



Town of Upper Marlboro

Town Hall, 14211 School Lane Tel: (301) 627-6905 info@uppermarlboromd.gov
Upper Marlboro, MD 20772 Fax: (301) 627-2080 www.uppermarlboromd.gov
Mailing address: P.O. Box 280 • Upper Marlboro, MD 20773-0280

Town of Upper Marlboro March 2022 Treasurer Report Budget vs. Actuals: FY2022 Budget - FY22 P&L July 2021 - April 2022

	Total			End of Year
	ACTUAL	YTD BUDGET	OVER BUDGET	Budget Revision
Income				
Revenue				
4000 Property Taxes	1,092,338	987,793	104,545	-
4200 Fines, Licenses, Permits	204,531	230,669	(26,138)	-
4300 Intergovernmental	290,983	315,020	(24,037)	-
4400 Miscellaneous Revenue	1,703	8,250	(6,547)	-
4500 Grants	452,929	925,000	(472,071)	-
Total Revenue	\$ 2,042,484.52	\$ 2,466,732.00	\$ (424,247.48)	\$ -
Total Income	\$ 2,042,484.52	\$ 2,466,732.00	\$ (424,247.48)	\$ -
GROSS PROFIT	\$ 2,042,484.52	\$ 2,466,732.00	\$ (424,247.48)	\$ -
Expenses				
5000 General Government	589,880	876,329	(286,449)	-
6000 Public Safety	387,690	442,795	(55,105)	-
7000 Public Works	324,163	327,913	(3,750)	-
8000 Grants & Awards	176,819	941,051	(764,232)	-
9000 Capital Outlays	135,039	66,000	69,039	-
Total Expenses	\$ 1,613,590.75	\$ 2,654,088.00	\$ (1,040,497.25)	\$ -
NET OPERATING INCOME	\$ 428,893.77	\$ (187,356.00)	\$ 616,249.77	\$ -
NET INCOME	\$ 428,893.77	\$ (187,356.00)	\$ 616,249.77	\$ -

Town of Upper Marlboro
Budget vs. Actuals: FY2022 Budget - FY22 P&L
 July 2021 - April 2022

	Total			End of Year
	Actual as of 4.2022	Budget YTD	over Budget	Budget Revision
Income				
Revenue				
4000 Property Taxes				
4010 Real Estate Taxes Residential	197,716.03	171,698.00	26,018.03	-
4020 Real Estate Taxes Commercial	189,281.15	189,540.00	(258.85)	-
4025 Real Estate Taxes Delinquent	-	5,000.00	(5,000.00)	-
4121 PPT FY2021	1,286.00	-	1,286.00	-
4122 PPT FY2022	43,368.69	46,555.00	(3,186.31)	-
4150 PPT Public Utilities	660,686.40	575,000.00	85,686.40	-
Total 4000 Property Taxes	\$ 1,092,338.27	\$ 987,793.00	\$ 104,545.27	\$ -
4200 Fines, Licenses, Permits				
4210 Cable Franchise Fee	14,703.74	13,000.00	1,703.74	-
4220 Town Permits	1,460.00	2,500.00	(1,040.00)	-
4230 Business License	13,239.68	28,000.00	(14,760.32)	-
4240 Parking Meters	108,460.12	145,000.00	(36,539.88)	-
4250 Parking Coin Deposits	39,379.83	-	39,379.83	-
4260 Parking Fines/Penalties	23,640.39	35,000.00	(11,359.61)	-
4270 Parking Cash Payments	225.00	-	225.00	-
4280 Pub/Edu/Govt Broadcasting	3,421.83	5,000.00	(1,578.17)	-
6280 Trader's License Fees	-	500.00	(500.00)	-
6351 Food Trucks	-	1,000.00	(1,000.00)	-
6354 Room Rental	-	669.00	(669.00)	-
Total 4200 Fines, Licenses, Permits	\$ 204,530.59	\$ 230,669.00	\$ (26,138.41)	\$ -
4300 Intergovernmental				
4310 Income Taxes	244,958.37	260,000.00	(15,041.63)	-
4320 Highway User Fee	17,799.97	27,725.00	(9,925.03)	-
4330 State Police Aid	18,042.48	16,400.00	1,642.48	-
4340 Financial Corporation Tax	9,144.52	9,145.00	(0.48)	-
4350 Disposal Fee Rebate	1,038.00	1,750.00	(712.00)	-
Total 4300 Intergovernmental	\$ 290,983.34	\$ 315,020.00	\$ (24,036.66)	\$ -
4400 Miscellaneous Revenue				
4410 Miscellaneous	1,703.15	3,000.00	(1,296.85)	-
4420 Interest Earnings	-	2,500.00	(2,500.00)	-
6394 Town Hall Services - Misc Rev	-	250.00	(250.00)	-
6396 Special Events/Donations	-	2,500.00	(2,500.00)	-
Total 4400 Miscellaneous Revenue	\$ 1,703.15	\$ 8,250.00	\$ (6,546.85)	\$ -
4500 Grants				
4510 Community Open Space	100,000.00	100,000.00	-	-
4520 State StreetScape	-	450,000.00	(450,000.00)	-
4530 FIP	-	50,000.00	(50,000.00)	-
4550 ARP - Recovery Fund	331,539.82	325,000.00	6,539.82	-
Total 4500 Grants	\$ 452,929.17	\$ 925,000.00	\$ (472,070.83)	\$ -
Total Revenue	\$ 2,042,484.52	\$ 2,466,732.00	\$ (424,247.48)	\$ -
Total Income	\$ 2,042,484.52	\$ 2,466,732.00	\$ (424,247.48)	\$ -
Gross Profit	\$ 2,042,484.52	\$ 2,466,732.00	\$ (424,247.48)	\$ -

