

4-3-23 - DRAFT

		Original		Reduced	
		Revenue	\$ 3,982,220	\$ 3,982,220	
		Expenses	\$ 4,082,874	\$ 4,069,874	
		Balance	\$ (100,654)	\$ (87,654)	
Town of Upper Marlboro					
Fiscal Year 2024 DRAFT Budget (July 2023-June 2024)					
Column1	FY23 Actu	FY23 Budg	FY 2024 Project	Reductions	FY24
Income					
Revenue					
4000 Taxes					
4010 Real Estate Property Taxes	\$ 385,323	\$ 419,105	\$ 454,285		\$ 454,285
4100 Personal Property Taxes	\$ 25,190	\$ 47,435	\$ 47,435		\$ 47,435
4150 PPT Public Utilities	\$ 614,065	\$ 588,000	\$ 661,500		\$ 661,500
4310 Income Taxes	\$ 117,396	\$ 345,000	\$ 345,000		\$ 345,000
Total 4000 Taxes	\$ 1,141,974	\$ 1,399,540	\$ 1,508,220		\$ 1,508,220
4200 Fines, Licenses, Permits					
4220 Town Permits	\$ 12,929	\$ 1,500	\$ 2,500		\$ 2,500
4230 Business License	\$ 3,515	\$ 18,000	\$ 18,000		\$ 18,000
4240 Parking Meters	\$ 129,293	\$ 125,000	\$ 160,000		\$ 160,000
4250 Speed & Red Light Cameras	\$ 200,242	\$ 80,376	\$ -		\$ -
4260 Parking Fines/Penalties	\$ 33,745	\$ 30,000	\$ 50,000		\$ 50,000
4280 Pub/Edu/Govt Broadcasting	\$ 5,393	\$ 2,500	\$ 3,500		\$ 3,500
4290 Trader's Franchise Fees	\$ 1,626	\$ 13,000	\$ 13,000		\$ 13,000
Total 4200 Fines, Licenses, Permits	\$ 386,743	\$ 270,376	\$ 247,000		\$ 247,000
4300 Intergovernmental					
4320 Highway User Fee	\$ 13,808	\$ 31,399	\$ 32,000		\$ 32,000
4330 State Police Aid	\$ 10,544	\$ 18,000	\$ 20,000		\$ 20,000
4340 Financial Corporation Tax		\$ 9,000	\$ 1,500		\$ 1,500
4350 Disposal Fee Rebate	\$ 1,038	\$ 1,500	\$ 1,500		\$ 1,500
Total 4300 Intergovernmental	\$ 25,391	\$ 59,899	\$ 55,000		\$ 55,000
4400 Miscellaneous Revenue					
4420 Interest Earnings	\$ 14,056	\$ 1,500	\$ 5,000		\$ 5,000
4430 Town Hall Services - Misc Rev	\$ 2,419	\$ 2,000	\$ 3,000		\$ 3,000
4440 Transfer from Reserve		\$ 61,500	\$ 200,000		\$ 200,000
4450 Special Events/Donations	\$ 455	\$ 10,000	\$ 8,000		\$ 8,000
Total 4400 Miscellaneous Revenue	\$ 16,930	\$ 75,000	\$ 216,000		\$ 216,000
4500 Grants					
4520 State StreetScape		\$ 425,000	\$ 425,000		\$ 425,000
4530 DHCD BIP Grant		\$ 50,000	\$ 50,000		\$ 50,000
4550 Federal- ARPA	\$ 349,968	\$ 275,000	\$ -		\$ -
4560 DHCD Circuit Rider Grant		\$ 50,000	\$ 50,000		\$ 50,000
4570 MD DNR 21	\$ 130,000	\$ 199,000	\$ 69,000		\$ 69,000
4580 MD DNR 22	\$ 190,000	\$ 192,000	\$ 132,000		\$ 132,000
MD DNR 23 (New Line)			\$ 180,000		\$ 180,000
4590 FY20 Bond Bill	\$ 20,000	\$ 175,000	\$ 155,000		\$ 155,000
FY2022 Bond Bill		\$ 275,000	\$ 275,000		\$ 275,000
FY23 Bond Bill (New Line)			\$ 500,000		\$ 500,000
Misc Grants (New Line)	\$ -	\$ -	\$ 20,000		\$ 20,000
4600 County DPW&T Grant	\$ -	\$ 100,000	\$ 100,000		\$ 100,000
Total 4500 Grants	\$ 713,468	\$ 1,562,610	\$ 1,956,000		\$ 1,956,000
Total Revenue	\$ 2,284,505	\$ 3,367,425	\$ 3,982,220		\$ 3,982,220

