

The Town of Upper Marlboro

RESOLUTION: 2023-12

SESSION: Regular Town Meeting

DATED: May 23, 2023

A RESOLUTION OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO APPROVING AGREEMENT WITH XXXX TO PROVIDE GOVERNMENT RELATION SERVICES TO THE TOWN OF UPPER MARLBORO.

WHEREAS, the Board of Commissioners for the Town of Upper Marlboro has authority pursuant to §82-56 of the Town Charter, and Ordinance 2022-06 to enter into professional services contracts; and

WHEREAS, pursuant to Town's Charter, Section 82-56 (Purchasing and Contracts), all expenditures for contracts and purchases with an anticipated cost of more than ten thousand dollars (\$10,000) shall be subject to competitive sealed bidding unless the Board, by unanimous vote of the full Board, finds another method of procurement to be more advantageous; and

WHEREAS, the Board of Town Commissioners waived the formal request for bids process and alternatively released RFP #UM 2023-02 soliciting proposals, and thereby published said request for proposals for at least 15 days to seek interested applicants during the period of April 10, 2023 through May 2, 2023; and

WHEREAS, the Town Board of Commissioners hereby finds that sufficient funds have been appropriated and that XXXXXX is a responsible offer or interested business whose proposal is the most advantageous to the Town taking into consideration price and the evaluation factors set forth in the request for proposals.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for The Town of Upper Marlboro, sitting in regular session this 23rd day of May, 2023, that the Town Board of Commissioners hereby awards the contract, as an 24-month duration contract beginning July 1, 2023 and ending on June 30, 2025, pending approval by the Board.

AND BE IT FURTHER RESOLVED, that the Town Administrator shall ensure that the vendor is in good standing with the State and supplies a proposed contract and adequate proof of insurance and executes a reasonable waiver of liability agreement or release form with the Town to protect it from mishaps, accidents and injuries arising from the vendor's potential negligence while working on Town property.

AND BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon passage and that the President/Mayor is authorized to negotiate a contract totaling \$36,000.00 with the

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subject vendor having the legal name of XXXX, and prepare any related indemnification forms, addenda, schedules, exhibits or change orders thereto pertaining not exceeding the authority of said official pursuant to Town law and this Resolution.

ATTEST:

THE TOWN OF UPPER MARLBORO

John Hoatson, Town Clerk

Sarah Franklin, President

Date: _____

Charles Colbert, Commissioner

Thomas Hanchett, Commissioner

Karen Lott, Commissioner

Vacant, Commissioner

CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Ordinance, and that said Ordinance is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 23rd day of May, 2023.

John Hoatson, Town Clerk

ATTACHMENT A- Government Relations Firm Proposal