Expenses

5000 General Government

5105 GG Commissioner Salaries	15,588.00	15,200.00	388.00	-
5110 GG Salaries	207,846.71	257,279.00	(49,432.29)	-
5120 GG FICA	17,036.33	59,000.00	(41,963.67)	-
5130 GG Health/Life/Dental Benefits	28,238.36	116,800.00	(88,561.64)	-
5140 GG Insurance - Worker's Comp	8,604.92	20,000.00	(11,395.08)	-
5150 GG Pension Benefits	26,592.40	70,000.00	(43,407.60)	-
5300 GG Professional Services	(26,922.29)	-	(26,922.29)	-
5310 GG Accounting	15,250.00	18,000.00	(2,750.00)	-
5320 GG Audit	20,000.00	20,000.00	-	-
5330 GG Payroll Processing	4,315.23	5,000.00	(684.77)	-
5340 GG Town Attorney & Legal	54,076.48	55,000.00	(923.52)	-
5350 GG IT Support & Equipment	11,209.53	10,000.00	1,209.53	-
5360 GG Media Relations	13,500.00	24,000.00	(10,500.00)	-
5370 GG Government Relations	30,600.00	36,000.00	(5,400.00)	-
5380 GG Human Resources Services	7,960.00	12,000.00	(4,040.00)	-
5390 GG Planning Firm	16,465.00	20,000.00	(3,535.00)	-
Total 5300 GG Professional Services	\$ 146,453.95	\$ 200,000.00	\$ (53,546.05)	\$ -
5400 GG Operating				
5200 GG Insurance & Benefits				
5210 GG General Liability	16,213.00	16,500.00	(287.00)	-
5210.01 Claims	-	5,000.00	(5,000.00)	-
Total 5210 GG General Liability	\$ 16,213.00	\$ 21,500.00	\$ (5,287.00)	\$ -
Total 5200 GG Insurance & Benefits	\$ 16,213.00	\$ 21,500.00	\$ (5,287.00)	\$ -
5415 GG Merchant Services Fees	31,021.61	25,000.00	6,021.61	-
5435 GG Training	495.00	-	495.00	-
5440 GG Dues & Subscriptions	9,508.80	5,000.00	4,508.80	-
5445 GG Postage	1,618.21	3,000.00	(1,381.79)	-
5450 GG Printing	6,103.58	8,500.00	(2,396.42)	-
5455 GG General Supplies	35,273.32	20,000.00	15,273.32	-
5460 GG Office Equipment R&M	2,661.11	1,200.00	1,461.11	-
5465 GG Town Hall Office Phones	2,248.21	5,000.00	(2,751.79)	-
5470 GG Mobile Phones	7,156.81	4,000.00	3,156.81	-
5475 GG Town Elections	2,103.62	2,100.00	3.62	-
5477 GG Public Notice Ads	1,365.00	2,000.00	(635.00)	-
5480 GG Town Hall Utilities	7,606.80	11,000.00	(3,393.20)	-
5485 GG Town Hall Repair & Maintenance	4,932.65	10,000.00	(5,067.35)	-
5490 GG Other	2,068.22	2,000.00	68.22	-
Total 5400 GG Operating	\$ 130,375.94	\$ 120,300.00	\$ 10,075.94	\$ -
5900 GG Committee Expenses	3,148.12	-	3,148.12	-
5905 Events Committee	2,269.68	5,000.00	(2,730.32)	-
5910 CERT Team	-	750.00	(750.00)	-
5915 Historical Committee	114.94	750.00	(635.06)	-
5920 Arts Council	2,748.41	750.00	1,998.41	-
5925 Green Team	-	750.00	(750.00)	-
5930 TOUM Event	462.00	2,000.00	(1,538.00)	-
5935 Trunk or Treat	-	2,000.00	(2,000.00)	-
5940 Marlboro Day	400.00	5,750.00	(5,350.00)	-
Total 5900 GG Committee Expenses	\$ 9,143.15	\$ 17,750.00	\$ (8,606.85)	\$ -
Total 5000 General Government	\$ 589,879.76	\$ 876,329.00	\$ (286,449.24)	\$ -