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Expenses						
5000 General Government						
5105 GG Commissioner Salaries	\$	19,308	\$	19,000	\$	34,000
Commission Expenses (New Line)	\$	-	\$	-	\$	8,000
5110 GG Salaries	\$	140,858	\$	348,010	\$	337,780
5111 GG Salaries - Bonuses			\$	5,250	\$	7,500
Other Benefits						
5120 GG FICA	\$	12,939	\$	18,370	\$	15,000
5130 GG Health/Life/Dental Benefits	\$	20,024	\$	25,000	\$	25,000
5150 GG Pension Benefits	\$	25,505	\$	37,542	\$	30,000
5300 GG Professional Services						
5310 GG Accounting	\$	33,382	\$	28,000	\$	30,000
5320 GG Audit	\$	-	\$	20,000	\$	15,000
5330 GG Payroll Processing	\$	3,302	\$	5,000	\$	5,000
5340 GG Town Attorney & Legal	\$	33,314	\$	50,000	\$	50,000
5350 GG IT Support & Equipment	\$	24,991	\$	3,600		
5360 GG Media Relations	\$	2,503	\$	14,400	\$	15,000
5370 GG Government Relations	\$	30,300	\$	36,000	\$	36,000
5380 GG Human Resources Services	\$	57,350	\$	11,000	\$	18,000
5390 GG Planning Firm	\$	8,850	\$	50,000	\$	30,000
5400 GG Operating						
5200 GG Insurance & Benefits	\$	17,717	\$	12,000	\$	20,000
5415 GG Merchant Services Fees	\$	25,918	\$	20,000	\$	25,000
5435 GG Training	\$	6,969	\$	7,000	\$	5,000
5440 GG Dues & Subscriptions	\$	15,737	\$	12,500	\$	15,000
5445 GG Postage	\$	2,129	\$	2,000	\$	3,000
5450 GG Printing	\$	15,047	\$	15,000	\$	18,000
5455 GG General Supplies	\$	12,424	\$	15,000	\$	15,000
5465 GG Town Hall Office Phones	\$	9,528	\$	5,000	\$	12,000
5475 GG Town Elections			\$	-	\$	2,500
5480 GG Town Hall Utilities	\$	12,148	\$	12,000	\$	15,000
5485 GG Town Hall Repair & Maintenance	\$	10,811	\$	-	\$	23,000
5490 GG Other	\$	482	\$	2,010	\$	2,500
5495 GG Contributions	\$	-	\$	35,000	\$	20,000
5900 GG Committee Expenses						
5905 Events Committee	\$	200	\$	4,590	\$	2,500
5910 CERT Team	\$	12	\$	900	\$	900
5915 Historical Committee	\$	-	\$	1,340	\$	1,000
5925 Green Team	\$	-	\$	1,800	\$	-
5930 TOUM Event	\$	938	\$	3,000	\$	3,000
5935 Trunk or Treat	\$	3,167	\$	1,800	\$	3,000
5940 Marlboro Day	\$	998	\$	5,220	\$	6,000
5945 Old Crain Hwy Centennial	\$	5,108	\$	3,160	\$	-
5950 Art Council Events	\$	134	\$	3,160	\$	2,000
5955 Winter Holiday	\$	2,725	\$	1,800	\$	3,000
Total 5000 General Government	\$	554,816	\$	835,452	\$	853,680

