



Town of Upper Marlboro

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MEMORANDUM

To: Board of Town Commissioners
From: Kyle Snyder, Town Administrator
Date: Tuesday, October 4th, 2022
Re: Pocket Park Electrical Installation

Commissioners,

As you are aware, we have begun making improvements to the pocket park. The next step in the process is to have an electrical drop installed at the lot to power future lighting and other items involved with the park redevelopment, but also downtown holiday lighting, events, and potential on-street car charging stations. The Town reached out to several contractors, but only one sent a proposal.

Cost: Initial proposals state the project will cost \$6,400. Staff is asking the Board to consider approving staff to spend no more than \$8,000 to allow for some flexibility. If decides to move this project forward, the Board can make the motion at the October Town Meeting to approve the purchase.

Funding: Initially, funding will come from the \$175,000 bond bill issued back in 2019; however, the Town has applied for a \$7,000 grant from PEPCO, which will fund this project if awarded.

Attached: Proposal received from C&S General Contractor