6000 Public Safety				
6110 PS Salaries	246,165.58	359,120.00	(112,954.42)	
6111 PS Overtime	4,741.24	-	4,741.24	
6120 PS FICA	21,698.78	-	21,698.78	
6130 PS Health Benefits	18,616.04	-	18,616.04	
6140 PS Worker's Comp	8,989.81	-	8,989.81	
6150 PS Pension Benefits	27,781.85	-	27,781.85	
6200 PS Uniforms	1,825.95	2,000.00	(174.05)	
6210 PS Weapons & Duty Equipment	5,509.93	5,000.00	509.93	
6220 PS Training & Memberships	2,037.10	1,500.00	537.10	
6230 PS Pre Employment	2,484.50	4,500.00	(2,015.50)	
6240 PS Association Dues	615.00	750.00	(135.00)	
6260 PS Mobile Phone	2,428.24	5,000.00	(2,571.76)	
6270 PS Supplies	519.22	3,000.00	(2,480.78)	
6300 PS Professional Services	26,922.29	-	26,922.29	
6400 PS Occupancy	13,617.58	-	13,617.58	
6500 PS General Supplies	70.00	1,500.00	(1,430.00)	
6700 PS Vehicle Repairs	-	6,500.00	(6,500.00)	
6710 PS Vehicle Fuel	-	5,000.00	(5,000.00)	
6880 Public Safety Debt Service	-	32,525.00	(32,525.00)	
6900 PS GOCCP Police State Aid	3,666.74	16,400.00	(12,733.26)	-
Total 6000 Public Safety	\$ 387,689.85	\$ 442,795.00	\$ (55,105.15)	\$ -
7000 Public Works				
7110 PW Salaries	163,856.74	207,805.00	(43,948.26)	
7111 PW Overtime	3,173.98	-	3,173.98	
7120 PW FICA	14,003.26	-	14,003.26	
7130 PW Health-Life-Dental	35,728.02	-	35,728.02	
7140 PW Workman's Comp	6,038.89	-	6,038.89	
7150 PW Pension Benefits	18,662.40	-	18,662.40	
7200 PW Sanitation				
7210 PW Waste Collection/Disposal Fees	2,548.71	41,124.00	(38,575.29)	
7220 PW Waste Disposal/Contractor	33,882.80	3,600.00	30,282.80	
7230 PW Recycling	7,408.50	9,834.00	(2,425.50)	
Total 7200 PW Sanitation	\$ 43,840.01	\$ 54,558.00	\$ (10,717.99)	\$ -
7240 Public Works Operating				
7250 PW Maint/Repairs/Beautification	2,305.23	10,100.00	(7,794.77)	
7260 PW Training & Memberships - Dues	100.00	500.00	(400.00)	
7270 PW Other	269.03	1,500.00	(1,230.97)	
7280 PW Streets Maintenance	5,169.31	4,000.00	1,169.31	
7340 PW Vehicle Maintenance	2,393.76	3,500.00	(1,106.24)	
7350 PW Utilities	1,044.40	3,500.00	(2,455.60)	
7360 PW Mobile Phone	326.91	2,500.00	(2,173.09)	
7370 PW Small Tools & Equipment	7,777.85	7,000.00	777.85	
7380 PW Septic Tank	600.00	1,200.00	(600.00)	
7385 Uniforms	-	750.00	(750.00)	
7390 Weather Related Expenses	-	2,500.00	(2,500.00)	
7395 Vehicle Repairs	-	3,000.00	(3,000.00)	
7397 Vehicle Fuel	-	4,000.00	(4,000.00)	
7400 PW Streetlight Electricity	-	21,500.00	(21,500.00)	
7310 PW 4915-A Marlborough Ter	451.43	-	451.43	
7320 PW 14302-A Marlborough Ln	1,921.94	-	1,921.94	
7330 PW 100 Upper Marlboro Rd	16,500.31	-	16,500.31	
Total 7400 PW Streetlight Electricity	\$ 18,873.68	\$ 21,500.00	\$ (2,626.32)	\$ -
Total 7240 Public Works Operating	\$ 38,860.17	\$ 65,550.00	\$ (26,689.83)	\$ -
Total 7000 Public Works	\$ 324,163.47	\$ 327,913.00	\$ (3,749.53)	\$ -

