

The Town of Upper Marlboro

RESOLUTION: 2023-17

SESSION: Regular Town Meeting

DATED: August 22, 2023

A RESOLUTION OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO APPROVING THE REVIZE WEB SERVICES SALES AGREEMENT

WHEREAS, the Board of Commissioners for the Town of Upper Marlboro has authority pursuant to §82-56 of the Town Charter, and Ordinance 2022-06 to enter into professional services contracts; and

WHEREAS, pursuant to Town's Charter, Section 82-56 (Purchasing and Contracts), all expenditures for contracts and purchases with an anticipated cost of more than ten thousand dollars (\$10,000) shall be subject to competitive sealed bidding unless the Board, by unanimous vote of the full Board, finds another method of procurement to be more advantageous; and

WHEREAS, the Town Board of Commissioners hereby finds that sufficient funds have been appropriated and that Revize Software Systems is a responsible offeror or interested business whose proposal is the most advantageous to the Town, taking into consideration the price and the evaluation factors set forth in the request for proposals; and

WHEREAS, the Town Board of Commissioners unanimously approved the current contract with Revize Software Systems at the Regular Town Meeting held on December 17, 2018

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for The Town of Upper Marlboro, sitting in regular session this 22nd day of August 2023, that the Town Board of Commissioners hereby approves and further authorizes the President to sign, on behalf of the Town, the contract, as an Annual Software Subscription, Tech Support, CMS Updates, Website Hosting, 50 GB Website Storage, 100 GB Month Bandwidth, SSL Certificate, Pre-Paid Annual Fee, 5 Year Agreement, Free Redesign Year 5, locked-in rate.

AND BE IT FURTHER RESOLVED, that prior to the President's/Mayor's execution of said proposal/contract, the Town Administrator shall ensure that the vendor is in good standing with the State.

AND BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon passage and that the President/Mayor is authorized to execute the subject contract or proposal not to exceed \$3,000 annually with the subject website company trading as or having the legal name of Revize

Software Systems, and any related indemnification forms, addenda, schedules, exhibits or change orders thereto pertaining not exceeding the authority of said official pursuant to Town law and this Resolution.

ATTEST:

THE TOWN OF UPPER MARLBORO

John Hoatson, Town Clerk

Sarah Franklin, President

Date: _____

Charles Colbert, Commissioner

Thomas Hanchett, Commissioner

Karen Lott, Commissioner

Linda Pennoyer, Commissioner

CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present, adopted this Ordinance, and that said Ordinance is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 22nd day of August 2023.

John Hoatson, Town Clerk

ATTACHMENT A- Revize Web Services Sales Agreement Dated 8/15/2023