

TOWN OF UPPER MARLBORO

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TOWN COUNCIL

Mayor Charles J. Colbert • Vice Mayor Derrick F. Brooks • Councilmember Sarah A. Franklin • Councilmember Karen H. Lott
• Councilmember Joseph Hourcle'

OFFICE OF THE TOWN MANAGER

TO: Town Council
FROM: Clayton Anderson, Town Manager
DATE: May 12, 2026
RE: Annexation Update

Staff Report to Council

I. Purpose

The purpose of this report is to provide the Mayor and Council with an updated status of the current annexation proceedings, including modifications to the annexation boundary map and associated budgetary considerations.

II. Background

In 2022, the original annexation map was adopted, incorporating a broader geographic area intended for annexation into the municipality. Since that time, the annexation process has experienced delays which have impacted the town's ability to satisfy the statutory assessed value threshold required to proceed with annexation of the originally proposed area.

III. Current Annexation Map – Revised Boundary

Staff worked to draft a revised annexation boundary map that satisfies statutory requirements. Under the current map, the town meets the assessed value threshold for the proposed annexation area.

- **Areas Removed from the Original Annexation Boundary**
 - **Peerless Avenue** – removed in its entirety
 - **Celestial Court** – areas removed
 - **Dust Stream Terrace** – areas removed
 - **Select properties along Largo Road** – certain parcels removed
 - **Tranrail Dr.** – areas removed
 - **Perseus Ct.** – removed in its entirety

- **Roadway Inclusions**

- Largo Road – roadway annexed up to Kent Drive
 - Marlboro Pike – roadway annexed to the intersection of Old Marlboro Pike
-

IV. Public Safety

As part of the annexation, the following automated traffic enforcement measures are planned for the annexed roadways:

- Red Light Cameras – to be installed at the intersection of Marlboro Pike and MD Route 301
- Residential Speed Cameras – additional units to be deployed along Largo Road

The cameras are intended to enhance public safety in the newly annexed corridors and are expected to generate supplemental municipal revenue.

V. Budgetary Projections and Considerations

Director Bond and Chief Burse have provided the Council with budgetary projections and fiscal considerations associated with the revised annexation area, including projected revenues and service delivery costs. Please refer to the attached materials from Director Bond and Chief Burse for the full analysis.

[Attachment: Budgetary Projections – Director Bond] [Attachment: Budgetary Considerations – Chief Burse]

VI. Next Steps

The next steps in the annexation process begin with the surveyor delivering the updated boundary map, which will be used to draft a resolution for Council approval describing the area to be annexed and any applicable conditions. The next steps are as follows:

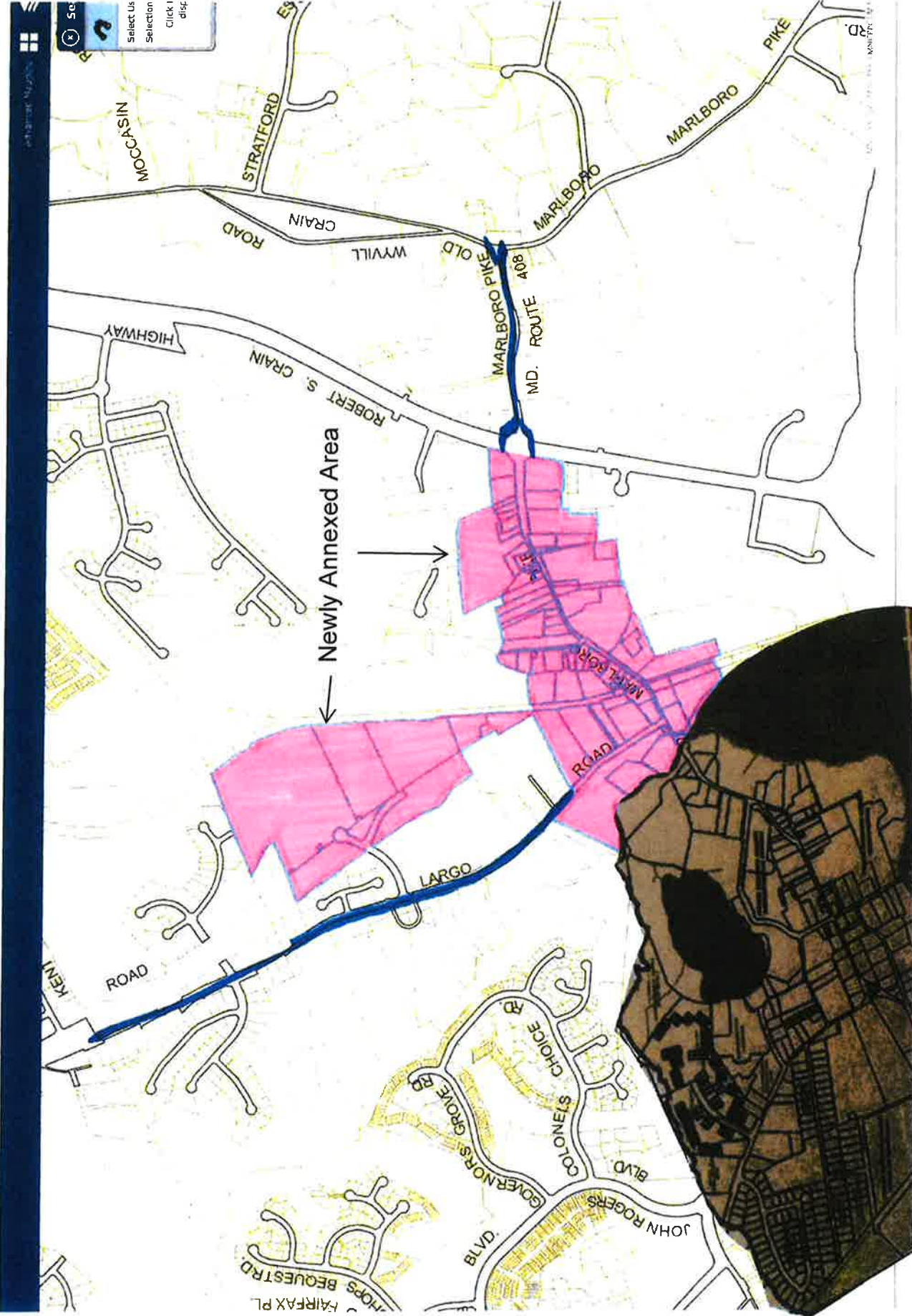
- Introduce annexation resolution
 - Prepare annexation plan for the county to review
 - Publish the notice 4 times at weekly intervals
 - Public Hearing
-

