



# Town of Upper Marlboro

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## Memorandum

**Date:** Friday, March 3, 2023

**Subject:** FY24 Capital Improvement Budget Requests

Good evening, Commissioners,

**New Public Works Pickup Truck:** Replacement for Directors vehicle. Current truck 216 would be placed in service to crew members or potential compost vehicle. Price includes outfitting of 2500 style truck. (Plow, lights, toolboxes, etc) New price to reflect current pricing trends.

**PW Facility lease:** Current office and yard will not allow for additional crew, vehicles, or equipment. Potential hazards with large vehicles sharing a parking lot / driveway with small children. Staff is running out of places to park, and a fully outfitted PW vehicle with plow and spreader cannot turn around with other vehicles in the yard. Staff now has to utilize hillside when accepting large deliveries as a means of storage space. (Based on \$11,667 per month lease price point.

**Attenuator trailer:** For shadow vehicles to protect crew and public working on the roadway with speeds above 25 mph. (Crash barrier)

**New HVAC unit at Town Hall:** The original side of the Town Hall HVAC system needs repair. The repairs alone are estimated at \$5,500 and it uses the old, banned style of refrigerant. A new system is \$9,800 plus a \$5,200 contingency for the rooftop unit in the rear of the building.

**Ex-Mark zero turn mower:** Current mower is a 2005. Well beyond its life expectancy. This mower should no longer be in front line use. It is in decent shape for its age, but does have reoccurring issues. In the event this mower goes down, it's at least a 4 to 6 weeks before it returns to service.

**Storage unit or shed:** A band-aid fix to a new facility lease, Every department is completely On site storage for decorations and events. \$2,700 per year for off-site storage.

**Town roadway improvements:** To begin carrying out roadway paving projects as designs are completed by Mead and Hunt.

**Larger tractor or skid steer:** Current tractor is at its capability limit. With increased needs, we find that our current tractor simply can't perform. Current tractor can't lift over 500lbs without tipping over. Also, can't lift or load material into stake body. Skid steers can be outfitted for multiple attachments such as a street sweeper. \$85k is the range for a new skid steer. \$50k was the price range for an older used piece of equipment.

Warm Regards,

Darnell F. Bond III  
Director of Public Works