



Date: Monday, April 15, 2024
Subject: Public Works' Monthly Report
RE: March 2024

Public Works Related

- PWD uploaded and approved bills as assigned in Bill.com.
- PWD produced line-item descriptions for SOP's.
- PWD attended the finance meeting with Todd.
- PWD registered the Town for clean-up green-up and attended the associated Littertrax workshop.
- PWD attended the School Ln site visit by the head of Storm Drain Maintenance from the county to discuss surprise work being performed.
- PWD took measurements and inventory of work performed by county to establish updated mapping and a scope of work the county did not have.
- PWD attended the quarterly MMLPWA joint meeting with Parks and recreation.
- PWD worked on congressional funding application to complete unfinished items before its review, final drafting, and submission by Mayor Franklin.
- PWD approved tree board hazardous tree removal request.
- PWD registered all PW employees for in-person OSHA competent person training.
- PWD closed out open DPIE permit 31107-2020 for the existing phase of the playground with a letter of acceptance.
- PWD vetted the Cummins generator contract.
- PWD worked with John on Church St RFP.
- PWD worked on PW USBank card account access.

Maintenance and Beautification

- PWC continued weeding flowerbeds at TH flower bed top scrape performed, weed barrier installed along with better edging.
- PWC used Billy Goat lawn vacuum to remove leaves at TH. High winds and BOE employees pushed leaves from BOE property to TH.
- PWF oversaw removal of downed limbs on Valley Ln by County DPW&T.
- PWC inspected and tested all landscape equipment before first use.
- PWD received General Inspection Report for Phase I of playground.
- PWC mulched flowerbeds and around trees at TH. The first site cut of the year began with TH.
- PWF fixed issues with all restrooms at TH.
- PWC checked storm drains around Town ahead of numerous days of rain.

Street and Sidewalk / Mead & Hunt Update



- PWD is coordinating a site visit with Mead and Hunt to discuss changes needed to the design of School / Wilson Ln.
- County OSDM fixed corrugated metal pipe collapse beneath School and Wilson Lanes. They also added 3 storm drain boxes and linked all via drainpipe rather than existing swales.
- State MDOT contractors fixed drain boxes along Water Street from Judges Dr to Equestrian center.
- Spring Branch Dr paving and sealcoating scheduled for May 10-13. Pre-con meeting will be two weeks before.
- Litter pick-up around Town.

Playground and Splash Pad Phase II Update: Final set of plans for final application portal upload completed. Final review for soil conservation and DPIE to run parallel as far as submission timeline. They are still working to establish WSSC and electrical sub-contractor to determine permitting process for water line tap to TH building.

Refuse Accumulations

- There was one dump body rental for the month.

Bulk day refuse totals for items to landfill were 3.03 tons.

Yard waste totals for items to MES were 5.63 tons.

Sincerely,

Darnell F. Bond / Director of Public Works