



TOWN OF UPPER MARLBORO

GENERAL GOVERNMENT REPORT

August 21- September 18, 2026 Monthly Activities Summary

General Government Report

COMMUNITY OUTREACH

- Reached out to Darnells Chance to discuss a grant opportunity
- Worked with local church
- Fall Landings published

ECONOMIC DEVELOPMENT

- Assisted a business willing to relocate, worked to walk them through the process with DPIE.
- Met with M and T Bank Vice President to discuss economic development partnership.
- Processed Empower Upper Marlboro application.
- Attended the Economic Development Working Group meeting

ADMINISTRATIVE

- Interviewed for Deputy Town Manager/ Clerk
- Submitted Opioid Settlement Report
- Reviewed possible MOU between the Town and the County for emergency snow removal
- Participated in the DPW and T meeting regarding MOU for snow emergency
- Attended State's Attorney meeting
- Participated in AAMA Housing Webinar
- Participated in the CPS HR Consulting webinar Using AI
- Registered for the Federal Funding workshop in October
- Code Enforcement Officer hired
- **Staff handled 263 phone calls, 1602 emails, and 8 visitors to town hall as of September 18, 2026**

BUDGET & FINANCES

- The town's accounts are now fully reconciled for FY 2026
- Staff is processing utility payments
- Staff is processing PPT payments

