

## **The Town of Upper Marlboro**

RESOLUTION: 2022-20  
SESSION: Regular Town Meeting  
DATED: October 25<sup>th</sup>, 2022

### **A RESOLUTION OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO TO ENTER INTO LEASE AGREEMENTS WITH ENCORE COPIER FOR THE LEASE OF TWO PRINTERS.**

**WHEREAS**, pursuant to Local Government Art., § 5-205 of Md. Ann. Code, a municipality may spend money for any public purpose and to affect the safety, health, and general welfare of the municipality and its occupants, and a municipality may further provide for printing and publishing statements of its receipts and expenditures; and

**WHEREAS**, Ordinance 2011-02 (Procurement), Section 4(b) states that upon having obtained three (3) quotes or proposals “[a]ll procurements between \$10,000 and \$ 2,000 shall be approved by the Board,” and

**WHEREAS**, the Town Board of Commissioners hereby finds that sufficient funds have been appropriated for these lease agreements, which includes the scope of the subject proposals, and ENCORE BUSINESS SYTEMS, INC., a Maryland Corporation, is a local, responsible offeror, in good standing with the State, whose proposals are the most advantageous to the Town taking into consideration price and the other evaluation factors.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners for The Town of Upper Marlboro, sitting in regular session this 25th day of October 2022, that the Town Board of Commissioners hereby authorizes the President to execute the lease proposals, attached hereto and incorporated by reference herein, for the General Government printer lease \$174.70 per month for 60 months, and the Police printer lease at \$89.00 per month for 60 months with Encore Business Systems, Inc.

**AND, BE IT FURTHER RESOLVED**, by the Board of Commissioners for The Town of Upper Marlboro, that the Town Administrator shall obtain proof of insurance and a reasonable release and waiver of liability form signed by the Contractor as deemed necessary to protect the Town and carry out the performance of the project or tasks described herein prior to the execution of the proposal or contract approved herein.

ATTEST:

THE TOWN OF UPPER MARLBORO

\_\_\_\_\_  
John Hoatson, Town Clerk

\_\_\_\_\_  
Sarah Franklin, President

Date: \_\_\_\_\_

\_\_\_\_\_  
Charles Colbert, Commissioner

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Janice Duckett, Commissioner

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Thomas Hanchett, Commissioner

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Karen Lott, Commissioner

CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Ordinance, and that said Ordinance is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 25th day of October 2022.

\_\_\_\_\_  
John Hoatson, Town Clerk

ATTACHMENT A- Lease Proposal for General Government Canon iRC5540llli

ATTACHMENT B Lease Proposal for Police Kyocera M5526CDW