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6000 Public Safety							
6000C Code Enforcement							
6100C Code Vehicle Maintenance							
(6701)		\$	2,222	\$	2,000	\$	2,000
6200C Code Parking Meter Maintenance							
(6702)	\$	2,928	\$	3,000	\$	4,000	\$ 4,000
						\$	-
6110 PS Salaries	\$	269,099	\$	435,682	\$	439,068	\$ 439,068
6111 PS Bonuses				\$	12,000	\$	12,000
6111 PS Overtime	\$	8,216		\$	8,000	\$ 2,000	\$ 6,000
6120 PS FICA	\$	22,015		\$	19,000		\$ 19,000
6130 PS Health Benefits	\$	12,501		\$	20,000		\$ 20,000
6150 PS Pension Benefits	\$	25,905		\$	15,000		\$ 15,000
6200 PS Uniforms	\$	3,369	\$	4,000	\$	5,000	\$ 500
6210 PS Weapons & Duty Equipment	\$	7,578	\$	2,000	\$	18,500	\$ 500
6220 PS Training & Memberships	\$	1,249	\$	2,000	\$	2,000	\$ 500
6230 PS Pre Employment	\$	3,008	\$	3,000	\$	4,000	\$ 500
6260 PS Mobile Phone	\$	3,917	\$	5,000	\$	10,000	\$ 1,000
6270 PS Supplies	\$	7,678	\$	1,000	\$	2,000	\$ 500
6300 PS Professional Services	\$	4,172	\$	18,200	\$	19,000	\$
6400 PS Occupancy	\$	277	\$	6,000	\$	6,500	\$
6500 PS General Supplies	\$	753	\$	3,500	\$	4,000	\$ 500
6700 PS Vehicle Repairs	\$	7,552	\$	7,778	\$	15,000	\$
Vehicle Fuel				\$	20,000	\$	20,000
6720 PS Insurance	\$	8,356	\$	6,000	\$	10,000	\$
6850 PS Speed Camera Vendor Fees	\$	45,668	\$	80,376			\$
6880 PS Debt Service	\$	47,464	\$	57,535			\$
6900 PS GOCCP Police State Aid	\$	13,766	\$	18,000			\$
Total 6000 Public Safety	\$	495,473	\$	650,071	\$	635,068	\$ 6,000
							\$ 629,068

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7000 Public Works						
7110 PW Salaries	\$	153,912	\$	259,990	\$	262,360
7111 PW Bonuses			\$	3,750	\$	6,000
7111 PW Overtime	\$	3,771			\$	8,000
7120 PW FICA	\$	11,643	\$	18,361	\$	65,741
7130 PW Health-Life-Dental	\$	31,577	\$	52,593		\$ -
7150 PW Pension Benefits	\$	16,789	\$	6,500		\$ -
7200 PW Sanitation					\$	-
7210 PW Waste Collection/Disposal						
Fees	\$	1,801	\$	4,500	\$	4,700
7220 PW Waste Disposal/Contractor	\$	32,028	\$	47,000	\$	48,000
7230 PW Recycling	\$	4,175	\$	9,500	\$	10,000
7240 Public Works Operating	\$	-			\$	-
7250 PW Maint/Repairs/Beautification	\$	7,333	\$	15,000	\$	2,000
Christmas Décor			\$	10,000	\$	10,000
7260 PW Training & Memberships -						
Dues	\$	75	\$	4,800	\$	1,000
7270 PW Other	\$	181	\$	2,000	\$	3,000
7280 PW Streets Maintenance	\$	12,384	\$	3,500	\$	1,000
7300 PW			\$	2,500	\$	-
7340 PW Vehicle Maintenance	\$	7,241	\$	9,500	\$	500
Fuel				\$	5,500	\$
7350 PW Utilities	\$	3,249	\$	3,500	\$	4,000
7360 PW Mobile Phone	\$	1,639	\$	2,000	\$	1,400
7370 PW Small Tools & Equipment	\$	5,060	\$	6,000	\$	4,500
Office Supplies			\$	3,500	\$	1,000
Computer Software and equipment			\$	1,000	\$	1,000
7385 PW Uniforms	\$	582	\$	3,000	\$	1,000
7390 PW Weather Related Expenses	\$	-	\$	4,500	\$	500
7400 PW Streetlight Electricity	\$	23,134	\$	22,000	\$	24,000
7410 PW Insurance	\$	4,987	\$	6,000	\$	10,800
7420 PW Mosquito Control	\$	1,104	\$	1,600	\$	1,800
7430 PW Debt Service	\$	20,000	\$	20,000	\$	-
Total 7000 Public Works	\$	342,664	\$	518,094	\$	522,101
					\$	7,000
						\$ 515,101