ORIGINAL 2022 ANNEXATION MAP
TOWN OF UPPER MARLBORO



CURRENT 2026 ANNEXATION MAP

- Shoreline
- Maps
- Chesapeake Beach
- Oxford
- Adobe Acrobat Ho
- Map
- 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100



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MAPS



Date: Wednesday, April 22, 2026
To: Town Council
From: Darnell Bond, Director of Public Works
Subject: Annexation Projections

Services based on 20 additional households
rateXhouseholdsX52weeks

Refuse Services

Trash collection per household $\$18.50 \times 20 \times 52 = \$19,240$
Recycling collection per household $\$ 2.75 \times 20 \times 52 = \$2,860$

Projected bulk costs \$2,000 est
Projected yard waste totals \$ \$1,200

Truck rentals (**going to be a hot ticket item early on**) \$120 per occurrence

Abatements - +/- \$1,100 per occurrence

Staffing needs

2 employees - \$145,000 per year (**est 60k each + benefits**)
Uniforms -\$2,200

Fuel

$\$100 \text{w} \times 52 = \$5,200$

Maintenance \$6,000 – Would consist of litter patrol, grass cutting, any beautification efforts, etc as there is no assumption of roadways.

Capital Expenditures

Attenuator Trailer \$37,500 (**budgeted FY-26 at \$12.5k/year**)
Two fully outfitted F-250 Pick- up trucks - \$146,000

The County may request assistance for snow removal on County owned roadways in advance in the upcoming year(s).



(Any growth past this point will need an additional Dump truck)

Larger Yard / storage space \$35,000 – There is currently not adequate parking for employees or equipment on site. Employees face fines and or towing from the lot next door when we have a large delivery or a significant adjustment in the yard. Also, employees are often blocked in the yard by day care attendees illegally parking.

Entrance signs - \$25,000 est based on need to establish new boundaries and desire to update existing wayfinding.

Total estimated first year investment **-\$427,200** not including overtime, truck rentals, or abatements.

Public Safety Annexation Growth Plan

The following projections outline the anticipated public safety needs associated with the proposed annexation. In 2025, the incorporated town limits recorded 352 calls for service, while the proposed annexation area generated an additional 350 calls, nearly doubling the current service demand. To maintain adequate response levels, the Town will need to invest in additional personnel and equipment.

It is worth noting that the expansion of the speed camera program presents an opportunity to offset a portion of these costs. Through the end of April, the program has already collected approximately \$720,000.

Plan A:

This plan would consist of hiring 3 additional police officers, 1 additional sergeant and 1 captain. Each officer would need to be completely outfitted with uniforms, equipment and a police vehicle. See below cost.

The total number of officers in patrol would be 2 sergeants and 5 officers working Monday - Friday from 8am to 11pm. Saturday and Sunday would be covered by a floating partial midday and evening 8-hour shift paid with overtime and standby pay. The captain will assist the Chief with the day-to-day operations of the police department and managing the patrol officers.

Estimated cost for new law enforcement personnel:

5 marked police vehicles totally outfitted- \$375,000

5 vehicle computers- \$25,000

5 officers- 3 patrol officers, 1 sergeant and 1 captain salaries- \$404,000

5 portable radios- \$30,000

5 officer backgrounds- \$13,000

5 officer weapons & duty equipment & uniforms- \$17,500

5 Taser's and Body Camera's- \$16,000/yr

Overtime \$25,000/yr

Standby pay \$15,000/yr

Total \$920,500

\$460,000 of this is ongoing yearly cost – salaries and overtime

Plan B:

This plan consists of hiring 6 additional police officers, one additional sergeant, and one captain for a total of 8 new law enforcement personnel. All 8 would need to be outfitted with police uniforms, equipment, and a vehicle. See estimated cost below.

The law enforcement officers will be divided into four squads with each squad including a sergeant and 4 officers covering 7 days a week. One squad would work Monday – Thursday and another squad Friday – Monday in shifts from 6am to 4pm and 3pm – 1am. Each sergeant would work with their squad from 11am – 8pm and would be on standby pay during their off hours for their entire 4-day shift. The captain will assist the Chief with the day-to-day operations of the police department and managing the patrol officers.

Estimated cost for new law enforcement personnel:

8 marked police vehicles totally outfitted- \$600,000

8 vehicle computers - \$40,000

8 officers- 6 patrol officers, 1 supervisor and 1 captain salaries - \$528,000

8 portable radios - \$40,000

8 officer backgrounds - \$20,000

8 officer weapons & duty equipment & uniforms- \$28,000

8 tasers and body cameras - \$20,000/yr

Overtime - \$25,000/yr

Standby pay - \$15,000/yr

Total \$1,316,000

\$583,000 of this is ongoing yearly cost – salaries, overtime and standby pay

1 unmarked police vehicle already in FY27 budget \$72,000 to be financed over 4 years