



Date: Thursday, November 21, 2024

Subject: Public Works' Monthly Report

RE: October 2024

Public Works Related

- PWD uploaded and approved bills for PW assigned in Bill.com.
- PWD attended finance meetings with Todd and reviewed HUR's.
- Payroll processing and review.
- Submitted phase completion invoices for payment with Site Design.
- Pepco Streetlight Billing Meeting held on Oct 23. Coinciding documents signed and scanned over.
- PWF and I met with Michael Jones of Michael Jones plumbing to discuss possible Church St closure due to water main valve install.
- PWD reviewed road improvement report to ensure HPS-20 is correct.
- PWD assisted with set-up for shred event.
- Fielded multiple calls and emails from an insistent claims adjuster who claimed their driver had a collision within the town. Later determined not within our boundaries.
- PWD and crewmembers Raynor and Stewart set-up and worked the Trunk or Treat event.
- PWD completed the towns bonded principal obligation info for the County.
- PWD solicited proposals for an abatement within town. The homeowner fixed the issue before the deadline.

Maintenance and Beautification

- PWF fielded multiple old recycle bin requests.
- PWC removed leaves from town properties
- PWD continued with asset inventory.
- PWC weeded planters downtown. Pansies planted to replace the summers begonias.
- PWD and Foreman fixed condenser stand for old HVAC unit at TH.
- PWC watered Main St Planters.
- PWC conducted site cuts around Town.
- PWD sent wayfinding signage proofs to Econo Signs to ensure they could make them as specified.

Street and Sidewalk / Mead & Hunt Update

- PWC performed storm drain checks and clearing.
- PWC conducted litter patrols around Town.
- PWC completed herbicide treatments for downtown and TH.
- PWD continued checking items on the HPS-20 annual report.



- PWD assisted Officer Irby and Mr. Uk with meter head issues around town.

Playground and Splash Pad Phase II Update: DPIE is still submitting feedback and questions on the Final report submitted by Sparks at Play. They are now requiring a stormwater management system because the overall project has an area of disturbance slightly above 5,000 sq ft. The estimated cost of these requirements adds \$200,000 to the overall project. We are working to get an exemption from this to move the project forward.

Refuse Accumulations

- There were no dump body rentals for the month.
- Bulk day refuse totals for items to landfill were _____ tons.
- Yard waste totals for items to MES were 1.48 tons.

Sincerely,

Darnell F. Bond / Director of Public Works