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8000 Grants & Awards	\$	31,678	\$	96,610	\$	-	\$	-
8180 FIP			\$	50,000	\$	50,000	\$	50,000
8500 Resident Assistance	\$	229	\$	15,000	\$	15,000	\$	15,000
9008 ARP Grants							\$	-
8600 Street Improvements & Street Scape	\$	38,733	\$	425,000	\$	525,000	\$	525,000
8700 Community Playground	\$	260,000	\$	755,075	\$	500,000	\$	500,000
Parking Upgrades (New Line)					\$	500,000	\$	500,000
Pocket Park (New Line)					\$	180,000	\$	180,000
Misc Grants (New Line)	\$	-	\$	-	\$	20,000	\$	20,000
Total 8000 Grants & Awards	\$	330,639	\$	1,341,685	\$	1,790,000	\$	1,790,000
Uncategorized Expense	\$	652					\$	-
Total Expenses	\$	1,724,244	\$	3,345,302			\$	-
							\$	-
Net Income	\$	(560,261)	\$	(22,123)	\$	(3,982,220)	\$	(3,982,220)

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Capital Improvement Plan									
	Department	FY23	FY24	FY25	FY26	FY27	FY28	Notes	
Improvements to Town Infrastructure									
Town Road Improvements*	DPW	\$ 425,000	\$ 425,000						To begin carrying out roadway paving projects as designs are completed by Mead and Hunt.
Downtown Streetscape*	DPW	\$ 25,000	\$ 75,000						
Small Town Road Projects	DPW	\$ -	\$ 25,000						
Parking Improvements*	DPW	\$ -	\$ 655,000						
Playground Construction*	GG	\$ 755,075	\$ 500,000						
Pocket park Construction*	GG	\$ -	\$ 180,000						Old Mill Road and Stormwater/Curb cut Old Grain/Church Street Bond Bill Request with State \$25,000 Town Funds
Admin security	GG	\$ -		\$ 100,000					
PW Facility lease	DPW	\$ -	\$ -	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000		
Police Office Space	PD	\$ -	\$ -	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000		
Taxpayer Assistance Programs									
FIP*	GG	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000		
Town Vehicle Needs									
FY08 Parking Authority Vehicle	PD	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -		Replace 2009 Impala with new Ford Transit Van
FY15 Police Vehicle Purchase	PD	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	18,000	2016 Ford Interceptor Sedan (marked)
FY16 Police Vehicle Purchase	PD	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	18,000	2016 Ford Interceptor SUV (unmarked)
FY19 Police Vehicle Lease	PD	\$ 10,841	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	12,000	2020 Chevy Tahoe (unmarked)
FY19 Police Vehicle Lease	PD	\$ 18,814	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	12,000	2020 Ford Interceptor SUV (marked)
FY19 Police Vehicle Lease	PD	\$ 10,841	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	12,000	2020 Ford Interceptor SUV (marked)
FY 22 Police Vehicle Lease	PD	\$ 16,250	\$ 16,250	\$ 16,250	\$ 8,125	\$ -	\$ -	-	2021 Ford Interceptor SUV (marked)
FY 22 Police Vehicle Lease	PD	\$ 16,250	\$ 16,250	\$ 16,250	\$ 8,125	\$ -	\$ -	-	2021 Ford Interceptor SUV (marked)
