



# Town of Upper Marlboro

Town Hall, 14211 School Lane  
Upper Marlboro, MD 20772

Tel: (301) 627-6905  
Fax: (301) 627-2080

[info@uppermarlboromd.gov](mailto:info@uppermarlboromd.gov)  
[www.uppermarlboromd.gov](http://www.uppermarlboromd.gov)

Mailing address: P.O. Box 280 • Upper Marlboro, MD 20773-0280

## MEMORANDUM

To: Board of Town Commissioners  
From: John Hoatson Town Clerk  
Date: Tuesday, November 8<sup>h</sup>, 2022  
Re: Town of Upper Marlboro Financial Assistance Program

The ad-hoc awards determination board for the Financial Assistance program was able to provide the first bit of relief to a resident of the Town of Upper Marlboro. The board consisted of:

One Resident  
One Church representative  
One representative from each department:  
    General Government  
    Department of Public Safety  
    Department of Public Works

This ad-hoc board reviewed the application and compared it to the criteria for awarding the financial assistance funds. This was a quick and straightforward process.

The Board of Commissioners should discuss whether this is the system that should be used moving forward for awarding financial assistance or if the composition should be modified. The current compilation of the board insulates the decision from political process by keeping it as a purely administrative function.

In addition to determining the compilation of the board, we have received another public comment from a business requesting we reconsider financial assistance for businesses. With COVID-19, many of our businesses have experienced financial hardship due to the global pandemic as well as supply chain breakdown. The financial assistance to businesses would allow many of them to continue operating in the Town of Upper Marlboro.