

## **The Town of Upper Marlboro**

RESOLUTION: 2022-28  
SESSION: Regular Town Meeting  
DATED: November 22, 2022

A RESOLUTION OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO APPROVING AGREEMENT WITH TO PROVIDE CLEANING SERVICES TO THE TOWN OF UPPER MARLBORO.

**WHEREAS**, the Board of Commissioners for the Town of Upper Marlboro has authority pursuant to §82-56 of the Town Charter, and Ordinance 2011-02 to enter into professional services contracts; and

**WHEREAS**, pursuant to Town's Charter, Section 82-56 (Purchasing and Contracts), all expenditures for contracts and purchases with an anticipated cost of more than ten thousand dollars (\$10,000) shall be subject to competitive sealed bidding unless the Board, by unanimous vote of the full Board, finds another method of procurement to be more advantageous; and

**WHEREAS**, the Board of Town Commissioners waived the formal request for bids process and alternatively released RFP #UM 2022-01 soliciting proposals, and thereby published said request for proposals for at least 15 days to seek interested applicants during the period of September 28, 2022 through October 31, 2022; and

**WHEREAS**, the Town Board of Commissioners hereby finds that sufficient funds have been appropriated and that \_\_\_\_\_ is a responsible offeror or interested business whose proposal is the most advantageous to the Town taking into consideration price and the evaluation factors set forth in the request for proposals.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners for The Town of Upper Marlboro, sitting in regular session this 22<sup>nd</sup> day of November 2022, that the Town Board of Commissioners hereby approves and further authorizes the President to sign, on behalf of the Town, the contract, as an 18-month duration contract beginning January 1, 2023 and ending on June 30, 2024.

**AND BE IT FURTHER RESOLVED**, that prior to the President's/Mayor's execution of said proposal/contract, the Town Administrator shall ensure that the vendor is in good standing with the State and supplies adequate proof of insurance and executes a reasonable waiver of liability agreement or release form with the Town to protect it from mishaps, accidents and injuries arising from the vendor's potential negligence while working on Town property.

**AND BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon passage and that the President/Mayor is authorized to execute the subject contract or proposal totaling

Resolution 2022-28 Cleaning Contract

\$\_\_\_\_\_ with the subject cleaning company trading as or having the legal name of \_\_\_\_\_, and any related indemnification forms, addenda, schedules, exhibits or change orders thereto pertaining not exceeding the authority of said official pursuant to Town law and this Resolution.

ATTEST:

THE TOWN OF UPPER MARLBORO

\_\_\_\_\_  
John Hoatson, Town Clerk

\_\_\_\_\_  
Sarah Franklin, President

Date: \_\_\_\_\_

\_\_\_\_\_  
Charles Colbert, Commissioner

\_\_\_\_\_  
Janice Duckett, Commissioner

\_\_\_\_\_  
Thomas Hanchett, Commissioner

\_\_\_\_\_  
Karen Lott, Commissioner

CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Ordinance, and that said Ordinance is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 22nd day of November 2022.

\_\_\_\_\_  
John Hoatson, Town Clerk

ATTACHMENT A- Cleaning Proposal