

The Town of Upper Marlboro
Annual Operating Budget

Revenues

FY23 Budget

Taxes

Commercial Real Estate	\$	207,745
Residential Real Estate	\$	211,360
Personal Property	\$	47,435
Public Utilities	\$	588,000
Income Taxes	\$	345,000
Entertainment Tax		
Total	\$	1,399,540

Fines Licenses & Permits

Franchise & Trader's License Fee	\$	13,000
Business Licenses	\$	18,000
Town Permits	\$	1,500
Parking Meter Payments	\$	125,000
Parking Fines & Penalties	\$	30,000
Pub/Edu/Govt Broadcasting	\$	2,500
Total	\$	190,000

Intergovernmental

Financial Corporation Tax	\$	9,000
Highway User Revenue	\$	31,399
Police State Aid	\$	18,000
Refuse Disposal Fee Rebate	\$	1,500
American Rescue Plan	\$	190,000
DHCD Circuit Rider Grant	\$	50,000
Total	\$	299,899

Miscellaneous Revenue

Town Hall Services & Rentals	\$	2,000
Interest Earnings	\$	1,500
Event Revenue	\$	10,000
Withdraw of Reserve Funds	\$	60,000
Total	\$	73,500

Total Revenues	\$	1,962,939
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Town Operating Expenses

**The Town of Upper Marlboro
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General Government Operating Expenses

FY23 Budget

Town Elected Officials

Commissioner #1 Stipend	\$	19,000
President Salary	\$	15,000
Elected Development & Training	\$	3,000
Total	\$	37,000

General Government Staff Salaries

Total	\$	333,010
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Consultants & Firms

Accounting Services Firm	\$	28,000
Auditing Firm	\$	20,000
Government Relations	\$	36,000
Media Relations	\$	14,400
IT Firm	\$	3,600
Human Resources Services	\$	11,000
Planning/Economic Dev Firm	\$	30,000
Roadway Engineering Firm	\$	-
Annexation Survey, etc.	\$	20,000
Town Attorney & Legal	\$	50,000
Total	\$	213,000

Financial, Benefits, and Payroll

Payroll Processing	\$	5,000
Bank Charges & Processing Fees	\$	10,000
Parking Transaction Fees	\$	10,000
Payroll Taxes	\$	18,370
Maryland State Retirement	\$	37,542
Healthcare Expense	\$	18,998
Town Insurance Policy	\$	6,000
Life Insurance Policy	\$	12,000
Total	\$	117,910

Operating

Town Elections (Supplies & Judges)	\$	2,500
Staff Development & Training	\$	4,000
Printing	\$	15,000
Postage	\$	2,000
Supplies & Computer Equipment	\$	15,000
Office Telephones & Cell phones	\$	5,000
Town Hall Utilities & Cleaning	\$	12,000
Area Non-Profit Support	\$	20,000
Cable Access Channel	\$	2,500
Software Programs	\$	10,000

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Other	\$	2,010
Total	\$	90,010

Town Committees & Events

Historical Committee	\$	1,340
CERT Team	\$	1,000
Arts Council		
Green Team	\$	1,800
Events Committee	\$	4,590
Marlboro Day	\$	5,220
Old Crain Hwy Centennial	\$	3,160
Happy Leaf Festival	\$	3,160
Trunk or Treat	\$	1,800
Winter Holiday	\$	1,800
Town Government Events	\$	3,120
Total	\$	26,990

Total Expense Gen Gov	\$	817,920	42%
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Public Safety

FY23 Budget

Public Safety Staff Salaries

Total	\$	435,682
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Public Safety Operating

Uniforms	\$	4,000
Recruitment/Background	\$	3,000
Duty Equipment	\$	2,000
Training & Development	\$	2,000
Mobile Technology	\$	5,000
Insurance	\$	6,000
Office Supplies	\$	1,000
Computer Software & Support	\$	2,000
Payroll Taxes	\$	18,361
Maryland State Retirement	\$	13,540
Healthcare Expenses	\$	19,000
Vehicle Maintenance & Repairs	\$	7,778
Community Events	\$	1,500
Police Station Utilities & Cleaning	\$	6,000
Police IT Support	\$	3,600
Consultants & Firms	\$	12,600
Public Relations	\$	1,000
Other	\$	2,000
Total	\$	110,379

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Police State Aid	\$	18,000
Total	\$	18,000

Parking & Code Enforcement

Vehicle Maintenance	\$	2,222
Parking Meter Maintenance	\$	3,000
Total	\$	5,222

Total Expense Public Safety	\$	564,061	29%
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Public Works Operating Expenses

FY23 Budget

Public Works Staff Salaries

Total	\$	259,990
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Public Works Operating

Uniforms	\$	3,000
Tools & Equipment	\$	6,000
Staff Training & Dues	\$	4,800
DPW Cellular Device Service	\$	2,000
Insurance	\$	6,000
Office Supplies	\$	1,500
Computer Software & Support	\$	1,000
Payroll Taxes	\$	18,361
Maryland State Retirement	\$	6,500
Healthcare Expenses	\$	52,593
Vehicle Repairs & Maintenance	\$	9,500
Street & Sidewalk Maintenance	\$	3,500
Streetlight Electricity	\$	22,000
Road Salt & Weather Events	\$	4,500
Public Works Garage Utilities	\$	3,500
Maintenance & Beautification	\$	15,000
Mosquito Control	\$	1,600
Other	\$	2,000
Total	\$	163,354

Refuse Collection

Residential Trash Collection	\$	47,000
Residential Recycling Collection	\$	9,500
Bulk & Yard Waste Disposal Fees	\$	4,500
Total	\$	61,000

Total Expense Public Works	\$	484,344	25%
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Transfer to CIP Fund	\$	96,610	5%
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**The Town of Upper Marlboro
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Transfer into Reserves	\$	-
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Total Operating Expense	\$	1,962,935	100%
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Total Revenues	\$	1,962,939
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Difference	\$	4
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