-type: none"><li>• Staff is appealing the County's Tax Differential decision</li><li>• SOP drafted for acting pay</li><li>• Flyers for all positions have been posted</li></ul>
Meeting	<ul style="list-style-type: none"><li>• Attended the Economic Development Cooperative on 11/14/2024</li><li>• Met with the Board of Elections</li></ul>
Event Planning	The Town will begin planning for the following events: <ul style="list-style-type: none"><li>• Met with the events committee to discuss the Tree Lighting</li></ul>
PAMC Trail Study	The MNCPPC presented the Chesapeake Beach Rail Trail Design Study.
Annexation	<ul style="list-style-type: none"><li>• Met with the Board of Elections to gather annexation data.</li></ul>
Upcoming Events	<ul style="list-style-type: none"><li>• Youth Career Connections Partnership 11/26/2024</li><li>• Small Business Saturday 11/30/2024</li><li>• GWRCCC Giving Tuesday 12/03/2024</li><li>• State Highway Administration 12/10/2024</li></ul>
Administrative Updates	<ul style="list-style-type: none"><li>• 457B Plan documents signed and submitted</li></ul>
Grant Updates	<ul style="list-style-type: none"><li>• Façade Improvement reimbursement approved and processed by the State.</li><li>• Completed Maryland Opioid Restitution Fund request for \$2,925.00</li></ul>

**Town of Upper Marlboro**

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	<ul style="list-style-type: none"><li>• Submittal Sustainable Communities Grant</li></ul>