FY 23 Police Vehicle Lease	PD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	2023 Ford Interceptor SUV (unmarked) - speed camera
FY24 Police Vehicle Lease	PD	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	-	New Ford Interceptor SUV (marked)
FY24 Police Vehicle Lease	PD	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	-	New Ford Interceptor SUV (unmarked)
Code Compliance Car	PD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	25,000	2020 Chevy Bolt (marked)
FY15 Public Works Vehicle Purchase	DPW	\$ -	\$ -	\$ -	\$ 24,000	\$ 24,000	\$ 24,000	24,000	2015 Chevy Silverado 2500
FY16 Public Works Vehicle Purchase	DPW	\$ -	\$ -	\$ -	\$ -	\$ 24,000	\$ 24,000	24,000	2016 Chevy Silverado 2500
FY17 Dump Body	DPW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	26,000	2017 Chevy Silverado 3500
FY22 Public Works Vehicle Purchase	DPW	\$ -	\$ -	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	24,000	2012 Ford F250 (purchased used)
FY21 DPW Vehicle Lease	DPW	\$ 31,500	\$ 31,500	\$ 31,500	\$ 31,500	\$ -	\$ -	-	2023 Ford F750
FY24 DPW Vehicle Lease	DPW	\$ -	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	-	New Chevy Silverado 2500 (or similar)
FY24 Staff & Commissioner Vehicle	GG	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	-	New 2023 Nissan Leaf
FY24 GG Vehicle Lease	GG	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	12,000	New (Used) Vehicle
2005 zero turn mower	DPW	\$ -	\$ -	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	-	
Exmark zero turn mower	DPW	\$ -	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	-	
Message Board	PD	\$ 6,000		\$ 8,500	\$ -	\$ -	\$ -	-	
Larger tractor or skidsteer	DPW	\$ -	\$ 22,525	\$ 22,525	\$ 22,525	\$ 22,525	\$ 22,525	-	Current tractor can't perform at needed capacity or load material into stake body. Skidsteers can be outfitted for multiple attachments including a street sweeper. \$85k new; \$50k used.
Attenuator Trailer	DPW	\$ -	\$ -	\$ 10,600	\$ 10,600	\$ 10,600	\$ 10,600	10,600	Shadow vehicle protects on roadways with speeds above 25 mph. (Crash barrier)
Total		\$ 907,599	\$ 2,052,025	\$ 720,625	\$ 619,875	\$ 610,625	\$ 562,600		

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Automated Speed Enforcement		
FY 23 Speed Camera Expenses		
	Budget	Actuals
Administrative Fee- 4 cameras	\$114,512	37,368
Service fee-	\$17,000	8,408
Salaries	\$68,195	20,144.34
FICA	\$2,000	1,181.83
Overtime	\$3,000	2,834.00
Uniforms	\$4,000	\$3,211
Weapons & Duty Equipment	\$1,000	\$924.00
Training & Membership	\$200	\$25
Pre Employment	\$3,000	\$2,658
Mobile Technology	\$6,000	\$5,813.71
Supplies	\$1,000	
Vehicle Repairs	\$2,000	\$1,933.00
Insurance	\$1,500	\$1,045
FY 23 Police Equipment- CIP Vehicle	\$15,000	
FY 23 Police Equipment- CIP Message Board	\$6,000	
Total	\$244,407	\$85,546

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