

TOWN OF UPPER MARLBORO

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TOWN COUNCIL

Mayor Charles J. Colbert • Vice Mayor Derrick F. Brooks • Councilmember Sarah A. Franklin • Councilmember Karen H. Lott
• Councilmember Joseph Hourcle

OFFICE OF THE TOWN MANAGER

TO: Town Council
FROM: Clayton Anderson, Town Manager
DATE: September 22, 2026
RE: Hiring Update

Summary

Staff continues to make progress filling vacant positions across General Government, the Police Department, and Public Works. Details on each position are provided below.

Vacancy Status

Department / Position	Status
General Government Code Enforcement Officer (Part-Time)	Position filled. New hire starts September 23, 2026. Will be sworn in with the Parking Enforcement Officer before beginning field duties.
General Government Deputy Town Manager / Town Clerk	Candidate selected. Background investigation and drug screening are in progress. Anticipated start: October 2026. The incoming Deputy Town Manager will hire the part-time Records Management position once onboarded.
Police Department Parking Enforcement Officer	Position filled. Awaiting swearing-in, to be conducted jointly with the Code Enforcement Officer, before beginning field duties. Anticipated start: late September – early October 2026.
Public Works Crewmember	Interviews conducted on Monday, September 14, 2026. Selection decision pending.

Staff will continue to provide updates to the Council as these recruitments are finalized.