



# Town of Upper Marlboro

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## MEMORANDUM

To: Board of Town Commissioners  
From: John Hoatson, Town Clerk  
Date: Tuesday, March 14, 2023  
Re: Town of Upper Marlboro Charter Review Board

Commissioners,

The Town of Upper Marlboro seeks to make changes to the Town Charter. To begin, the Board of Commissioners shall appoint, by resolution, a Charter Review Board. The purpose of the Charter Review Board is to undertake a comprehensive study of the Charter. The Charter Review Board shall make recommendations to the Board of Commissioners as to proposed amendments to the Charter.

### Board Composition:

The Charter Review Board will be made up of 6 members.

### Timeline:

March 14, 2023: Charter Review Board (Discussion)

April 11, 2023: Board Work Session Resolution Introduction with Names (Discussion)

April 25, 2023: Charter Review Board Resolution (Board Vote)

July 11, 2023: Charter Recommendations Presented to Board of Commissioners  
(Discussion)

July 25, 2023: Charter Recommendations (Continued Discussion)

August 8, 2023: Charter Amendment Resolution Introduction

August 22, 2023: Charter Amendment Resolution Public Hearing | Discussion | Board  
Vote