8000 Grants & Awards	15,000.00	-	15,000.00
8010 Community Open Space	125,433.31	130,000.00	(4,566.69)
8100 State Street Scape Expenses	-	450,000.00	(450,000.00)
8180 FIP	-	50,000.00	(50,000.00)
8500 ARP - American Recovery Fund	5,299.80	-	5,299.80
8122 PPE Supplies	319.00	-	319.00
8123 Loss of Revenue	30,767.02	311,051.00	(280,283.98)
Total 8500 ARP - American Recovery Fund	\$ 36,385.82	\$ 311,051.00	\$ (274,665.18)
Total 8000 Grants & Awards	\$ 176,819.13	\$ 941,051.00	\$ (764,231.87)
9000 Capital Outlays	135,038.54	66,000.00	69,038.54
Total Expenses	\$ 1,613,590.75	\$ 2,654,088.00	\$ (1,040,497.25)
Net Operating Income	\$ 428,893.77	\$ (187,356.00)	\$ 616,249.77
Net Income	\$ 428,893.77	\$ (187,356.00)	\$ 616,249.77

Key Monthly Items

1. No major purchased until September 2022 until additional tax funds come in
2. Working ion year-end adjustments
- 3 Accepting application for Bookkeeper

Bank Accounts

1000 PGFSB Operating Checking 6968	312,164.64
1001 Petty Cash	750
1010 PGFSB Payroll Account 6976	64,714.17
1040 Parking Meter Checking (M&T)	155,726.82
1045 1045 M&T Bank (public safety)	100
1050 ARPA Checking 4957	121,540.00
1117 WesBanco (CD)	103,275.93
1140 MLGIP (CD)	215,489.57
Total Bank Accounts	\$973,761.13