



**Date:** Thursday, December 5, 2024

**Subject:** Public Works' Monthly Report

**RE:** November 2024

#### **Public Works Related**

- PWD uploaded and approved bills for PW assigned in Bill.com.
- PWD attended finance meetings with Todd.
- Payroll processing and review.
- 16FT Christmas tree ordered for tree lighting event.
- Foreman Sheckels and I conducted interviews for PW Crew Lead position.
- PWD began working on Tax Exemption Status issues. Task picked up by TA Anderson.
- PWD met with sparks at Play at their Owings Mills office to assess the storage needs for our playground equipment.

#### **Maintenance and Beautification**

- PWC began sorting and testing Christmas decorations in early November.
- PWF fielded multiple old recycle bin requests.
- PWC removed leaves from town properties and streets that were in rough shape.
- PWD continued with asset inventory.
- Christmas tree delivery received by PW staff.
- PWC routinely weeded and watered planters downtown.
- PWC conducted last site cuts of the year around Town.
- PWD provided feedback for wayfinding signage as Econo Signs makes them.
- PWC began decorating and wrapping the poles at the CAB walk, and roofline of Town Hall.
- PWC planted pansies at Monument, aerated and fertilized Town properties.

#### **Street and Sidewalk / Mead & Hunt Update**

- PWC performed storm drain checks and clearing of leaves and debris.
- PWC conducted litter patrols around Town.
- PWD continued checking items on the HPS-20 annual report will be wrapped up in December.

***Playground and Splash Pad Phase II Update:*** DPIE is still submitting feedback and questions on the Final report submitted by Sparks at Play. They are now requiring a stormwater management system because the overall project has an area of disturbance slightly above 5,000 sq ft. The estimated cost of these requirements adds \$200,000 to the overall project. We are working to get an exemption from this to move the project forward.

#### **Refuse Accumulations**



- There was one dump body rental for the month.
- Bulk day refuse totals for items to landfill were \_\_\_\_\_ tons.
- Yard waste totals for items to MES were \_\_\_\_\_ tons.

Sincerely,

Darnell F. Bond / Director of Public Works